

Section 1: Goals, Objectives and Activities

1.1 Mission:

The mission of the New York IL network, and the 3-year SPIL for 2025-2027, is to increase the advocacy skills, leadership development, and empowerment of people with disabilities.

1.2 Goals:

The NY SPIL contains three goals to achieve intermediate progress toward the mission:

- Goal # 1: SILC members will develop their knowledge and skills through participation in SILC meetings and related activities.
- Goal # 2: SILC membership will increase its diversity to reflect the population served by CILs statewide.
- Goal # 3: People with disabilities engage and acquire skills through participation in NYSILC programs.

1.3 Objectives

The NY SPIL contains 10 objectives directed toward the achievement of the goals. For reference, the goal number will be stated. A brief narrative will introduce each goal, followed by the geographic scope and measurable indicators. Within the measurable indicators, it will identify the target performance level for year 3 and the target progress between baseline and year 3. This will be followed by necessary activities, notes, and other criteria. At the end, it will identify the lead organization, key partners, resources needed, and funding source(s).

Goal # 1:

New York State Independent Living Council (NYSILC)

Support continues for a strong state council as it looks to perform its duties and additional activities through authorities. Consistent with the IL network mission, members and committees will focus on increased activity and engagement, while programs anticipate impact from participants. In terms of compatibility with the purpose of Title VII, Chapter 1, the SILC promotes IL philosophy. The council models consumer control and promotes equal access at its meetings. Consistent with both the mission and Act, the ultimate goal is to maximize the leadership development, advocacy, and empowerment of those who participate in their programs. The SILC is supportive of the remaining aspects of the purpose of the Act.

The council now conducts all full SILC meetings in a hybrid format using Zoom. This meeting platform allows the SILC to arrange for interpreters and real-time captioners. This accommodation also allows for full participation for members who may not be able to travel to an in-person meeting due to illness or disability.

Additional details will be provided about the SILC resource plan in Section 5. This includes a funding justification for the percentage of Part B funds to total budget and identification of the authorities. This objective is cross-referenced in Section 1.4 in the Financial Plan Table under the

SILC Resource Plan column. The Evaluation Plan related to its criteria is located in Attachment I related to each objective. The Part B amount by year for this objective is found in Attachment II (A) & (C), both as a specific line item and broken down by general lines.

- Objective A: Council members are active members of the SILC and are engaged each year through September 30, 2027.
 - Geographic scope: Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Council membership:
 - At least 26 council members participate on the SILC each year.
 - Documented by council member list. A subset will examine the performance of members who have disabilities.
 - Target performance level year 3: 26.
 - Target progress between baseline and year 3: Baseline: 25, Yr. 1: 26, Yr. 2: 26, Yr. 3: 26.
 - Measurable Indicator 2: Active participation:
 - 75% council members are active participants based on council meeting and committee criteria.
 - Documented by members 75% annual attendance at full council meetings (in-person and video conferenced) and 50% attendance at committee meetings. Members are expected to join and be active on at least one committee during their first 3-year term and at least two committees during their second 3-year term.
 - Target performance level year 3: 75%.
 - Target progress between baseline and year 3: Baseline: 45%, Yr. 1: 50%, Yr. 2: 55%, Yr. 3: 75%.
- Objective B: Council members will develop, demonstrate and take on leadership through September 30, 2027.
 - Geographic scope; Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Leadership:
 - 3 council members with emerging experience grow into leadership positions on the SILC each year by becoming committee chairs, co-chair, or officers.
 - Documented by comparison of committee and council lists each year.
 - 90% council members increase leadership development as a participant of SILC business and functions.
 - Documented through survey response.
 - Target performance level year 3: 90%.
 - Target progress between baseline and year 4: Baseline: 70%, Yr. 1: 75%, Yr. 2: 80%, Yr. 3: 90%.
- Objective C: SILC members will increase their advocacy skills and feeling of empowerment as a participant of SILC business and functions through September 30, 2027.

- Geographic scope; Statewide.
- Measurable Indicators:
 - Measurable Indicator 1:
 - 50% council members report increased advocacy skills as a participant of SILC business and functions.
 - Documented through survey response.
 - Target performance level year 3: 50%.
 - Target progress between baseline and year 3: Baseline: 35%, Yr. 1: 40%, Yr. 2: 45%, Yr. 3: 50%.
 - 75% council members report increased empowerment as a participant of SILC business and functions.
 - Documented through survey response. See notes for definition of empowerment.
 - Target performance level year 3: 75%.
 - Target progress between baseline and year 3: Baseline: 40%, Yr. 1: 50%, Yr. 2: 60%, Yr. 3: 75%.

Goal #2:

SILC membership will reflect the diverse population served by CILs statewide.

- Objective A: SILC membership will maintain less than 60 percent white/Caucasian representation.
 - Geographic scope; Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Planning:
 - Recruitment Committee works with members to maintain the current less than 60 white/Caucasian representation.
 - Documented by council member lists/change on an annual basis over 3-year period. Also documented by survey response.
 - Target performance level year 3: < 60%.
- Objective B: Increase the types of disability reflected in SILC members to match the diverse population served by CILs statewide.
 - Geographic scope; Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1:
 - Recruitment Committee works with members and partners to identify potential members who represent varying disability types as council vacancies occur.
 - Documented by survey response.
 - Target performance by year 3: 8 potential members identified with varying disability types not currently represented on the council.
- Necessary Activities:

- Create baseline survey for members of council to address measurable indicators (September).
 - Send survey out each year and tabulate results for annual PPR and SPIL evaluation (September/January).
 - Develop training program/offer once a year during a council meeting to refresh skills about operation of council meetings, expectations of members, growth/leadership opportunities (November).
 - Member-at-large checks in with chairs of committees to verify members attending, engaged, and addressing committee business (November/April).
 - Update new member orientation packet each year/provide annual orientation to new council members (February/March).
 - Connect each new member with a senior member/mentor (March).
 - Committee chairs mentor their successors.
 - Make appointees aware of council expectations during recruitment process (July/August).
 - Conduct regular business and functions of council and encourage engaged members and participation.
 - Recruitment Committee prioritize diverse members recommended for appointment to the council during the annual cycle (May-September).
- Notes:
- For measurable indicators related to surveys, targets expressed in a percentage represent those who respond to the survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.
 - Each survey developed for this SPIL and SPIL activities will have consistent elements: an introduction about the SILC, partners and SPIL; the importance of capturing responses from members of known unserved/underserved communities; contact information; and the offer of accessibility assistance. The survey will be distributed in early September with a deadline of the end of the month.
 - Empowerment is defined as, “The process of becoming stronger and more confident, especially in controlling one’s life and claiming one’s rights.”

Goal # 3

People with disabilities engage and acquire skills through participation in NYSILC programs.

Statewide IL advocacy network

The IL statewide advocacy network (known as the Statewide Systems Advocacy Network - SSAN) was identified as a clear priority during the public hearing and comment process. The IL statewide advocacy network will be directed by a statewide coordinator. During this SPIL cycle, the local advocacy sites will focus on the recruitment of individuals and connections with organizations within each community to promote public education and grass roots activities

impacting people with disabilities. The SSAN will communicate efforts with its network partners and offer participation to centers who are not a part of the group.

Consistent with the IL network mission, the SSAN anticipates impact from participants who join and get involved at the local level with sites. In terms of compatibility with the purpose of Title VII, Chapter 1, both the coordinator and sites (centers) follow IL philosophy, consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy. Consistent with both the mission and Act, the ultimate goal is to maximize the leadership development, advocacy, and empowerment of the network's participants. The IL statewide advocacy network is supportive of the remaining aspects of the purpose of the Act.

This objective is cross-referenced in Section 1.5 in the Financial Plan Table under the Other SPIL Activities column. The Evaluation Plan related to its criteria is described in section 1.4 and also is in Attachment I related to the objective. The Part B amount by year for this objective is referenced in Attachment II (A) & (B).

- Objective A: At least 20 new individuals join and participate in the IL statewide advocacy network as advocates each year at the local level (in-person, online and or video conferenced).
 - Geographic scope: Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Potential Audience/Recruitment:
 - Documented by lists kept and maintained by each local site and reported to the statewide coordinator. A subset will examine the performance of participants who have disabilities.
 - 20 new individuals join each year per local site. No more than a 25% attrition rate from prior year.
 - Target performance level year 3: 20, for a 3-year total of 60.
 - Target progress between baseline and year 3: Baseline: 0, Yr. 1: 20, Yr. 2: 40, Yr. 3: 60.
- Objective B: At least 75 total organizational partnerships are made each year by local sites to promote recruitment and participation in events and educational efforts (in-person, online and or video conferenced).
 - Geographic scope: Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Organizational partners
 - Documented by lists kept and maintained by each local site and reported to the statewide coordinator. At least 5 new organizational partners each year per local site (15).
 - Target performance level year 3: 75, for a 3-year total of 225.
 - Target progress between baseline and year 3: Baseline: 0, Yr. 1: 75, Yr. 2: 150, Yr. 3: 225.
 - Measurable Indicator 2: Public education activities:

- Documented through survey response.
 - Target performance level year 3: 70%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 55%, Yr. 2: 60%, Yr. 3: 65%.
- 30% local advocates engage in voter registration/education campaigns (in-person, online and or video conferenced):
 - Documented through survey response. Voter registration/education campaigns include: Turnout the vote, candidate forums, voting machine demonstrations.
 - Target performance level year 3: 30%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 20%, Yr. 2: 25%, Yr. 3: 30%.
- 75% local advocates indicate participation in the IL statewide advocacy network encouraged voting activity.
 - Documented through survey response.
 - Target performance level year 3: 75%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 65%, Yr. 2: 70%, Yr. 3: 75%.
- Measurable Indicator 2: Participation:
 - 55% local advocates aware of priority disability issues based on participation in the IL statewide advocacy network.
 - Documented through survey response.
 - Target performance level year 3: 55%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 40%, Yr. 2: 45%, Yr. 3: 55%.
 - 45% local advocates more informed/educated based on participation in a public education or grass roots activity coordinated by the IL statewide advocacy network.
 - Documented through survey response.
 - Target performance level year 3: 45%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 30%, Yr. 2: 35%, Yr. 3: 45%.
 - 15% local advocates provide or collaborate testimony (in-person, online and or video conferenced) based on participation in the IL statewide advocacy network.
 - Documented through survey response.
 - Target performance level year 3: 15%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 3%, Yr. 2: 10%, Yr. 3: 15%.
- Measurable Indicator 3: Skill development:
 - 55% local advocates learn or strengthen a skill based on participation in the IL statewide advocacy network.
 - Documented through survey response.
 - Target performance level year 3: 55%.
 - Target progress between baseline and year 3: Baseline: 0%, Yr. 1: 40%, Yr. 2: 45%, Yr. 3: 55%.

- Target performance level year 3: 12.
 - Target progress between baseline and year 3: Baseline: 7, Yr. 1: 8, Yr. 2: 10, Yr. 3: 12.
 - 100% young adult scholarship recipients learn or strengthen a new skill based on participation at sponsored event (in-person or video conferenced).
 - Documented through survey response.
 - Target performance level year 3: 100%.
 - Target progress between baseline and year 3: Baseline: 80%, Yr. 1: 85%, Yr. 2: 90%, Yr. 3: 100%.
 - 100% young adult scholarship recipients increase leadership development based on participation at sponsored event (in-person or video conferenced).
 - Documented through survey response.
 - Target performance level year 3: 100%.
 - Target progress between baseline and year 3: Baseline: 80%, Yr. 1: 85%, Yr. 2: 90%, Yr. 3: 100%.
 - 100% young adult scholarship recipients increase empowerment based on participation at sponsored event (in-person or video conferenced).
 - Documented through survey response. See notes for definition of empowerment.
 - Target performance level year 3: 100%.
 - Target progress between baseline and year 3: Baseline: 80%, Yr. 1: 85%, Yr. 2: 90%, Yr. 3: 100%.
- Necessary Activities:
 - Young Adult Scholarships:
 - Modify survey for young adult scholarship recipients to address measurable indicators (September).
 - Send survey out each year and tabulate results for annual PPR and SPIL evaluations (September/January).
 - The DEI Committee will create a new brochure to use in marketing the scholarship to a diverse audience and a plan to recruit more diverse candidates.
 - Promote scholarships on a regular basis in Constant Contact and social media platforms.
 - Reconstitute the SILC Youth Leadership Subcommittee.
 - Youth Leadership Subcommittee review and consider scholarship applications based on the availability of funds (first come/first serve/need basis).
 - Update scholarship webpage with current news/information and media shared by recipients.
 - NYS Disability Rights Hall of Fame (HOF):
 - Create survey for participants of HOF event (September).
 - Send survey out and tabulate results for SPIL evaluations (September/January).

- Address entire HOF process: call for nominations, applications, selection committee, selection of inductees (October-January).
 - Address HOF promotional needs: make changes to webpages (including payment options) and create messaging in Constant Contact and social media platforms on a scheduled basis (October-May).
 - Work with NYAIL to create and update materials to support HOF (honorary committee memberships, inductee announcement, save the date, event support package (sponsorships, advertisements, donations, ticket sales, gift baskets) (November-April).
 - Connect with inductees and or their families to confirm bios and photos for program and website (January-February).
 - Order awards for inductees (February).
 - Work with vendor and volunteers on logistics of HOF event to honor inductees (May).
 - Work with Development Committee to plan and deliver logistics for HOF awards/event (July-June).
- Notes:
- For measurable indicators related to surveys, targets expressed in a percentage represent those who respond to the survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.
 - In the development of each survey instrument for this SPIL, they will have consistent elements: an introduction about the SILC, partners and SPIL; contact information and assistance; and the importance to respond to survey/provide demographic information, including a deeper question about participation from members of known unserved/underserved communities. The survey will be conducted in early September with a deadline by the end of the month.
 - Empowerment is defined as, “The process of becoming stronger and more confident, especially in controlling one’s life and claiming one’s rights.”
- Other Criteria:
- Eligible Applicants: NYSILC/sole source contract/non-competitive.
- Lead organization: SILC.
- Key partner(s): DSE, Federal CIL network, IL network partners.
- Resources needed: \$1,383,940 3-year total (\$448,819, Yr.1, \$462,819 Yr.2, \$472,302 Yr.3). Refer to Attachment II (A).
- Funding sources: Title VII, Part B.
- Necessary Activities:
- SILC takes the lead and works with the statewide coordinator to create a survey for IL statewide advocacy network sites to send to their participants (recruits/advocates) to address measurable indicators (September).
 - Local sites to send survey out each year in September. Results tabulated for annual PPR and SPIL evaluation (September/January).

- Statewide coordinator creates or revises training for 15 local sites to ensure understanding with new deliverables.
 - Statewide coordinator creates or revises reporting portal for 15 local sites consistent with deliverables.
 - Statewide coordinator submits quarterly reports on behalf of the IL statewide advocacy network to the DSE and SILC.
 - Statewide coordinator provides training to the leads for the 15 local sites to enhance their skills related to the deliverables (education/disability issues, voting issues, recruitment, developing organizational partnerships, advocacy skills, leadership skills, public education activities, grass roots activities, oral and written testimony).
 - Statewide coordinator provides technical assistance to the 15 local sites and educational/advocacy events as needed.
 - Statewide coordinator identifies best practice opportunities to share with the local sites and network.
 - Statewide coordinator creates an annual disability agenda to guide education for the local sites and advocates on disability issues.
 - Statewide coordinator encouraged to expand local IL statewide advocacy network to voluntary sites, reporting on those who participate.
 - Local IL statewide advocacy network sites submit monthly report information to statewide coordinator via portal.
 - Local IL statewide advocacy network sites participate in training and events provided by the statewide coordinator (in-person, online and or video conferenced).
 - Local IL statewide advocacy network sites follow up with the statewide coordinator when they need technical assistance.
 - Local IL statewide advocacy network sites respond to messaging from the statewide coordinator.
 - Local IL statewide advocacy network sites provide training and education for their own recruits/advocates and encourage them to attend events and get involved as advocates (in-person, online and or video conferenced).
 - Local IL statewide advocacy network sites keep accurate/updated lists of their local recruits/advocates and organizational partners.
 - Local IL statewide advocacy network sites provide for overall deliverables each year.
- Notes:
 - For measurable indicators related to surveys, targets expressed in a percentage represent those who respond to the survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.
 - In the development of each survey instrument for this SPIL, they will have consistent elements: an introduction about the SILC, partners, and SPIL; contact information and assistance; and the importance to respond to survey/provide demographic information, including a deeper question about participation from members of known unserved/underserved communities.

The survey will be conducted in early September with a deadline by the end of the month.

- Empowerment is defined as, “The process of becoming stronger and more confident, especially in controlling one’s life and claiming one’s rights.”
- Other Criteria:
 - Eligible Applicants:
 - IL statewide advocacy network coordination: A consumer-controlled, cross-disability, statewide, not-for-profit organization, with proven expertise in statewide organizing and advocacy. The coordinator must have in-depth policy expertise in areas impacting people with disabilities that leads to the development of an annual statewide agenda. They must have knowledge in providing statewide technical assistance, training, and advocacy events to community-based disability organizations. The coordinator must have established relationships with other statewide disability and related organizations to build effective coalitions for the benefit of the network and the issues they address.
 - Competitive RFP issued, reviewed, and awarded by the Designated State Entity (DSE), ACCES-VR.
 - Local advocacy sites: Centers for Independent Living (CILs) and Service Center for Independent Living (SCILs) in the New York State network. Consumer-controlled, cross-disability, not-for-profit organizations with proven expertise in advocacy directed by Independent Living philosophy.
 - Competitive RFP issued, reviewed, and awarded by the Designated State Entity (DSE), ACCES-VR.
 - Lead organization: Statewide coordinator.
 - Key partner(s): local sites (centers) selected to participate in the IL statewide advocacy network, SILC, DSE.
 - Resources needed: \$1,659,000 3-year total (\$553,000 each year; \$103,000 for statewide coordination and \$450,000 for 15 local advocacy network sites/\$30,000 per site). Refer to Attachment II (A) & (B).
 - Funding sources: Title VII, Part B.

Biennial IL statewide conference

The biennial IL statewide conference provides the network with training and technical assistance regarding the most current issues facing IL and people with disabilities, along with opportunities to network, generate ideas, learn promising practices, and promote the IL philosophy.

Consistent with the IL network mission, the biennial IL statewide conference anticipates impact from attendees at the event. In terms of compatibility with the purpose of Title VII, Chapter 1, the conference coordinator and partners support IL philosophy, consumer control, peer support,

self-help, self-determination, equal access and individual and systems advocacy. Consistent with both the mission and Act, the ultimate goal is to maximize the leadership development, advocacy, and empowerment of conference attendees. The conference coordinator and partners are supportive of the remaining aspects of the purpose of the Act.

Title VII, Part B funds will be provided to support for the conference in 2025 (year 1) and 2027 (year 3). NYAIL, the state association, has and will continue to serve as the conference coordinator. The funding offered to the biennial conference will reduce registration costs for attendees and pay a portion of the fees for keynote or plenary speakers for the event. The HOF activity will be combined with the conference to maximize participation and support of this endeavor. NYAIL will make the best decisions possible to provide and meet the training and technical assistance needs of the IL network regarding virtual options. This objective is cross-referenced in Section 1.5 in the Financial Plan Table under the Other SPIL Activities column. The Evaluation Plan related to its criteria is located in Attachment I related to the objective. The Part B amount by year for this objective is in Attachment II (A) & (B).

- Objective E: People with disabilities, the IL network and public are provided an opportunity to attend the biennial IL statewide conference with reduced registration costs to engage and learn skills during years one and three of the plan by September 30, 2027.
 - Geographic scope: Statewide.
 - Measurable Indicators:
 - Measurable Indicator 1: Potential Audience:
 - At least 200 individuals attend and participate in each biennial IL statewide conference.
 - Documented by conference attendance list. A subset will examine the performance of participants who have disabilities. Also documented by survey response.
 - Target performance level year 3: At least 200 attendees.
 - Target progress between baseline and year 3: Baseline: N/A, Yr. 1: At least 200 attendees, Yr. 2: N/A.
 - Measurable Indicator 2: Skill development:
 - 75% conference attendees learn or strengthen a skill based on participation at the event.
 - Documented through survey response.
 - Target performance level year 3: At least 75%.
 - Target progress between baseline and year 3: Baseline: N/A, Yr. 1: At least 50%, Yr. 2: N/A.
 - Measurable Indicator 3: Impact on IL Network Mission:
 - 50% conference attendees increase advocacy skills based on participation at event.
 - Documented through survey response.
 - Target performance level year 3: At least 50%.
 - Target progress between baseline and year 3: Baseline: N/A, Yr. 1: At least 35%, Yr. 2: N/A.
 - 60% conference attendees increase leadership development based on participation at event.

- Documented through survey response.
 - Target performance level year 3: At least 60%.
 - Target progress between baseline and year 3: Baseline: N/A, Yr. 1: At least 45%, Yr. 2: N/A.
 - 75% conference attendees increase empowerment based on participation at event.
 - Documented through survey response. See notes for definition of empowerment.
 - Target performance level year 3: At least 75%.
 - Target progress between baseline and year 3: Baseline: N/A, Yr. 1: At least 50%, Yr. 2: N/A.
- Necessary Activities:
 - SILC takes the lead and works with the statewide association to create SPIL section of survey for participants of biennial IL statewide conference to address measurable indicators (March).
 - Statewide association sends survey out in September. Results tabulated for annual PPR and SPIL evaluation (September/January).
 - State association will utilize 70-75% of the funds to reduce the registration costs of attendees to the biennial IL statewide conference. The remaining amount will be used to address the costs of plenary and keynote speakers.
 - Statewide association responsible to provide an IL statewide conference addressing relevant disability issues for network attendees during the first and third years of the SPIL.
- Notes:
 - In the target performance level timeline, the N/A for year two acknowledges that there is no statewide IL conference or funding in the second year of the SPIL.
 - For measurable indicators related to surveys, targets expressed in a percentage represent those who respond to the survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.
 - In the development of each survey instrument for this SPIL, they will have consistent elements: an introduction about the SILC, partners and SPIL; contact information and assistance; and the importance to respond to survey/provide demographic information, including a deeper question about participation from members of known unserved/underserved communities. The survey will be conducted in early September with a deadline by the end of the month.
 - The statewide conference survey will also identify first-time attendees, IL network board members, non-IL stakeholders, and business representatives,
 - Empowerment is defined as, “The process of becoming stronger and more confident, especially in controlling one’s life and claiming one’s rights.”
- Other Criteria:
 - Eligible Applicants: NYAIL/non-competitive.

- The DSE (ACCES-VR) will administer \$20,000 in year one (2025) and year three (2027) either in a contract or a voucher to support the biennial IL conference to NYAIL, the lead organization. NYAIL will utilize 70-75% of the funds to reduce the registration costs of attendees. The remaining amount will be used to address the costs of plenary and keynote speakers. The ability to reduce registration costs for up to 200 attendees will reduce barriers to participation and encourage statewide turnout. It should be mentioned that these costs are not a direct subsidy to individuals but are meant to lower the registration cost for individuals to attend. The intent is to reduce the registration by approximately \$75 per person.
- Lead organization: NYAIL.
- Key partner(s): SILC, DSE, IL network and other stakeholders.
- Resources needed: \$20,000 Years 1 and 3. Refer to Attachment II (A) & (B).
- Funding source(s): Title VII, Part B.

1.4 Evaluation

The SILC will use methods and processes to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

NYSILC uses a variety of methods and processes to monitor the implementation and evaluate the effectiveness of the SPIL along with several other related requirements for the network.

NYSILC utilizes a Monitoring and Evaluation Committee (M & E Committee) to address the ongoing SPIL implementation and annual evaluation duties of the council. The committee consists of council members supported by the SILC Executive Director and a consultant. Given the technical nature of this topic, the Executive Director reviews the process and the consultant does periodic training for both the committee and the council.

Monitoring the implementation of the SPIL

The M & E Committee meets at a date before each FCM to review the quarterly reports in the SILC monitoring document. The SILC monitoring document represents the most recent quarterly reports from the entities identified in the SPIL objectives (Section 1.3). These materials are sent to members in advance of the council meeting per public meeting law.

M & E Committee members review each report, providing overall impressions, asking questions, adding comments, and may request clarity related to the content or follow up on identified items. The chair of the committee provides an update about the meeting at the upcoming FCM during committee reports. This process substantially represents the SILC's monitoring duties, which take place during the year. NYSILC archives its full council meeting materials on its website at: <https://nysilc.org/council/council-meeting-materials>.

Evaluating the effectiveness of the SPIL

The SPIL evaluation is prepared on an annual basis by the Executive Director and a consultant with feedback and review by the M & E Committee. During the start of each new calendar year, the Executive Director and consultant utilize the narrative from the recent Program Performance Report (PPR), Section 26, Comparison of Reporting Year Activities with the SPIL as a basis for the draft SPIL evaluation report.

Regarding the methods the SILC will use to evaluate the effectiveness of the SPIL to achieve the desired outcomes, the annual evaluation report has two major sections in its analysis: summative and formative. The summative section reviews the data and information related to the SPIL objectives using a scale of progress. The scale allows the SILC to rate each objective and its outcome(s)/target(s). The scale includes: Exceeded, Fully Met (100%), Substantially Met (at least 60%), Partially Met, Not Met/No Progress. The formative section addresses what the SILC learned as a result of monitoring the implementation of the SPIL and any lessons from their progress (or lack thereof). It ends with recommendations the SILC should seriously consider related to the SPIL's implementation. Most are enhancements and implemented following proper protocol. Other recommendations require discussion to determine feasibility and relevance before determining potential action.

A first draft of the report is shared with the M & E Committee by April of each year. Members react online with feedback and comments. A second draft is marked up and reviewed, creating a final draft version of the Annual SPIL Evaluation Report, which is presented by the consultant at the May/June full council meeting. Upon approval by the SILC, the Annual SPIL Evaluation Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

The SPIL Evaluation Plan is in Attachment I and located at the following link: <https://nysilc.org/images/Attachment I SPIL Evaluation Plan Amended SPIL 2021-2024.docx>. The SPIL Evaluation Plan identifies the measurable indicators as “data to be collected” and related activities as “data collection methods,” along with organizations responsible for each goal and objective.

Evaluating statewide consumer satisfaction

The Consumer Satisfaction Survey Subcommittee convenes during the last year of the current SPIL to review the existing statewide IL consumer satisfaction survey report and its recommendations to determine which suggestions may be implemented along with a review of the current survey instrument and methodology. The process determines consumer satisfaction with IL center services. During the summer before the start of this SPIL, SILC staff update all consumer satisfaction surveying materials as agreed upon by the committee. The information is posted to the NYSILC consumer satisfaction website: <https://nysilc.org/consumer-satisfaction>. A communication is then sent to the IL statewide network during the first quarter of year one of the SPIL to outline survey obligations.

The statewide IL consumer satisfaction survey is conducted every three years as a joint effort of the SILC, DSE (ACCES-VR), and the network of centers (all CILs and SCILs as identified in Section 3.1). The SILC takes the lead role of coordinating the survey, providing direction and

necessary materials along with technical assistance for centers (upon request). Centers follow the methodology and fulfill their survey obligation. When surveying is completed, each center receives a progress report from the SILC with a copy going to the DSE. Any center falling below a benchmark total score of 85% must come up with a plan to improve their consumer satisfaction with the DSE. The combined results are then pulled together and sent to a consultant, who develops a draft report based on the data and information (analyzing trends and making recommendations). Members of the Consumer Satisfaction Survey Subcommittee review the draft report and provide feedback online.

A final draft of the Statewide Consumer Satisfaction Survey Report is presented by the consultant at the September/November full council meetings. Upon approval by the SILC, the Statewide Consumer Satisfaction Survey Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

Evaluating and Assessing Statewide Needs

The Needs Assessment Committee (NAC) convenes in January of the second year of the SPIL supported by the Executive Director and a consultant. The purpose of the NAC is to create a statewide needs assessment report, which provides an updated status of New Yorkers with disabilities followed by responses to four key questions: 1) what geographic areas are most in need of additional IL services, 2) what unserved/underserved ethnic, minority and disability communities are most in need of IL services, 3) what are the most unmet service needs for New Yorkers with disabilities who, or wish to live, independently, and 4) what are the most important needs that should be addressed to strengthen New York's IL network? A combination of existing data and surveys and responses are used to provide information.

Committee members work on various sections of the report. Members report back progress during conference call meetings. Surveys and results are discussed by June/July. The consultant collects all the work and results and pulls together a draft Statewide Needs Assessment Report. NAC members review the draft report and provide feedback online. A final draft of the Statewide Needs Assessment Report is presented by the consultant at the September/November full council meetings. Upon approval by the SILC, the Statewide Needs Assessment Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

The report has great value related to the SPIL. Priority issues and needs are identified and shared with the SPIL Committee along with priority public input and considered during SPIL formulation and development. The top locations identified under "what geographic areas most in need of additional IL services" are noted in SPIL Section 3.2 under "priorities for establishment of new CIL(s)." Information discovered while discussing "what unserved/underserved ethnic, minority and disability communities most in need of IL services" is shared in SPIL Section 2.2 Outreach.

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

Fiscal Year(s): 2025					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B (including state match)	\$448,819			\$602,340	\$0
Chapter 1, Part C			\$4,917,030		
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)					
Social Security Reimbursement					
Other – CIL CARES Act Funding					
Non-Federal Funds					
State Funds			\$13,360,999		
Other					

Fiscal Year(s): 2026					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B (including state match)	\$433,448			\$578,590	\$0
Chapter 1, Part C			\$4,917,030		

Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)					
Social Security Reimbursement					
Other					
Non-Federal Funds					
State Funds			\$13,360,999		
Other					

Fiscal Year(s): 2027					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B (including state match)	\$429,207			\$602,340	\$0
Chapter 1, Part C			\$4,917,030		
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)					
Social Security Reimbursement					
Other					
Non-Federal Funds					
State Funds			\$13,360,999		
Other					

New York's SPIL for 2025-2027 is primarily dependent on the state's Part B award, if available. The following summary provides an overview of the anticipated sources, amounts, and proposed uses of funds to support the SPIL's objectives.

During Fiscal Year 2025, \$448,819 in Title VII, Part B funds will support the SILC resource plan and \$573,000 for other SPIL activities. Under other SPIL activities, two SPIL objectives address an IL statewide advocacy network \$553,000 and a biennial IL statewide conference \$20,000. No Title VII, Part B funds (\$0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as \$4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the \$16,000,000 identified for the IL state appropriation represents the state match.

During Fiscal Year 2026, \$462,819 in Title VII, Part B funds will support the SILC resource plan and \$553,000 for other SPIL activities. Under other SPIL activities, only the IL statewide advocacy network will be addressed during the year. No Title VII, Part B funds (\$0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as \$4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the \$16,000,000 identified for the IL state appropriation represents the state match.

During Fiscal Year 2027, \$472,302 in Title VII, Part B funds will support the SILC resource plan and \$573,000 for other SPIL activities. Under other SPIL activities, two SPIL objectives address an IL statewide advocacy network \$553,000 and a biennial IL statewide conference \$20,000. No Title VII, Part B funds (\$0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as \$4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the \$16,000,000 identified for the IL state appropriation represents the state match.

Refer to Attachment II for specific details related to the Use of the Title VII, Part B funds located at the following link:

[https://nysilc.org/images/SPIL/Use of Title VII Part B Funds NoA 2025-2027.xlsx](https://nysilc.org/images/SPIL/Use_of_Title_VII_Part_B_Funds_NoA_2025-2027.xlsx)

Other related SPIL financial notes include:

- The SILC is identified as one of the SPIL objectives in Section 1.3. The SILC resource plan exceeds more than 30% of the proposed Part B amount. A justification is provided in Section 5.2 under the "Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan."
- The IL state appropriation has been the traditional state match for the NY SPIL. Even though it appears under the column of "general CIL operations" in the Financial Plan Tables, the total amount is connected to forty-one (41) contracts for Service Centers for Independent

Living (SCILs). They comply with state IL standards (Regulations of the Commissioner of Education, Part 248, Service Centers for Independent Living, NYS Education Law, § 1123-1124). Out of this total “state match” for the 41 SCILs receiving state contracts, eighteen (18) also receive Title VII, Part C funds and comply with 725 regulations and thus are considered CILs. This leaves twenty-three (23) centers who are exclusive SCILs, complying with state IL standards, and do not comply with Federal 725 regulations. Refer to Section 3.1 for clarification of the NY IL network by center name, CIL/SCIL designation, geographic area, and sources of funding.

- No Part B funds will be utilized to support General CIL Operations.
- There are no recognized in-kind resources or obligations known at this time related to the support of the SILC resource plan, IL services, general CIL operations, and other SPIL activities. However, ACCES-VR provides significant resources to competitively bid out and administer SPIL objectives.