State Plan For Independent Living (SPIL)

Rehabilitation Act of 1973, as Amended, Chapter 1, Title VII

Part B - INDEPENDENT LIVING SERVICES

Part C - Centers for Independent Living

State: New York

FISCAL YEARS: 2025-2027

Effective Date: 10/01/2024

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EXECUTIVE SUMMARY

The mission, goals, objectives, and support activities of the New York (NY) 3-year State Plan for Independent Living (SPIL) for 2025-2027 are defined in Section 1 of the State Plan.

The SPIL contains 10 objectives directed toward the achievement of these goals. Each objective contains a set of measurable indicators to assess their progress and impact. A consistent set of measurable indicators will assess impact for each objective to the ultimate areas of change identified in the NY IL network mission: increase in the advocacy skills, leadership development, and empowerment of people with disabilities. Additional information for these objectives includes geographic scope, target performance levels, documentation for the targets, and funding source(s) and amount(s). The information is supplemented with necessary activities to support the completion of the objectives and measurable indicators. This includes the creation of surveys, distributed on an annual basis, to help verify several measurable indicators. Notes and other criteria are provided.

The SILCs evaluation plan is identified in Section 1.4 to assess the effectiveness of the SPIL. The section describes the use of a SILC Monitoring and Evaluation Committee supported by a consultant. Narratives explain the processes used for monitoring the implementation of the SPIL, evaluating the effectiveness of the SPIL, evaluating statewide consumer satisfaction, and evaluating and assessing statewide needs. A SPIL Evaluation Plan is provided in Attachment I.

The fiscal aspects of the SPIL are explained in Section 1.5 and define amounts in the financial table by plan year. The financial narrative provides a summary of the anticipated sources, amounts, and proposed uses of funds to support the SPIL objectives by plan year. Other related SPIL financial notes are included. Attachment II provides specific details related to the "Use of the Title VII, Part B funds" during this cycle.

The scope of services provided by the NY IL network is identified in Section 2. Explanations are provided to describe the nuances of New York's network. Attachment III lists the services provided by the state Service Centers for Independent Living (SCIL).

Outreach related to unserved or underserved populations or groups, including minority groups and urban and rural populations, is identified in Section 2.2. Narratives are provided to address the definition of unserved/underserved, methods used to determine unserved/underserved, current statewide target population priorities, current geographic area priorities, and outreach activities and methods to be conducted.
Plans for coordination of services and cooperation among organizations are provided in Section 2.3. Collaborative efforts are identified that increase the network's statewide-ness and support community life for persons with disabilities.
The network of NY centers is identified in Section 3. The existing NY network is defined in Section 3.1. The narrative fully defines the Federally funded CILs and state funded Service Centers for Independent Living (SCILs). Charts are provided for both. The CIL chart identifies centers by name/geographic area and counties served, along with sources of funding. A follow up chart is provided to address the oversight process for the sources of funds for the NY CIL network. The SCIL chart identifies centers by name and location of their primary operation, along with sources of funding. Last, Section 3.2 addresses numerous areas impacting the expansion and or adjustment of the NY CIL network.
Section 4 represents the Designated State Entity's (DSE's) response to their administrative responsibilities related to the SPIL.
Section 5 defines the Statewide Independent Living Council (SILC). Section 5.1 verifies its establishment and assures autonomy. Section 5.2 explains the SILC resource plan to confirm that the funding is necessary and sufficient to fulfill all duties and authorities. The section also confirms that disbursement of funds to the SILC allows for effective operations. A justification is provided because more than 30% of Part B funds are used to support the SILC resource plan. Section 5.3 explains what the SILC does to maintain its members during the course of the plan.
Section 6 provides legal certifications for the identified entities involved with and responsible for the SPIL.
Section 7 identifies the DSE assurances and articulates the administrative role and responsibilities of the DSE. Section 8 provides the SILC Assurances and Indicators of Minimum Compliance, detailing the functions, authorities, and requirements for operating as the SILC. Section 9 provides the signatures for the SPIL.

Section 1: Mission, Goals, Objectives, and Activities

1.1 - MISSION

Mission of the Independent Living Network and the SPIL
The mission of the New York IL network, and the 3-year SPIL for 2025-2027, is to increase the advocacy skills, leadership development, and empowerment of people with disabilities.

1.2 - GOALS

Goals of the SPIL
Goal #1: SILC members will develop their knowledge and skills through participation in SILC meetings and related activities.
Goal #2: SILC membership will increase its diversity to reflect the population served by CILs statewide.
Goal #3: People with disabilities engage and acquire skills through participation in NYSILC programs.

1.3 - OBJECTIVES

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.
Goal #1: SILC members will develop their knowledge and skills through participation in SILC meetings and related activities.
Objective #1.1: Objective A: Council members are active members of the SILC and are engaged each year through September 30, 2027.

Measurable Indicators:
Indicator #1.1.1: Council membership:At least 26 council members participate on the SILC each year.Documented by council member list. A subset will examine the performance of members who have disabilities.Target performance level year 3: 26.Target progress between baseline and year 3: Baseline: 25, Yr. 1: 26, Yr. 2: 26, Yr. 3: 26.

Indicator #1.1.2: Active participation:75% council members are active participants based on council meeting and committee criteria.Documented by members 75% annual attendance at full council meetings (in-person and video conferenced) and 50% attendance at committee meetings. Members are expected to join and be active on at least one committee during their first 3-year term and at least two committees during their second 3-year term. Target performance level year 3: 75%.Target progress between baseline and year 3: Baseline: 45%, Yr. 1: 50%, Yr. 2: 55%, Yr. 3: 75%.

Other Objective info and/or Activities (optional):
Objective Info #1.1.1: Create baseline survey for members of council to address measurable indicators (September).Send survey out each year and tabulate results for annual PPR and SPIL evaluation (September/January).Develop training program/offer once a year during a council meeting to refresh skills about operation of council meetings, expectations of members, growth/leadership opportunities (November).Member-at-large checks in with chairs of committees to verify members attending, engaged, and addressing committee business (November/April).Update new member orientation packet each year/provide annual orientation to new council members (February/March).Connect each new member with a senior member/mentor (March).Committee chairs mentor their successors.Make appointees aware of council expectations during recruitment process (July/August).Conduct regular business and functions of council and encourage engaged members and participation.Recruitment Committee prioritize diverse members recommended for appointment to the council during the annual cycle (May-September).

Geographic Scope: Statewide

Objective #1.2: Objective B: Council members will develop, demonstrate and take on leadership through September 30, 2027.

Measurable Indicators:
Indicator #1.2.1: Leadership:3 council members with emerging experience grow into leadership positions on the SILC each year by becoming committee chairs, co-chair, or officers.Documented by comparison of committee and council lists each year.

Indicator #1.2.2: 90% council members increase leadership development as a participant of SILC business and functions.

Other Objective info and/or Activities (optional):
Objective Info #1.2.1: For measurable indicators related to surveys, targets expressed in a

percentage represent those who respond to the survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.Each survey developed for this SPIL and SPIL activities will have consistent elements: an introduction about the SILC, partners and SPIL; the importance of capturing responses from members of known unserved/underserved communities; contact information; and the offer of accessibility assistance. The survey will be distributed in early September with a deadline of the end of the month.

Geographic Scope: Statewide

Objective #1.3: Objective C: SILC members will increase their advocacy skills and feeling of empowerment as a participant of SILC business and functions through September 30, 2027.

Measurable Indicators:
Indicator #1.3.1: 50% council members report increased advocacy skills as a participant of SILC business and functions.

Indicator #1.3.2: 75% council members report increased empowerment as a participant of SILC business and functions.

Other Objective info and/or Activities (optional):
Objective Info #1.3.1: For measurable indicators related to surveys, targets expressed in a percentage represent those who respond to a survey. A response rate will be indicated. Surveying samples of the target audience is a valid measure.Each survey developed for this SPIL and SPIL activities will have consistent elements: an introduction about the SILC, partners and SPIL; the importance of capturing responses from members of known unserved/underserved communities; contact information; and the offer of accessibility assistance. The survey will be distributed in early September with a deadline of the end of the month.Empowerment is defined as, "The process of becoming stronger and more confident, especially in controlling one's life and claiming one's rights."

Geographic Scope: Statewide

Goal #2: SILC membership will increase its diversity to reflect the population served by CILs statewide.
Objective #2.1: Objective A: At least 50% of SILC members will represent multiply marginalized or intersectional identities to reflect the diverse disability population.

Measurable Indicators:
Indicator #2.1.1: Measurable Indicator 1: Planning:Recruitment Committee works with Diversity Equity and Inclusion (DEI) Committee, SILC members and partners to identify and recruit potential members with intersecting identities.

Other Objective info and/or Activities (optional):
Objective Info #2.1.1: Multiply marginalized people with disabilities are those who, in addition to being disabled, also belong to another marginalized group. This includes those who belong to marginalized genders, races, ethnicities, sexualities and/or economic backgrounds.People with intersecting identities are people who experience discrimination based on more than one factor of their identity. For example, a Black woman who uses a wheelchair can experience discrimination unique to that intersection of two or more identities.

Geographic Scope: Statewide

Objective #2.2: Objective B: Increase the types of disability reflected in SILC members to match the diverse population served by CILs statewide.

Measurable Indicators:
Indicator #2.2.1: Measurable Indicator 1: Recruitment Committee works with DEI Committee, members and partners to identify potential members who represent varying disability types as council vacancies occur.

Other Objective info and/or Activities (optional):
Geographic Scope: Statewide

Goal #3: People with disabilities engage and acquire skills through participation in NYSILC programs.
Objective #3.1: Objective A: At least 20 new individuals join and participate in the IL statewide advocacy network as advocates each year at the local level (in-person, online and or video conferenced).

Measurable Indicators:
Indicator #3.1.1: Measurable Indicator 1: Potential Audience/Recruitment:Documented by lists kept and maintained by each local site and reported to the statewide coordinator. A subset will examine the performance of participants who have disabilities.20 new individuals join each year per local site. No more than a 25% attrition rate from prior year.

Other Objective info and/or Activities (optional):
Objective Info #3.1.1: The IL statewide advocacy network (known as the Statewide Systems Advocacy Network - SSAN) was identified as a clear priority during the public hearing and comment process. The IL statewide advocacy network will be directed by a statewide coordinator. During this SPIL cycle, the local advocacy sites will focus on the recruitment of individuals and connections with organizations within each community to promote public education and grass roots activities impacting people with disabilities. The SSAN will communicate efforts with its network partners and offer participation to centers who are not a part of the group.Consistent with the IL network mission, the SSAN anticipates impact from participants who join and get involved at the local level with sites. In terms of compatibility with the purpose of Title VII, Chapter 1, both the coordinator and sites (centers) follow IL philosophy, consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy. Consistent with both the mission and Act, the ultimate goal is to maximize the leadership development, advocacy, and empowerment of the network's participants. The IL statewide advocacy network is supportive of the remaining aspects of the purpose of the Act.

Geographic Scope: Statewide

Objective #3.2: Objective B: The IL advocacy network will develop organizational partnerships, share educational alerts, conduct public education and grassroots activities, and provide testimony on topics important to the network.

Measurable Indicators:
Indicator #3.2.1: Measurable Indicator 1: Organizational partnersAt least 5 new organizational partners each year per local site (15).

Indicator #3.2.2: Measurable Indicator 2: Educational alerts:At least 44 total public education alerts provided each year by local sites (15) to encourage education and participation in

media/events/issues (in-person, online and or video conferenced).

Indicator #3.2.3: Measurable Indicator 3: Local public education activities:At least 20 local public education activities engaged in and/or accomplished each year by local sites to encourage education/participation/collaboration (in-person, online and or video conferenced).

Indicator #3.2.4: Measurable Indicator 4: Local grassroots activities:At least 6 grassroots activities provided each year by local sites to encourage education/participation/collaboration (in-person, online and or video conferenced).

Indicator #3.2.5: Measurable Indicator 5: Oral/written testimony:At least 6 oral or written public testimonies by local sites in response to documented request (in-person, online and or video conferenced).

Other Objective info and/or Activities (optional):
Objective Info #3.2.1: SILC takes the lead and works with the statewide coordinator to create a survey for IL statewide advocacy network sites to send to their participants (recruits/advocates) to address measurable indicators (September).Local sites to send survey out each year in September. Results tabulated for annual PPR and SPIL evaluation (September/January).Statewide coordinator creates or revises training for 15 local sites to ensure understanding with new deliverables.Statewide coordinator creates or revises reporting portal for 15 local sites consistent with deliverables.Statewide coordinator submits quarterly reports on behalf of the IL statewide advocacy network to the DSE and SILC.Statewide coordinator provides training to the leads for the 15 local sites to enhance their skills related to the deliverables (education/disability issues, voting issues, recruitment, developing organizational partnerships, advocacy skills, leaderships skills, public education activities, grass roots activities, oral and written testimony).Statewide coordinator provides technical assistance to the 15 local sites and educational/advocacy events as needed.Statewide coordinator identifies best practice opportunities to share with the local sites and network.Statewide coordinator creates an annual disability agenda to guide education for the local sites and advocates on disability issues.Statewide coordinator encouraged to expand local IL statewide advocacy network to voluntary sites, reporting on those whose participate.Local IL statewide advocacy network sites submit monthly report information to statewide coordinator via portal.Local IL statewide advocacy network sites participate in training and events provided by the statewide coordinator (in-person, online and or video conferenced).Local IL statewide advocacy network sites follow up with the statewide coordinator when they need technical assistance.Local IL statewide advocacy network sites respond to messaging from the statewide coordinator.Local IL statewide advocacy network sites provide training and education for their own recruits/advocates and encourage them to attend events and get involved as advocates (in-person, online and or video conferenced).Local IL statewide advocacy network sites keep accurate/updated lists of their local recruits/advocates and organizational partners.Local IL statewide advocacy network sites provide for overall deliverables each year.

Geographic Scope: Statewide

Objective #3.3: Objective C: The number of advocates who develop a new advocacy skill will increase over the three-year SPIL period.

Measurable Indicators:
Indicator #3.3.1: Measurable Indicator 1: Skill development:55% local advocates learn or strengthen a skill based on participation in the IL statewide advocacy network.20% local advocates contribute skills or knowledgebase to enhance or improve the IL statewide advocacy network.

Indicator #3.3.2: Measurable Indicator 2: Impact on IL Network Mission:55% local advocates increase advocacy skills based on participation in the IL statewide advocacy network.35% local advocates increase leadership development based on participation in the IL statewide advocacy network.45% local advocates increase empowerment based on participation in the IL statewide advocacy network. See notes for definition of empowerment.Local advocates respond affirmatively to the open-ended question, "Has the IL statewide advocacy network improved your life, or the lives or others, and if so, how?"

Other Objective info and/or Activities (optional):
Objective Info #3.3.1: Empowerment is defined as, "The process of becoming stronger and more confident, especially in controlling one's life and claiming one's rights."

Geographic Scope: Statewide

Objective #3.4: Objective D: People with disabilities, the IL network and public are provided opportunities to participate in SILC programs to gain skills and raise awareness each year through September 30, 2027.

Measurable Indicators:
Indicator #3.4.1: Measurable Indicator 1SILC will sponsor/host a biennial conference for IL network and public which includes the NY Disability Rights HOF event.

Indicator #3.4.2: Measurable Indicator 2SILC will offer annual Pat Figueroa Scholarships to young adults to further their knowledge, skills and leadership development with the goal of increasing diversity of recipients each year.100% young adult scholarship recipients learn or strengthen a new skill based on participation at sponsored event (in-person or video conference).100% young adult scholarship recipients increase leadership development based on participation at sponsored event (in-person or video conference).100% young adult scholarship recipients increase empowerment based on participation at sponsored event (in-person or video conferenced).

Other Objective info and/or Activities (optional):
Objective Info #3.4.1: Scholarship:The DEI Committee will create a new brochure to use in marketing the scholarship to a diverse audience and a plan to recruit more diverse candidates.Promote scholarships on a regular basis in Constant Contact and social media platforms.

Geographic Scope: Statewide

Objective #3.5: Objective E: People with disabilities, the IL network and public are provided an opportunity to attend the biennial IL statewide conference with reduced registration costs to engage and learn skills during years one and three of the plan by September 30, 2027.

Measurable Indicators:
Indicator #3.5.1: Measurable Indicator 1: Potential Audience:At least 200 individuals attend and participate in each biennial IL statewide conference.

Indicator #3.5.2: Measurable Indicator 2: Skill development:75% conference attendees learn or strengthen a skill based on participation at the event.

Indicator #3.5.3: Measurable Indicator 3: Impact on IL Network Mission:50% conference attendees increase advocacy skills based on participation at event.60% conference attendees increase leadership development based on participation at event.75% conference attendees increase

empowerment based on participation at event.

Other Objective info and/or Activities (optional):
Objective Info #3.5.1: The biennial IL statewide conference provides the network with training and technical assistance regarding the most current issues facing IL and people with disabilities, along with opportunities to network, generate ideas, learn promising practices, and promote the IL philosophy. Consistent with the IL network mission, the biennial IL statewide conference anticipates impact from attendees at the event. In terms of compatibility with the purpose of Title VII, Chapter 1, the conference coordinator and partners support IL philosophy, consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy. Consistent with both the mission and Act, the ultimate goal is to maximize the leadership development, advocacy, and empowerment of conference attendees. The conference coordinator and partners are supportive of the remaining aspects of the purpose of the Act.Title VII, Part B funds will be provided to support for the conference in 2025 (year 1) and 2027 (year 3). NYAIL, the state association, has and will continue to serve as the conference coordinator. The funding offered to the biennial conference will reduce registration costs for attendees and pay a portion of the fees for keynote or plenary speakers for the event. The HOF activity will be combined with the conference to maximize participation and support of this endeavor. NYAIL will make the best decisions possible to provide and meet the training and technical assistance needs of the IL network regarding virtual options.

Geographic Scope: Statewide

1.4 - EVALUATION

1.4 Evaluation
The SILC will use methods and processes to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.
NYSILC uses a variety of methods and processes to monitor the implementation and evaluate the effectiveness of the SPIL along with several other related requirements for the network.
NYSILC utilizes a Monitoring and Evaluation Committee (M & E Committee) to address the ongoing SPIL implementation and annual evaluation duties of the council. The committee consists of council members supported by the SILC Executive Director and a consultant. Given the technical nature of this topic, the Executive Director reviews the process and the consultant does periodic training for both the committee and the council.
Monitoring the implementation of the SPIL
The M & E Committee meets at a date before each FCM to review the quarterly reports in the SILC monitoring document. The SILC monitoring document represents the most recent quarterly reports from the entities identified in the SPIL objectives (Section 1.3). These materials are sent to members in advance of the council meeting per public meeting law.
M & E Committee members review each report, providing overall impressions, asking questions, adding comments, and may request clarity related to the content or follow up on identified items. The chair of the committee provides an update about the meeting at the upcoming FCM during committee reports. This process substantially represents the SILC's monitoring duties, which take place during the year. NYSILC archives its full council meeting materials on its website at: https://nysilc.org/council/council-meeting-materials.
Evaluating the effectiveness of the SPIL
The SPIL evaluation is prepared on an annual basis by the Executive Director and a consultant with feedback and review by the M & E Committee. During the start of each new calendar year, the Executive Director and consultant utilize the narrative from the recent Program Performance Report (PPR), Section 26, Comparison of Reporting Year Activities with the SPIL as a basis for the draft SPIL evaluation report.

Regarding the methods the SILC will use to evaluate the effectiveness of the SPIL to achieve the desired outcomes, the annual evaluation report has two major sections in its analysis: summative and formative. The summative section reviews the data and information related to the SPIL objectives using a scale of progress. The scale allows the SILC to rate each objective and its outcome(s)/target(s). The scale includes: Exceeded, Fully Met (100%), Substantially Met (at least 60%), Partially Met, Not Met/No Progress. The formative section addresses what the SILC learned as a result of monitoring the implementation of the SPIL and any lessons from their progress (or lack thereof). It ends with recommendations the SILC should seriously consider related to the SPIL's implementation. Most are enhancements and implemented following proper protocol. Other recommendations require discussion to determine feasibility and relevance before determining potential action.

A first draft of the report is shared with the M & E Committee by April of each year. Members react online with feedback and comments. A second draft is marked up and reviewed, creating a final draft version of the Annual SPIL Evaluation Report, which is presented by the consultant at the May/June full council meeting. Upon approval by the SILC, the Annual SPIL Evaluation Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

The SPIL Evaluation Plan is in Attachment I and located at the following link: https://nysilc.org/images/SPIL/FINAL_Attachment_I_SPIL_Evaluation_Plan_SPIL_2025-2027.docx

The SPIL Evaluation Plan identifies the measurable indicators as "data to be collected" and related activities as "data collection methods," along with organizations responsible for each goal and objective.

Evaluating statewide consumer satisfaction

The Consumer Satisfaction Survey Subcommittee convenes during the last year of the current SPIL to review the existing statewide IL consumer satisfaction survey report and its recommendations to determine which suggestions may be implemented along with a review of the current survey instrument and methodology. The process determines consumer satisfaction with IL center services. During the summer before the start of this SPIL, SILC staff update all consumer satisfaction surveying materials as agreed upon by the committee. The information is posted to the NYSILC consumer satisfaction website: https://nysilc.org/consumer-satisfaction. A communication is then sent to the IL statewide network during the first quarter of year one of the SPIL to outline survey obligations.

The statewide IL consumer satisfaction survey is conducted every three years as a joint effort of the SILC, DSE (ACCES-VR), and the network of centers (all CILs and SCILs as identified in Section 3.1). The SILC takes the lead role of coordinating the survey, providing direction and necessary materials along with technical assistance for centers (upon request). Centers follow the methodology and fulfill their survey obligation. When surveying is completed, each center receives a progress report from the SILC with a copy going to the DSE. Any center falling below a benchmark total score of 85% must come up with a plan to improve their consumer satisfaction with the DSE. The combined results are then pulled together and sent to a consultant, who develops a draft report based on the data and information (analyzing trends and making recommendations). Members of the Consumer Satisfaction Survey Subcommittee review the draft report and provide feedback online.

A final draft of the Statewide Consumer Satisfaction Survey Report is presented by the consultant at the September/November full council meetings. Upon approval by the SILC, the Statewide Consumer Satisfaction Survey Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

Evaluating and Assessing Statewide Needs

The Needs Assessment Committee (NAC) convenes in January of the second year of the SPIL supported by the Executive Director and a consultant. The purpose of the NAC is to create a statewide needs assessment report, which provides an updated status of New Yorkers with disabilities followed by responses to four key questions: 1) what geographic areas are most in need of additional IL services, 2) what unserved/underserved ethnic, minority and disability communities

are most in need of IL services, 3) what are the most unmet service needs for New Yorkers with disabilities who, or wish to live, independently, and 4) what are the most important needs that should be addressed to strengthen New York's IL network? A combination of existing data and surveys and responses are used to provide information.
Committee members work on various sections of the report. Members report back progress during conference call meetings. Surveys and results are discussed by June/July. The consultant collects all the work and results and pulls together a draft Statewide Needs Assessment Report. NAC members review the draft report and provide feedback online. A final draft of the Statewide Needs Assessment Report is presented by the consultant at the September/November full council meetings. Upon approval by the SILC, the Statewide Needs Assessment Report is posted on the NYSILC website and distributed via Constant Contact and social media outlets.

1.5 - PART I: FINANCIAL PLAN

Sources, uses of, and efforts to coordinate funding to be used to accomplish the SPIL Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

Fiscal Year(s): 2025
October 1, 2024 to September 30, 2025

Sources	**Projected Funding Amounts and Uses**					
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Admin. Costs	TOTAL
Title VII Funds						
Chapter 1, Part B	$448819	$0	$0	$573000	$0	$1021819
Chapter 1, Part C	$0	$0	$4917030	$0		$4917030
						$5938849
Other Federal Funds						
Sec. 101(a)(18) of the Act (Innovation and Expansion)	$0	$0	$0	$0		$0
Social Security Reimbursement	$0	$0	$0	$0		$0
Other	$0	$0	$0	$0		$0
						$0
Non-Federal Funds						
Part B State Match	$0	$0	$0	$0	$0	$0
Other State Match for Funds in SPIL	$0	$0	$0	$0	$0	$0
State Funds	$0	$0	$16750000	$0	$0	$16750000
Other	$0	$0	$0	$0	$0	$0
						$16750000
TOTAL	$448819	$0	$21667030	$573000	$0	$22688849

Fiscal Year(s): 2026
October 1, 2025 to September 30, 2026

Sources	**Projected Funding Amounts and Uses**

	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Admin. Costs	TOTAL
Title VII Funds						
Chapter 1, Part B	$462818	$0	$0	$553000	$0	$1015818
Chapter 1, Part C	$0	$0	$4917030	$0		$4917030
						$5932848
Other Federal Funds						
Sec. 101(a)(18) of the Act (Innovation and Expansion)	$0	$0	$0	$0		$0
Social Security Reimbursement	$0	$0	$0	$0		$0
Other	$0	$0	$0	$0		$0
						$0
Non-Federal Funds						
Part B State Match	$0	$0	$0	$0	$0	$0
Other State Match for Funds in SPIL	$0	$0	$0	$0	$0	$0
State Funds	$0	$0	$16750000	$0	$0	$16750000
Other	$0	$0	$0	$0	$0	$0
						$16750000
TOTAL	$462818	$0	$21667030	$553000	$0	$22682848

Fiscal Year(s): 2027
October 1, 2026 to September 30, 2027

Sources	**Projected Funding Amounts and Uses**					
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Admin. Costs	TOTAL
Title VII Funds						
Chapter 1, Part B	$472302	$0	$0	$573000	$0	$1045302
Chapter 1, Part C	$0	$0	$4917030	$0		$4917030
						$5962332
Other Federal Funds						
Sec. 101(a)(18) of the Act (Innovation and Expansion)	$0	$0	$0	$0		$0
Social Security Reimbursement	$0	$0	$0	$0		$0
Other	$0	$0	$0	$0		$0
						$0
Non-Federal Funds						
Part B State Match	$0	$0	$0	$0	$0	$0
Other State Match for Funds in SPIL	$0	$0	$0	$0	$0	$0
State Funds	$0	$0	$16750000	$0	$0	$16750000

Other	$0	$0	$0	$0	$0	$0
						$16750000
TOTAL	$472302	$0	$21667030	$573000	$0	$22712332

1.5.2 - PART II: FINANCIAL PLANNING NARRATIVE

Sources, uses of, and efforts to coordinate funding to be used to accomplish the SPIL Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

New York's SPIL for 2025-2027 is primarily dependent on the state's Part B award, if available. The following summary provides an overview of the anticipated sources, amounts, and proposed uses of funds to support the SPIL's objectives.
During Fiscal Year 2025, $448,819 in Title VII, Part B funds will support the SILC resource plan and $573,000 for other SPIL activities. Under other SPIL activities, two SPIL objectives address an IL statewide advocacy network $553,000 and a biennial IL statewide conference $20,000. No Title VII, Part B funds ($0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as $4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the $16.750,000 identified for the IL state appropriation represents the state match.
During Fiscal Year 2026, $462,819 in Title VII, Part B funds will support the SILC resource plan and $553,000 for other SPIL activities. Under other SPIL activities, the IL statewide advocacy network will be addressed during the year. In addition, NYSILC will direct $20,000 towards work related to the Disability Rights Hall of Fame. A contract amendment with the DSE will be sought to initiate this. No Title VII, Part B funds ($0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as $4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the $16,750,000 identified for the IL state appropriation represents the state match.
During Fiscal Year 2027, $472,302 in Title VII, Part B funds will support the SILC resource plan and $573,000 for other SPIL activities. Under other SPIL activities, two SPIL objectives address an IL statewide advocacy network $553,000 and a biennial IL statewide conference $20,000. No Title VII, Part B funds ($0) will be retained by the DSE for administrative costs. New York's current Title VII, Part C funds have been identified as $4,917,030 for general CIL operations and are awarded directly to the Centers for Independent Living (CILs) identified in Section 3 of this SPIL. No other Federal funds have been identified to support the SPIL during this year. Under non-federal funds, the $16.750,000 identified for the IL state appropriation represents the state match.
Refer to Attachment II for specific details related to the Use of the Title VII, Part B funds located at the following link:
https://nysilc.org/images/SPIL/Use_of_Title_VII_Part_B_Funds_NoA_2025-2027.xlsx
Other related SPIL financial notes include:

- The SILC is identified as one of the SPIL objectives in Section 1.3. The SILC resource plan exceeds more than 30% of the proposed Part B amount. A justification is provided in Section 5.2 under the "Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan."
- The IL state appropriation has been the traditional state match for the NY SPIL. Even though it appears under the column of "general CIL operations" in the Financial Plan Tables, the total

amount is connected to forty-one (41) contracts for Service Centers for Independent Living (SCILs). They comply with state IL standards (Regulations of the Commissioner of Education, Part 248, Service Centers for Independent Living, NYS Education Law, § 1123-1124). Out of this total "state match" for the 41 SCILs receiving state contracts, eighteen (18) also receive Title VII, Part C funds and comply with 725 regulations and thus are considered CILs. This leaves twenty-three (23) centers who are exclusive SCILs, complying with state IL standards, and do not comply with Federal 725 regulations. Refer to Section 3.1 for clarification of the NY IL network by center name, CIL/SCIL designation, geographic area, and sources of funding.

- No Part B funds will be utilized to support General CIL Operations.
- There are no recognized in-kind resources or obligations known at this time related to the support of the SILC resource plan, IL services, general CIL operations, and other SPIL activities. However, ACCES-VR provides significant resources to competitively bid out and administer SPIL objectives.

Section 2: Scope, Extent and Arrangements of Services

2.1 - SERVICES

Services to be provided to persons with significant disabilities that promote full access to community life including geographic scope, determination of eligibility, and statewide reach.

Core Independent Living Services: Information and referral

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Core Independent Living Services: IL skills training

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Core Independent Living Services: Peer counseling

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Core Independent Living Services: Individual and systems advocacy

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Transition Services: Transition from nursing homes & other institutions

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Transition Services: Diversion from institutions

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Transition Services: Transition of youth (who were eligible for an IEP) to post-secondary life

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Counseling services, including psychological, psychotherapeutic, and related services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities)
Note: CILs are not allowed to own or operate housing.

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Rehabilitation technology

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Mobility training

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No

Provided using other funds?	No
Provided By	CIL

Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Personal assistance services, including attendant care and the training of personnel providing such services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Surveys, directories and other activities to identify appropriate housing, recreation opportunities, and accessible transportation and other support services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Consumer information programs on rehabilitation and independent living services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Education and training necessary for living in the community and participating in community activities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Supported living
Note: CILs are not allowed to own or operate housing.

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No

Provided using other funds?	No
Provided By	CIL

Transportation, including referral and assistance for such transportation and training in the use of public transportation vehicles and systems

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Individual and group social and recreational services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Services for children

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Appropriate preventive services to decrease the need of individuals with disabilities for similar services in the future

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Community awareness programs to enhance the understanding and integration into society of individuals with disabilities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	No
Provided By	CIL

Such other necessary services as may be necessary and not inconsistent with the Act

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	No
Provided using other funds?	Yes
Provided By	CIL

2.1 - OPTIONAL MAP ATTACHMENT

Uploaded Document Name:

2.2 - OUTREACH TO UNSERVED AND UNDERSERVED POPULATIONS

Definition of Unserved/Underserved

The NY IL network identifies an unserved population as a targeted population or unique disability subgroup with specific needs. Exact geographic unserved areas are defined below and in Section 3.2 under the provision "Priorities for the establishment of new CILs." Given the work invested over the past few SPIL cycles and at local levels by CILs, some have established service connections with various target populations. An underserved population can be a targeted population/unique disability subgroup and or people with disabilities within a geographic area. Centers may have preliminary service connections established, but due to various factors, these groups and populations may still be very much underserved and require an increased effort to have their service needs met. Both unserved and underserved populations require a method to identified priority groups along with outreach activities and strategies to address them and their needs.

Methods Used to Determine Unserved/Underserved

The SILC takes the lead to determine unserved and underserved needs for the NY IL network. This is done in cooperation with all partners (centers, including CILs/Federal CIL directors, the DSE and other stakeholders) during the build-up before each State Plan formulation. The SILC has a Needs Assessment Committee (NAC) explained in Section 1.4, Evaluating the Effectiveness of the SPIL. The second key question of the NAC report examines, "What unserved/underserved ethnic, minority and disability communities are most in need of IL services?" The results address the unserved target populations. The first key question, "What geographic areas are most in need of additional Independent Living (IL) services," relates to unserved and underserved populations and is also addressed in Section 3.2. Last, during the public hearing process, a question is asked about unserved and underserved populations and the top priorities are ranked based on feedback. This

information is added in overall need determination.

Current Statewide Target Population Priorities

Regarding the statewide priorities for targeted populations and or unique disability subgroups, the NYSILC 2022 Statewide Needs Assessment addressed this in its second key question. Center directors from the NY IL network were asked which disability groups were the most unserved/underserved and hardest to reach (in their respective service areas). The top three identified were: mental/emotional 59%, hearing 50%, and visual 30%. The same center directors were asked which ethnic groups in the disability community are unserved/underserved and/or difficult to reach (in their respective service areas). The top three identified were: Hispanic/Latino 50%, Asian alone 45%, and Black/African American alone 36%.

Based on 2022 data analyzed by Center for Research in Disability (Table 1.3 Civilians by Disability Status, Living in the Community for the United States and States: 2022) in all counties of NYS broken out by race and ethnicity, the following trends were identified:

- 10.6% of the Hispanics/Latinos sampled (344,199 out of 3,836,000) were people with disabilities. 78% of all Hispanics/Latinos with disabilities in NYS are in New York City.
- 12.6% of African Americans/Blacks sampled (334,986 out of 2,651,864) were people with disabilities. The highest concentration of African American/Blacks with disabilities are in New York City.
- 6.2% of Asians sampled (85,447out of 1,376,933) were people with disabilities. The highest concentration of Asians with disabilities are in New York City at 79.9%.

During the public hearing process, feedback was compiled related to many areas, including the most important unserved and underserved populations. The top three statewide priorities that emerged were: 1) serving people with disabilities in rural areas, 2) serving people with disabilities with various minorities, including Hispanic/Latino, African America/Black, Native American, Haitian, Chinese, and Korean, and 3) a tie between serving people with mental health disabilities and serving youth/young adults with disabilities.

It should be noted that moderate support was also provided for serving the LGBTQ population with disabilities (consistent with immediate past SPIL), homeless people with disabilities (consistent with previous past SPIL), and the aging population with disabilities (consistent with immediate past SPIL - as seniors with disabilities). A few other issues emerged as lower priorities.

From the immediate past SPIL, this means that prioritization for the following target populations have migrated from the listing: veterans with disabilities, the deaf/blind community, and the Russian community with disabilities. Work needs to be intentionally intersectional.

The third key question in the NYSILC 2022 Statewide Needs Assessment addressed the top priority issues and needs of consumers. Consumers were asked which services were most important to help them continue to live independently. The survey asked them to link top issues to their service needs. As a result, the top four priorities were: Benefits assistance and advice 37%, Services that help your family members (such as respite or family counseling) 32%, Help getting ready for a job, finding a job, or keeping a job 30%, and Help getting or using medical equipment, wheelchairs, etc. 29%.

Current Geographic Area Priorities

As noted above, the first key question in the NYSILC 2022 Statewide Needs Assessment relates to geographic areas and unserved/underserved populations. To answer this question, the NAC compares the IL network service data to the census data for people with disabilities (non-institutional civilian population) for each county to determine a penetration rate. A high penetration rate means that a center is making progress serving its potential target population. A low penetration rate means there can be a series of factors contributing to an area being unserved/underserved.

As a result, this process identified the top ten geographic areas most in need of additional IL services. This will be described in Section 3.2, "priorities for establishment of new CIL(s)." This section will identify the specific areas but note that NY has a large IL statewide network which must first support the resources of the existing Federal CILs before expanding to additional sites. This

concept was initiated in the immediate past SPIL and is defined in Section 3.2, "minimum funding level for a Center and formula/plan for distribution of funds to bring each center to the minimum."
Outreach activities and methods to be conducted (and who will conduct each)
Below is the NY IL network's Unserved/Underserved Outreach Activities Plan during the 2025-2027 SPIL:
During the past four SPIL cycles, the NY SPIL invested in outreach projects to support a limited number of centers in the NY IL network to develop outreach strategies to unserved/underserved targeted populations. Given the lack of resources, the NY IL network is not in a position to fund similar projects this cycle. However, this does allow the network to use this SPIL to evaluate the work accomplished during the last nine years in this area and look to develop direct connections to individuals representing unserved/underserved target populations via the SILCs various surveying processes.
1) Continue to connect to individuals representing unserved/underserved target populations via the SILCs various surveying processes.

- Action: Provide an additional question in the demographics section to all SILC surveying efforts to seek direct feedback from individuals representing unserved/underserved target populations connected to their communities. Include in all SPIL measurable indicator surveys, statewide CIL/SCIL consumer satisfaction survey, and statewide needs assessment, along with any other survey distributed by the SILC.
  - The results from the various surveys will be used in the Statewide Needs Assessment report in the second key question related to target populations to provide enhanced information. Highlights from this section, along with priorities expressed during public input related to unserved and underserved groups and areas, to identify need during the formulation of the next SPIL. The results of the Statewide Needs Assessment report will be distributed/shared with the network and public and posted on the NYSILC website.
    - Timeline for completion: Ongoing, no end date. Progress updates by various SILC committees and minutes and reported out at full council meetings. Progress reported each Annual PPR.

2.3 - COORDINATION

Plans for coordination of services and cooperation between programs and organizations that support community life for persons with disabilities.

The plan for coordination of services and cooperation between the SILC, CILs, and DSE is to continue mutual efforts and report on them during the year. For the SILC, there is one Federal CIL director and the Executive Director of the state association, along with one formal member of the DSE. Staff from three other federal CILs are also members. In NYSILC's contract with the DSE, they report on a variety of items on a quarterly basis, including the cooperative and coordination efforts of these partners. At the end of the year, these efforts are then reported in the state PPR.
The following efforts increase the breadth of the network. These larger scale cooperative efforts include:

- The SILC is the lead for a statewide data interface project. This project includes all identified partners (CILs, SCILs, SILC members, and the DSE). The remaining phases of the project will be addressed in future years until the completion of the project. Centers from the IL network will upload their service data at 6-month and yearend intervals. Reports will be available online for the DSE and centers to review. Statewide data will be generated for the network. Other reports will allow for analysis of local systems change impacts as well as deinstitutionalization and diversion results for the IL network. Multiple year results will lead to an analysis of trends for services and impact data.
- NYAIL, the state association, coordinates the statewide Money Follows the Person (MFP) Transition Center and Peer Outreach and Referral Program to assist people in nursing homes who

want to return to the community. This project includes several centers within the network, adding statewide coordination and improved results for the network to support life in the community for people with disabilities. For more information about the statewide project, refer to the following link: http://ilny.org/programs/mfp/transition-center.

- A group of centers in the IL network are part of the Office on Aging/NY Connects program (https://www.nyconnects.ny.gov/welcome). The program is for "free, unbiased information about long term services and supports in New York State for people of all ages or with any type of disability." The centers connect people to services and support which help them live independently. This represents the coordination of aging and IL services.

The following efforts demonstrate support for community life for persons with disabilities:
Centers have long looked at the impact of efforts to transition and divert consumers from institutional settings. The following link defines the process where centers take their CSRs and/or consumer records and determine the impact on community living based on the services provided and subsequent cost savings:
http://www.acces.nysed.gov/vr/simple-process-documenting-cil-deinstitutionalization-cost-savings.
The Deinstitutionalization Cost Savings Statewide Report of the New York IL Network from 2001 to 2017 is found at the following link:
http://www.acces.nysed.gov/vr/deinstitutionalization-cost-savings-statewide-report.
Since 2001, the network has been accounting for the impact of providing Independent Living services to consumers so they can live independently in the community. The New York centers have achieved impressive results. The process was voluntary until 2008. The network achieved 36,356 "institutional preventions" or diversions and 6,205 "institutional terminations" or transitions. Based on the figures identified in the process, providing services to these consumers saved almost $2.7 billion. When this figure is adjusted for the IL funds for the centers that reported, it leads to a "value-added" deinstitutionalized cost savings impact by the network of just over $2.5 billion!
The statewide IL network has also been effective at increasing awareness and making changes in their local communities so that consumers and peers can live independently in the community. Local systems change goals are established in center contracts. The centers then work on, meet, and often exceed impacts in this area. The DSE reviews and archives the collective local systems change impacts of the IL network.

Section 3: Network of Centers

3.1 - EXISTING CENTERS

Current Centers for Independent Living including: legal name, geographic area and counties served, and source(s) of funding. Oversight process, by source of funds, and oversight entity.

3.1 - EXISTING CENTERS

Action Toward Independence
Counties Served: Orange, Sullivan
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes

County Services
Orange (Full Services)
Sullivan (Full Services)
ARISE
Counties Served: Madison, Onondaga, Oswego
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Madison (Full Services)
Onondaga (Full Services)
Oswego (Full Services)
Bronx Independent Living Services
Counties Served: Bronx
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Bronx (Full Services)
Center for Disability Rights
Counties Served: Monroe
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved

by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Monroe (Full Services)
Center for Independence of the Disabled in New York INC
Counties Served: New York, Queens
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
New York (Full Services)
Queens (Full Services)
Corning Council for Assistance & Information to the Disabled, Inc.
Counties Served: Chemung, Steuben
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Chemung (Full Services)
Steuben (Full Services)
Glens Falls Independent Living Center
Counties Served: Saratoga, Warren
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE

fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Saratoga (Full Services)
Warren (Full Services)
Harlem Independent Living Center
Counties Served: New York
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
New York (Full Services)
Independent Living Center of the Hudson Valley, Inc.
Counties Served: Columbia, Rensselaer
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Columbia (Full Services)
Rensselaer (Full Services)
Living Independently is For Everyone at RCIL, Inc.
Counties Served: Herkimer, Montgomery, Oneida
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.

State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Herkimer (Full Services)
Montgomery (Full Services)
Oneida (Full Services)
Minority Outreach Program
Counties Served: Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: ACL/OILP, Other (SILC)
SPIL Signatory: No
County Services
Dutchess (Full Services)
Orange (Full Services)
Putnam (Full Services)
Rockland (Full Services)
Sullivan (Full Services)
Ulster (Full Services)
Westchester (Full Services)
Native American Independent Living Services
Counties Served: Cattaraugus, Erie
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: No
County Services
Cattaraugus (Full Services)
Erie (Full Services)
Northern Regional Center for Independent Living, Inc.
Counties Served: Jefferson, Lewis
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by

DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Jefferson (Full Services)
Lewis (Full Services)
Putnam Independent Living Services
Counties Served: Putnam
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: No
County Services
Putnam (Full Services)
Regional Center for Independent Living
Counties Served: Livingston, Monroe, Ontario, Wayne, Yates
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Livingston (Full Services)
Monroe (Full Services)
Ontario (Full Services)
Wayne (Full Services)
Yates (Full Services)
The Capital District Center for Independence, Inc.
Counties Served: Albany, Schenectady
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site

preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Albany (Full Services)
Schenectady (Full Services)
Tri-Lakes Center for Independent Living, Inc.
Counties Served: Essex, Franklin
All Sources of Funding:
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Essex (Full Services)
Franklin (Full Services)
Westchester ILC 2
Counties Served: Westchester
All Sources of Funding:
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: No
County Services
Westchester (Full Services)
Westchester Independent Living Center
Counties Served: Rockland, Westchester
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly data to IL advocacy network statewide coordinator. Statewide coordinator submits quarterly reports per contract to DSE. Reviewed and approved by DSE. Copies sent to SILC for monitoring and evaluation by committee. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process.
Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Rockland (Full Services)
Westchester (Full Services)
Western New York Independent Living, Inc.
Counties Served: Cattaraugus, Erie, Niagara
All Sources of Funding:

Title VII Chapter 1, Part C
Oversight Process: CIL submits PPR to ACL. Online review of PPR by SILC on ACL Reporting site preferred as noted in Section 1.5. Otherwise, CILs submit PPRs to SILC. Monitored by ACL.
State Funds
Oversight Process: CIL submits 6 month and yearend reports per contract. Reviewed and approved by DSE. Related expenditure report and voucher sent to DSE. Reviewed and approved through DSE fiscal unit process. Selected site monitoring by DSE. CILs submit PPRs to SILC. Monitored by ACL.
Oversight Entity: DSE and ACL/OILP, Other (SILC)
SPIL Signatory: Yes
County Services
Cattaraugus (Full Services)
Erie (Full Services)
Niagara (Full Services)

3.1 - EXISTING CENTERS

CIL Network
Explain the criteria for defining the CIL network, bearing in mind that those CILs included in the network should be those eligible to sign the SPIL.

In preparation of the past immediate SPIL, per WIOA regulations, the State Plan partners reached agreement of who from the existing NY IL network was eligible to sign the SPIL. It was clear that the Federal CIL directors in the state, complying with 725 regulations, were the centers from the network eligible to sign the SPIL. For reference, they are the sixteen different New York CILs directing the state's twenty-three (23) federal awards as noted in the first chart in this section. They are identified in Section 6.3 as CILs eligible to sign the SPIL.

3.2 - EXPANSION AND ADJUSTMENT OF NETWORK

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding, and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase the statewide reach of the Network. (Follow the instructions in Title VII, Part C of the Rehabilitation Act of 1973, as amended.)
Definition of served, unserved, and underserved.

The NY IL network identifies an unserved population as a targeted population or unique disability subgroup with specific needs. Exact geographic unserved areas are defined below and in Section 3.2 under the provision "Priorities for the establishment of new CILs." Given the work invested over the past few SPIL cycles and at local levels by CILs, some have established service connections with various target populations. An underserved population can be a targeted population/unique disability subgroup and or people with disabilities within a geographic area. Centers may have preliminary service connections established, but due to various factors, these groups and populations may still be very much underserved and require an increased effort to have their service needs met. Both unserved and underserved populations require a method to identified priority groups along with outreach activities and strategies to address them and their needs.

Minimum funding level for a Center and formula/plan for distribution of funds to ensure that each Center receives at least the minimum.

The minimum funding level to establish a new CIL (and sustain it) with Title VII, Part C funds is

$625,000.
This amount was established in the 2017-2019 past SPIL during strong public feedback which pointed out the need to build the capacity of the existing federal CIL network, as many of them are having issues with staffing due to cutbacks. Support for this direction remained consistent with this plan. All twenty-three (23) of the NY federal CILs have awards that are well below the minimum funding level of $625,000.
As a result, the plan for distribution of funds to bring each center to the minimum includes:
if additional Title VII, Part C funds become available above a COLA, no new CIL competitions will take place in NY. Instead, any additional funds above a COLA will be divided amongst the existing federally funded CIL network in New York to build their capacity and support their effective operation toward the goal of the new minimum funding level.

Priorities for establishment of new CIL(s).

The definition of unserved and underserved is provided in Section 2.2 with this specifically referring to geographic area. The definition of "served" represents the number of consumers the NY IL network serves each year.
Previous SPILs identified eleven (11) unserved upstate counties with populations above 48,000 that do not have the physical presence of a federal CIL: Allegany, Chenango, Fulton, Greene, Livingston, Ontario, Otsego, Tioga, Washington, Wayne, and Wyoming and another eight (8) upstate unserved counties with populations less than 48,000 lacking the presence of a federal CIL: Essex, Hamilton, Lewis, Orleans, Schoharie, Schuyler, Seneca, and Yates. Also recognized were four (4) underserved downstate counties without a federal CIL presence: Kings, Nassau, Richmond, and Suffolk.
However, with a statewide network of forty-one centers plus satellite and outreach offices, some of these federal unserved/underserved counties are served either directly or indirectly by CILs or SCILs in the network. The 2022 NYSILC Statewide Needs Assessment Report revealed that consumers were served in all sixty-two (62) counties even though there may not have been a physical center presence. Overall, 107,878 consumers were served by the IL network out of 2,187,789 people with disabilities identified via census survey sample, resulting in a collective penetration rate of 9.4%.
The first key question of the needs assessment asked, "what geographic areas are most in need of additional IL services?" The report examined the service data for the IL centers compared to the census data of people with disabilities (civilian population) by county to determine a penetration rate. A high penetration rate means that a center is making progress serving their target population. A low penetration means that there are several factors contributing to the need for additional IL services in that county. Based on the 2022 NYSILC Statewide Needs Assessment Report, the five counties with the lowest penetration rates and greatest need were:

NYS County	Penetration Rate
Kings	0.97%
Greene	1.26%
Queens	1.58%
Livingston	1.91%
New York	1.94%

This information prioritizes the areas to identify for a new center competition (dependent on the availability of funding) to establish a new CIL. However, a greater priority has emerged in the state

before another new center competition takes place as indicated above.

Action/process for distribution of funds relinquished or removed from a Center and/or if a Center closes.

When a CIL relinquishes authority/funding is removed from a center/or a center closes, the State Plan partners will determine if sufficient need still exists in the given area to warrant a CIL competition for the identified unserved/underserved location. If sufficient need still exists, a CIL competition will take place for the service area to preserve continuity for consumers. ACL will then announce a new CIL competition for the identified area where the center provided services. For the SPIL, this will be the only instance for a new CIL competition.
If the need can be addressed by the existing CIL network, the State Plan partners will request an email/letter identifying any circumstances or need for consideration that can be presented to ACL for review and approval.
Upon approval by ACL, the identified CIL (or CILs) in the network will be assigned the specific Part C service area of the relinquished/removed/closed CIL in the NY federal CIL network chart (top of Section 3.1) identifying geographic areas/counties served. The vacated funds of the relinquished CIL/removed from the CIL/or from the closed CIL will be divided amongst the existing federally funded CIL network in New York to build their capacity and support their effective operation toward the goal of the new minimum funding level of $625,000 (per the "plan for distribution of funds to bring each center to the minimum").
Changes to the relinquished/removed/closed Part C service area and the reallocation of the Title VII, Part C funds amongst the existing CIL network in the NY federal CIL network chart (top of Section 3.1) will be updated at the earliest date possible.

Plan to build capacity of existing CILs and/or expand statewide reach by establishing branch offices and/or satellites of existing CILs.

A plan to build the capacity of existing CILs was defined in the "minimum funding level for a center and formula/plan for distribution of funds to bring each center to the minimum." It is contingent upon receipt of additional funds above a COLA.
Plans to expand breadth by establishing branch offices and/or satellites of existing CILs are not formal. Given the scarcity of resources, how each CIL or SCIL determine outreach strategies in their respective catchment areas is a center-based decision and can start off as a short-term approach and depend on capacity and sustainability.
The SILC works with the state association, NYAIL, and the DSE to communicate with the NY IL network and have centers identify the changes that have occurred within the network. Relevant CIL changes will be communicated directly to ACL by each center. The changes of all center information and content, including satellite and outreach offices, will be updated at the earliest date possible.
It should be noted that the establishment of new satellite and outreach offices will be noted in the NYSILC IL network directory webpage. Satellite and outreach offices are not formal CILs or SCILs, but extensions of their operations. The addition of satellite and outreach offices to the IL network directory serve to enhance NY's reach and breadth.

Plan/formula for distribution of new funds (Part B, Part C, one-time funds, etc.)

Funding SourceFunding CircumstanceMethodology for Distribution of FundsTitle VII, Part CLevel fundingWhen ACL informs the State Plan partners that the Title VII, Part C funding will receive level funding (no change), then each CIL will continue to receive the same amount from the previous year.
COLAWhen ACL informs the State Plan partners that the Title VII, Part C CILs will receive a Cost-Of-Living Adjustment (COLA), then ACL will verify the COLA amount and apply the increase to each CIL

award. Additional funds above a COLAWhen ACL informs the State Plan partners that the Title VII, Part C CILs will receive additional funds above the COLA, then the total increased funds will be divided proportionately amongst the existing federally funded network in New York to build their capacity and support their effective operation toward the goal of the CIL minimum funding level. Funding decreaseWhen ACL informs the State Plan partners of a funding decrease to the Title VII Part C funds, the amount of the decrease will be calculated in proportion to the CIL's current funding levels.Title VII, Part BLevel funding/planned amountWhen ACL informs the State Plan partners that the Title VII, Part B funding will receive level funding (no change), then the objectives/projects in the SPIL will receive the amounts indicated in the SPIL in their contracts. COLAWhen ACL informs the State Plan partners that the Title VII, Part B funding will receive a Cost Of Living Adjustment (COLA), then the State Plan partners can decide to: 1) pass the COLA on to the objectives/projects in the SPIL above their planned amounts, 2) not use the modest COLA and carry the amount forward and wait to determine the future fiscal climate before taking action, or 3) assess any unexpended fund amounts for use consistent per details in Section 3.2 under "other network issues. Additional funds above a COLAWhen ACL informs the State Plan partners that the Title VII, Part B funds will receive additional funds above the COLA, then the State Plan partners will look to fund the current and other stated priorities within the SPIL consistent per details in Section 3.2 under "other network issues. Funding decreaseWhen ACL informs the State Plan partners of a decrease to the Title VII, Part B funds, the SILC will work with its SPIL Committee to come up with a plan of how to address the decrease across the existing contracts, then meet with the DSE. Consideration will be given to the unexpended Part B funds. The final result will be communicated to the vendors holding the contracts for the SPIL objectives/projects. Unexpended fundsRefer to the provision for use of unexpended funds under "other network issues" below this chart for details.One-time fundingSpecial funding assigned to the IL networkAny one-time funding assigned to the IL network, especially at the Federal level, should be used to build the capacity of centers, outreach to unserved or underserved populations, along with any other specified purpose and not force the designation or establishment of CILs in the process (unless the network agrees to in advance). The NY IL network learned a harsh lesson with the ARRA funds when it was forced into accepting the establishment of new centers by RSA in order to receive the funds and had to recover post-project from a funding cliff. The state plan partners must be able to have the autonomy to be able to review and agree with any one-time funding for the benefit of the state IL network. This includes having the ability to redistribute the funds based on critical need in an emergency situation with the support of the SILC and Federal CIL directors.IL state appropriationState match funding process
The state IL appropriation is separate from the planning identified above for the IL federal funding. The process is exclusive to the state. It is in this SPIL as the state match requirement.
The state IL appropriation process is a part of the annual state budget process. ACCES-VR (the DSE) pulls together contract packages for the center network based on the IL state appropriation every 3-5 years. If the IL state appropriation amount is level funding, annual contract amounts remain the same. If adjustments are required because of reductions or increases, they are addressed on an annual basis with the submission of contract materials.

Plan/formula for adjusting distribution of funds when cut/reduced.

For Title VII, Part C funds, when ACL informs the State Plan partners of a funding decrease, the amount of the decrease will be calculated in proportion to the CIL's current funding levels.
For Title VII, Part B funds, when ACL shares Notice of Award (NoA) information, if a decrease is indicated for the Title VII Part B funds, the SILC will work with its SPIL Committee to plan how to address the decrease across the existing contracts, then meet with the DSE. Consideration will be given to the unexpended Part B funds. The final result will be communicated to the vendors holding the contracts for the SPIL objectives/projects.

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network. State the needed change(s) as concretely and succinctly as possible.

Changes to the NY CIL service areas and or related funding levels will be made when:

- Additional Title VII, Part C funds above a COLA are received in an amount of at least $625,000 (the minimum funding level to establish and sustain a new CIL) based on the identified "priorities for establishment of new CILs."
  - While such an action would typically result in an expansion of the network, this option is not supported in the SPIL in favor of an action to build the capacity of the existing federal CIL network and support their effective operation toward the goal of the new minimum funding level (refer to provision above).
- A CIL relinquishes its authority/has its funding removed/and or closes.
  - If sufficient need exists for the service area, it will result in the only instance of a new CIL competition during this SPIL to preserve continuity for consumers. The service area information and funding will be updated in the NY federal CIL network chart (top of Section 3.1) at the earliest date possible.
- If an existing CIL or CILs in the network can address the service need, then adjustments will be made to assign the specific Part C service area of the relinquished/removed/closed CIL in the NY federal CIL network chart (top of Section 3.1) identifying geographic areas/counties served at the earliest date possible (refer to provision above).
- During times of emergency situations, the NY CIL and SCIL network will respond to the critical needs of New Yorkers with disabilities in their identified service areas and then work collaboratively in impacted areas outside of their direct control. The Federal CILs will follow the guidance provided by ACL's 2018 Disaster Services Policy. Refer to the following link: https://nysilc.org/images/Disaster_Services_Policy_7.2018.docx. The SCILs will utilize this policy as applicable.
- Any other circumstance brought to the attention of the State Plan partners related to CIL service areas and funding that might require review and potential adjustment.

Temporary Changes (if applicable) Other (if applicable)

Any one-time funding assigned to the IL network, especially at the Federal level, should be used to build the capacity of centers, outreach to unserved or underserved populations, along with any other specified purpose and not force the designation or establishment of CILs in the process (unless the network agrees beforehand). The NY IL network learned a harsh lesson with the ARRA funds when it was forced into accepting the establishment of new centers by RSA in order to receive the funds and had to "recover" post-project from a funding cliff. The State Plan partners must be able to have the autonomy to be able to review and agree with any one-time funding for the benefit of the state IL network. This includes having the ability to redistribute the funds based on critical need in an emergency situation with the support of the SILC and Federal CIL directors.

- Depending on the circumstances of the one-time funding, changes to the NY federal CIL network chart (top of Section 3.1) identifying geographic areas/counties served or related funding will be adjusted at the earliest date possible.

Regarding temporary changes, the network has worked well in times of emergencies to coordinate and communicate with each other to assist individual CILs or SCILs in the NY IL network, including on a regional basis. In such circumstances, it is best addressed from local control to define needs and then devise an emergency plan that will get the CIL, or CILs, operational, prioritizing the provision of services. Other IL partners get involved to assist with the plan.

- Depending on the situation, it may not require any changes to the NY federal CIL network chart, just documentation of an emergency plan in annual PPRs along with progress updates.
- If a situation occurs that is extreme and long-term in nature, then any changes to the NY federal

CIL network chart (top of Section 3.1) identifying geographic areas/counties served or related funding will be done at the earliest date possible.

Section 4: Designated State Entity

4.0 - DESIGNATED STATE ENTITY

Department of Education will serve as the entity in New York designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State.

4.1 - DSE RESPONSIBILITIES

- receive, account for, and disburse funds received by the State under this chapter based on the plan;
- provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- retain not more than 5 percent of the funds received by the State for any fiscal year under Part B for the performance of the services outlined in paragraphs (1) through (4).

4.2 - ADMINISTRATION AND STAFFING: DSE ASSURANCES

Administrative and staffing support provided by the DSE.
N/A

4.3 - STATE-IMPOSED REQUIREMENTS

State-imposed requirements contained in the provisions of this SPIL including:

- State law, regulation, rule, or policy relating to the DSE’s administration, funding, or operation of IL programs and/or establishment, funding, and operations of the SILC
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
- That limits, expands, or alters requirements for the SPIL

State-imposed requirements contained in the provisions of this SPIL including:[i]

- State law, regulation, rule, or policy relating to the DSE's administration or operation of IL programs
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
- That limits, expands, or alters requirements for the SPIL
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329; NYS Education Law, Article 23-A, Sections 1120-1124 does not exceed federal requirement 45 CFR 1329.
- That limits, expands, or alters requirements for the SPIL; NYS Education Law Section 23-A; Sections 1120-1124 does not limit, alter, or expand the requirements for the SPIL.

State-imposed requirements contained in the provisions of this SPIL including:

- State law, regulation, rule, or policy relating to the DSE's administration or operation of IL programs; NYS Education Law, Article 23-A, Sections 1120-1124 provides guidance to the DSE related to the management and function of IL programs. Specifically, section 1122 reads, "The department (DSE) shall assist individuals and organizations in the planning and establishment of service centers. The department shall ensure program accountability and shall monitor and

evaluate such centers."
[i] 45 CFR 1329.17(g).

4.4 - GRANT PROCESS & DISTRIBUTION OF FUNDS

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.
Instructions: Describe the processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds including: (all of the following are required)
Process for soliciting proposals

Solicitation of proposals does not apply to continuation funding. NYSILC's 2019-2024 Sole-Source contract is currently under continuation funding.
Development of format for proposals

Per section 1329.15 (c) of the Act, the SILC and DSE collaborated to prepare a SILC resource plan (including staff/personnel) to sufficiently carry out the functions of the council.
The statewide IL advocacy network known for two decades as the SSAN, was identified as a clear priority during the public hearing and comment process. The IL advocacy network (SSAN) will be directed by a statewide coordinator. During this SPIL cycle, the local SSAN sites will focus on the recruitment of individuals and connections with organizations within each community to promote public education and grass roots activities impacting people with disabilities. The SSAN will communicate efforts with its IL network partners and offer participation to centers who are not a part of the SSAN.
A statewide coordinator directs the SSAN to ensure that twelve local sites provide opportunity for people with disabilities to participate and gain skills each year through September 30, 2027.
Process for reviewing proposals and who reviewers will be

The SSAN and statewide coordinator contracts will be new awards during this SPIL cycle.
The DSE has a Contract Administration Unit (CAU) which manages document requirements for all contracts and procurements through checklists. These checklists help guide the DSE to gather required documents for new awards. When all required documents are collected, they are submitted to CAU for review. Afterwards, a contract request is sent out to the Office of the New York State Comptroller (OSC).
Process for evaluating performance and compliance of grantees

Vendors with continuation funding, and new awardees, submit quarterly reports for the DSE's review to ensure that they are meeting the requirements for payment as outlined in their contracts. If contractual goals are not met, the DSE will require vendors to complete a program improvement report that details the steps they will take to meet their contractual goals. If justified, the DSE can also withhold and/or revoke funding based on performance.
The biennial statewide IL conference and interpreters will also be new awards using Subchapter B funds. This conference provides the network with training and technical assistance regarding the most current issues facing IL and people with disabilities, along with opportunities to network, generate ideas, learn best practices, and promote the IL philosophy. Funding for the conference and interpreters typically occurs through a Purchase Order process. This process requires internal justifications but differs greatly from the CAU contracts checklist process.
More than 30% of the Title VII, Part B funds will be utilized for the SILC Resource Plan, which requires a justification. A full justification is provided in Section 5.

4.5 - OVERSIGHT PROCESS FOR PART B FUNDS

The oversight process to be followed by the DSE.

- *Subchapter C (alone or in combination with Subchapter B or other funds) oversight by ACL;* Title VII, Subchapter C funds are administrated and monitored directly through ACL, with no involvement by the DSE.
- *Subchapter B (when no Subchapter C is used) oversight by DSE;*
  100% of the Title VII Subchapter B allocation as defined in this SPIL is administrated by the DSE. The DSE will also create RFPs, review, and announce awards, execute contracts, distribute funds, and supervise fiscal and performance of contracts related to SPIL objectives as identified in Section 2.1A. Other contractual relationships connected to the SPIL will be developed and supported by the DSE, including the operation of NYSILC, Statewide IL advocacy network (formerly the SSAN), Biennial IL statewide conference, and the IL's statewide data interface system.
  The DSE will work with NYSILC to coordinate relevant report information that can be utilized for monitoring and evaluation purposes. The DSE will participate on the SPIL Committee to assist in the formulation and development of state plans along with the annual evaluation process. The DSE will also participate every three years on the Needs Assessment Committee (NAC) to help define statewide priorities. The DSE will partner with NYSILC for the completion of a statewide CIL consumer satisfaction survey. The DSE will utilize the results to assess the required performance measure in contracts for state independent living operation funds. NYSILC will update the survey instrument, redesign the methodology, coordinate instruction regarding CIL survey sampling, collect and tabulate individual CIL survey results, compile them into statewide results, and issue a final report. Individual center results will be discussed between the CIL and the DSE. Centers scoring below the established benchmark will be required to take steps to improve consumer satisfaction.
- Other funds
  N/A
- 723 States
  N/A

NOTE: Pursuant to 45 CFR 1329.15(c)(4), the DSE may not include any conditions or requirements in the SILC's Resource Plan that may compromise the independence of the SILC.

4.6 - 722 VS. 723 STATE

722 State

Section 5: Statewide Independent Living Council (SILC)

5.1 - ESTABLISHMENT OF SILC

How the SILC is established and SILC autonomy is assured.

The New York State Independent Living Council, Inc. (NYSILC) received its Certificate of Incorporation as a non-profit organization in June of 1995. The council was notified by the IRS of its 501(c)3 status in March of 1996. NYSILC obtained it NYS tax exempt certificate in December of 1997. NYSILC is a non-profit corporation that operates separately from any New York State (NYS) agency. The council operates under its own by-laws. Two opinion letters by the NYS Attorney

General's Office (No. 97-FII and No. 2008-F1) determined among other things that council members are Public Officers, confirmed the duties and functions of the council, and acknowledged the NYS Board of Regents as the appointing authority. NYSILC is in its own office space at 111 Washington Avenue, Suite 101, Albany, NY 12210 and has its own operating budget (described below in the resource plan) approved and reviewed by a Finance Committee and the full council.

5.2 - SILC RESOURCE PLAN

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.
Funding sources may include “Innovation and Expansion (I&E) funds authorized by 29 U.S.C. 721(a)(18); Independent Living Part B funds; State matching funds; [state allotments of Vocational Rehabilitation funding;] other public funds (such as Social Security reimbursement funds); and private sources.”

NYSILC will conduct the following discretionary activities, or authorities, as authorized and described in the approved SPIL, per section 1329.16.
Per section 1329.16 (a) (1), the SILC will work with the centers in the NY IL network (Section 3 of the SPIL) to coordinate services with public and private entities to improve services provided to individuals with disabilities.

- The SILC will be a ready and willing partner with the IL network to help coordinate services with public and private entities to improve services provided to individuals with disabilities. The state association, NYAIL, provides the lead in this area and the SILC will assist when contacted for support. This might include providing a letter of support for an initiative or proposal, serving as a broker to initiate dialogue between identified parties, setting up a meeting between the parties, or facilitating a discussion to help the parties reach an agreement.
- Documentation of activities and actions will be kept via the appropriate council or committee minutes, letters and /or documents created, and be noted in the "partner/collaboration" sections of both the quarterly contract narrative to the DSE and in appropriate narrative sections in the annual PPR. Significant achievements will be noted.

Per section 1329.16 (a) (2), the SILC will conduct resource development to support the activities described in the approved SPIL and/or to support the provision of Independent Living services by centers in the NY IL network (Section 3 of the SPIL).

- Regarding resource development to support the activities described in the approved SPIL:
  - NYSILC's Development Committee will provide direction for the SILCs resource development activity. The overall direction will be guided by the council's Fund Development Plan.
  - The Program Coordinator will provide support to the Development Committee, especially for the NYS Disability Rights Hall of Fame (HOF) biennial event. Members of the Development Committee, NYSILC staff, a vendor, and council members will work cooperatively to complete necessary tasks to realize the goals of the HOF and other development efforts.
  - The Executive Director will work with a bookkeeper/vendor to segregate and account for resource development activity.
  - The Executive Director will prepare materials for the Finance Committee; the committee will oversee budget activity and address fiscal implications related to resource development and report out any significant progress/issues to the full council.
- The Monitoring & Evaluation Committee will monitor any activity per quarterly reports and evaluate any progress made on related measurable indicators for resource development and report out any significant progress/issues to the full council.
- The Executive Committee and full council will oversee the progress made by the Development Committee and other committees in the area of resource development.
- Documentation of activities and actions will be kept via the appropriate council or committee minutes, letters and /or documents created, and be noted in the "partner/collaboration" sections of

both the quarterly contract narrative to the DSE and in appropriate narrative sections in the annual PPR. Significant achievements will be noted.

- Regarding resource development/support for the provision of Independent Living services by centers in the NY IL network (Section 3 of the SPIL):
  - NYSILC will provide the same level of coordination and support as indicated for the efforts described for section 1329.16 (a) (1) above.
  - Documentation of activities and actions will be kept via the appropriate council or committee minutes, letters and /or documents created, and be noted in the "partner/collaboration" sections of both the quarterly contract narrative to the DSE and in appropriate narrative sections in the annual PPR. Significant achievements will be noted.

Per section 1329.16 (a) (3), the SILC will perform such other functions, consistent with the purpose of this part and comparable to other functions described in section 705(c) of the Act, as the Council determines to be appropriate and authorized in the approved SPIL.

- The SILC will address the following two activities under "such other functions consistent with the Act as the Council determines appropriate and authorized in the approved SPIL:"
  - Leadership Development: Consistent with the "purpose" of Title VII of the Rehabilitation Act as amended to "maximize leadership," the council will utilize the following process to support leadership development for New Yorkers with disabilities as described in the approved SPIL:
- NYSILC's Pat Figueroa Scholarship Scholarship (PFS). Staff will prepare materials and the committee will review and approve applications for young adults with disabilities to receive support to attend trainings/events to improve their leadership development. The opportunity is guided by an online application and is based on cost, need, and availability. Completion of follow up online surveys by recipients provide feedback about experiences. Recipients indicate interest in the Youth Leadership Subcommittee and or the council. Recently, the SILC DEI Committee has taken on the role of increasing recruitment of potential applicants from intersecting identities as the SILC hopes to broaden the reach of this leadership development opportunity.
- The Executive Director will transition staff support of the Youth Leadership Subcommittee to the Community Building and Media Specialist.
- The Executive Director will work with a bookkeeper/vendor to account for expenditures related to the PFS.
- The Executive Director will prepare materials for the Finance Committee. A line item will note the expenditures made to the PFS. The committee will oversee budget activity and address fiscal implications related to the PFS/leadership development and report out any significant progress/issues to the full council.
- The Monitoring & Evaluation Committee will monitor any activity per quarterly reports and evaluate any progress made on related measurable indicators for the PFS and leadership development and report out any significant progress/issues to the full council.
- The Executive Committee and full council will oversee the progress made by the Youth Leadership Subcommittee and other committees in the area of leadership development.
- Documentation of activities and actions will be kept via the appropriate council or committee minutes, letters and /or documents created, and be noted in the "partner/collaboration" sections of both the quarterly contract narrative to the DSE and in appropriate narrative sections in the annual PPR. Significant achievements will be noted.
- Individual and Systems Advocacy: Consistent with the "purpose" of Title VII of the Rehabilitation Act as amended to "promote individual and systems advocacy," the council will utilize the following process to support individual and systems advocacy for New Yorkers with disabilities as described in the approved SPIL:
  - NYSILC's Public Policy Committee will review and support individual and systems advocacy efforts for the council and provide recommendations to the Executive Committee (which has the authority to act in between council meetings/but report out to the full council at the next available meeting) or to the full council.

- The Executive Committee/full council will review and vote on the recommendation. Being a statewide body, this can include an online recommendation and voting process. The result will be included in the minutes to either the most recent Executive Committee or full council meetings.
- Action may include but not be limited to writing letters of support; issuing reports; promoting IL and other stakeholder agendas or education and media opportunities; supporting priority issues identified in the statewide needs assessment or other reports (all known to be critical to the independence New Yorkers with disabilities); and upholding the collaborative advocacy efforts of the New York Association on Independent Living (NYAIL), the IL statewide advocacy network, NY IL network (CILs and SCILs), and other disability stakeholders.
- Staff, committee, and council will follow through on the recommendation and any potential action as appropriate.
- The SILC is mindful of educational and informational approaches as expressed in the ACL FAQ related for "allowable advocacy activities."
- Documentation of activities and actions will be kept via the appropriate council or committee minutes, letters and /or documents created, and be noted in the "partner/collaboration" sections of both the quarterly contract narrative to the DSE and in appropriate narrative sections in the annual PPR. Significant achievements will be noted.

NYSILC affirms all three items identified in section 1329.16 (b) (1) (2) and (3) as a condition of performing these discretionary activities in the SPIL.
Process used to develop the Resource Plan.

Per section 1329.15 (c) of the Act, the SILC and DSE worked collaboratively to prepare a SILC resource plan (including staff/personnel) to sufficiently carry out the functions of the council. The Executive Director kept both the Finance and Executive Committees updated about the progress of the draft materials submitted to the DSE for the SILC resource plan contract. The NYSILC Executive Committee includes two members of the DSE. Major adjustments were made based on previous discussions to prioritize staff and maximize certain general operating lines to accommodate future annual hosting and server fees for the statewide data interface system.
Process for disbursement of funds to facilitate effective operations of SILC.

Consistent with 1329.15 (c) (4), the DSE was proactive to move forward a new 4-year contract that included the additional technical amendment year to the current SPIL (2020) and the three years of the SPIL for 2021-2023. While the amounts for each year was identified in a 4-year total funding chart, the contract was set up to submit materials on an annual basis which will confirm the amounts and allow for adjustments if necessary.
The contract reporting process allows for an advance of 25% and operates at quarterly intervals. At the end of each quarter, the SILC must prepare a narrative report to the DSE by the 15th that explains progress on accepted objectives (inclusive of the SPIL measurable indicators). Ideally, by the end of the month past each quarter, an expenditure report and voucher are due to the DSE. Both items are required for the SILC to obtain prompt ACH reimbursement from the comptroller's office within 3-4 weeks. This process continues throughout the year. A budget modification process is allowed before the final quarter to align budget with actual expenses within a 10% rule pending an approved justification. The final quarter's reimbursement takes longer because of a reconciliation but it is offset by the advance for the next contract year.
The SILC can communicate with the DSE if a certain payment is later than usual. The DSE can then investigate and help expedite the process in certain circumstances. The SILC is responsible for submitting all materials in order to receive timely payments. Sometimes, the DSE may request clarification or more detail for a report, which can slow down the process. The DSE has prioritized the timely processing of reports and payments to its contractors. This has allowed the SILC to operate effectively and efficiently.

Overall, it should be noted that the SILC resource plan is derived from one primary source - the Title VII, Part B funds. As noted earlier, it is augmented by initial resource development efforts where the funds are segregated to support the Development Committee and council's efforts (supported by staff and a vendor). It is essentially a "single cost objective" because the funds are merged into a single contract for the sole purpose of supporting the duties, authorities, and effective operation of the SILC. The council has very limited resource development capacity. As a result, there is no need for NYSILC to develop an Indirect Cost Rate prematurely. When the council starts to develop significant funds in comparison to its contract amount, then it will commence a process with its bookkeeper and Finance Committee to develop a rate and submit it to ACL for approval.
There are no "non-inclusions of conditions or requirements" in the SILC resource plan or subsequent contracts from the DSE that may compromise the independence of the council. The language used in this SPIL provides clarity to avoid any potential misinterpretation of the SILC resource plan.
Any unspent funds will be accounted for by the DSE for this and any other contracts related to the SPIL and will be addressed in the process identified in Section 3.2, under other network issues, related to the process to address the use of unexpended Part B funds to maximize resources.
Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

More than 30% of the Title VII, Part B funds will be utilized for the SILC resource plan, which requires a justification per section 1329.15 (c)(3) of the Act. Based on the first year, 43.9% of the funds ($448,819/$1,021,819) will be used for the SILC resource plan. This amount slightly fluctuates (up 1% then back down to year 1 level) during the three years of the plan. The Title VII, Part B funds have been a major source for the SILC resource plan during the past twenty years. From an overall perspective, the SILC's resource plan costs have (and are projected to be) at the same level for six years.
The SILCs resource plan continues the remain level, and the SILC continues to address numerous responsibilities: full monitoring and evaluation; resource development authority/increased activity through development committee and programs; build, launch and coordination of the statewide data interface system for the network; coordination of first SPIL based on a logic model with measurable indicators/tracking results, having served as lead coordinator of the state PPR.
In prior years, the SILC resource plan received partial support (15%) using Section 101 I & E funds. This partial support did not carry over into the most recent plan. For several SPIL cycles, SILC representatives have suggested the use of I & E and or Social Security reimbursement funds to support the SILC. The use of Social Security reimbursement funds has never been a topic of further discussion. In addition, exercising the option to seek 10% of the state match is not a smart decision because in the NY SPIL, the state match is the IL state appropriation. Taking scarce funds directly away from centers (and their operational needs) and services away from consumers is just not a wise choice. Last, regarding private sources, while the SILC has been able to raise modest funds related to the NY Disability Rights Hall of Fame, this amount is variable and cannot be relied upon.
Therefore, continued full support this cycle for the SILC resource plan using Part B funds is the best option. Going into the next or future SPILs, the SILC and partners, along with the DSE must explore the opportunity to resume support of Section 101 I & E funds for the SILC resource plan along with the possibility of looking into alternatives for the state match, so that the 10% option might be exercised for the SILC (Social Security Reimbursement funds).

5.3 - MAINTENANCE OF SILC

How State will maintain the SILC over the course of the SPIL.
Instructions: Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Indicate who appoints members to the SILC, how the State ensures that the SILC composition and qualification requirements are met, how the chair is selected, how term limits are maintained, and how SILC vacancies are filled. Describe how the

specific SILC-staffing requirements listed in the SPIL Instrument will be addressed. Concisely describe or cite relevant written policies, procedures, by-laws, technical assistance, and monitoring activities, or other practices.
Describe how the State will ensure that: (all of the following are required)
The SILC is established and operating

The process to appoint members to the SILC is a joint effort of the SILC and the DSE. It is generally described in the council's by-laws, Section 3.5. The recruitment and nomination of new council members is handled on an annual basis by NYSILC's Recruitment Committee. The process is required for the perpetuation of council members and needed to fill unanticipated vacancies that occur during the year along with planned members who term off. The Recruitment Committee performs its due diligence and makes recommendations based on the process described below. The DSE (ACCES-VR) has a member on the Recruitment Committee. The Executive Committee reviews and approves the recommendations. The full council reviews and approves the recommendations. The DSE meets with the SILC Executive Director on behalf of the council and reviews and confirms the recommendations for appointments and reappointments. A Regents item is prepared based on the information. The New York State Regents are the appointing authority and act on the recommended appointments and reappointments submitted. During each cycle, new members start effective January 1st of the identified year.
Outside of this cycle, the SILC has the prerogative to fill a vacancy based on resignation, removal, death, or other reason for a member or office by vote of the council for the unexpired portion of a term per Section 5.4 of the by-laws. In such an instance, it is good practice to submit the required appointment information to the DSE for the individual so a Regents item can be prepared to the appointing authority (the NYS Regents) to confirm the appointment at one of their upcoming monthly meetings at the earliest date possible.
Appointments are made in a timely manner to keep the SILC in compliance with the Act

Regarding the Recruitment Committee's due diligence, the council maintains and updates an Excel spreadsheet of its members' key information related to their appointment and composition. This helps to identify members who will be terming off the council in the upcoming year along with those who will need to be reappointed to a second term. The committee has a clear picture of the number of vacancies the council needs to fill along with other diversity considerations for solicitation (disability, geographic, gender, ethnic/minority, etc.). This review helps to ensure the SILC composition and qualification requirements are met, term limits are maintained, and SILC vacancies are filled, and reappointments are on track. Around April of each year, the committee meets to confirm the reappointments and the solicitation plan for new members.
Around May of each year, a solicitation is developed and sent out to lists, posted on the council's website and to social media to recruit potential members. A 6-8-week period is given for potential candidates to reply. Interested potential candidates must respond by an identified deadline via an online application process. It should be noted that the council accepts applications from individuals interested in serving on the council year-round and keeps them in a candidate pool, informing them about them about the SILC and the process. The individuals in the candidate pool are also considered in the process. The committee meets again in mid-July of each year to review the materials of the candidates who applied (plus those in the candidate pool) to identify those who should participate in the next round of Zoom video conferencing interviews. Committee members are mindful of the prioritized diversity considerations.
In early August of each year, Zoom interviews are scheduled with the selected candidates. A real time captioning service is offered for any candidate who requires it for access. Additional questions are asked about their participation on the council. SILC expectations are also communicated. The Recruitment Committee finalizes their recommendations for appointments and reappointments. The information is pulled together in a packet and sent to the Executive Committee for review and

approval. After the Executive Committee completes its part of the process in early September, its reports out at the mid-September full council meeting and seeks the council's approval on the appointments and reappointments.
The NYSILC office forwards the approved council appointments and reappointments in a packet to the DSE (ACCES-VR) by October for review and consideration. The DSE submits the packet to the New York State Education Department for a vetting process before moving the individuals forward. Any individual who does not clear the vetting process will be notified of the result. The NYS Regents is the appointment authority for the SILC. The approved vetted candidates will have their appointments/reappointments scheduled for a NYS Regents meeting at the earliest possible date. All interested individuals are thanked and informed about the status of their applications. Those selected to move forward are kept appraised of the process. Other individuals are invited to be in the SILC candidate pool for future consideration. The rest of the process is as indicated above related to the DSE and the appointing authority.
The SILC is organized in a way to ensure it is not part of any state agency

NYSILC is an established 501c3 non-profit organization operating independently of any state agencies.
The SILC has the autonomy necessary to fulfill its duties and authorities, including "[working] with CILs to coordinate services with public and private entities, . . . conducting resource development, and performing such other functions . . . as the [SILC] determines to be appropriate

NYSILC is directed by its by-laws, which were amended in 2014 to include the council's recruitment and nomination process (and attached description of annual process), conflict of interest (and attached policy and form), whistleblower policy (and attached form), clarification of quorum (and attached NYS Attorney General's opinion), and fiscal management of the SILC (and attached policies).
It should be noted that the inclusion of these items into the SILCs by-laws occurred as a result of a Rehabilitation Services Administration (RSA) Technical Assistance Circular (TAC) directing SILCs to make these changes. NYSILC also has personnel policies. Both the SILC by-laws and personnel policies are reviewed and updated on a periodic basis by committee. The by-laws were amended recently to address the addition of video conferencing and emergency remote fiscal policies.
NYSILC discussed its monitoring activities in Section 1.4 of the SPIL. The council recently created a draft SILC Indicators and Standards Compliance Manual that must be finalized to fully assist the council with monitoring its performance to the assurances. Related to planning, the council began drafting a NYSILC Short-term Strategic Plan for 2021-2024 and a NYSILC Fund Development Plan for 2020-2024. Work on these objectives was delayed due to the change in Executive Director. When the new Executive Director began in September 2023, plans were put on hold through the transition to new staff. These projects will be considered later in this new SPIL period.
In the 25 years NYSILC has been in existence, the council has developed what it believes are promising practices. Its recruitment and new member process promote cooperation between partners, creates a large candidate pool to select new members, and identifies priority vacancies and diversities to fill. The process is addressed in a timely manner. SPIL monitoring and evaluation uses a committee supported by a consultant and the Executive Director. The monitoring is conducted during the year and gets members engaged in the process to ask questions about the implementation of SPIL objectives/projects, and then reports out to the full council about the SPILs progress. SPIL evaluation is conducted after yearend and with the assistance of a consultant, looks at the summative and formative results of the SPIL objectives and measurable indicators with input from the committee members. The full council reviews and approves the report. The SILC continues to hone its SPIL formulation and development process. Several public hearings are held throughout the state at accessible locations with an Interpreter and other accommodations as requested. A facilitation outline is created and posted online during the public comment period, announcing the

public hearing locations, at selected CILs and SCILs. This outline encourages written comment. Local focus group facilitation is also encouraged for CILs, SCILs, and other stakeholders that want to hold their own sessions and submit feedback. The SILC's statewide needs assessment report is aligned with this process so that priority needs are identified with public input priorities. These items are then pulled together into an Excel spreadsheet to highlight the priorities for the upcoming SPIL.
Necessary and sufficient resources are provided for the SILC Resource Plan to ensure the SILC has the capacity to fulfill its statutory duties and authorities

To acknowledge and reiterate items previously mentioned in this SPIL that supports the maintenance of the SILC related to staffing requirements:

- As noted in Section 5.2, SILC resource plan, as proposed, resources are sufficient and necessary to support the effective operation of the SILC, including the staffing and their needs, as acknowledged in the SILC assurance, "The funds needed to support (a) (6) (b):
  - (i) Staff/personnel, and
  - (iv) Resources to attend and/or secure training and conferences for staff..."
- In addition, as noted in Section 5.2, process for disbursement of funds to facilitate effective operation of SILC, as acknowledged in DSE assurances, specifically:
  - 7.1 - The DSE acknowledgers its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;
  - 7.5 - The DSE will not interfere with the business or operations of the SILC that include but are not limited to:
    - 1. Expenditure of federal funds
    - 2. Meeting schedules and agendas
    - 3. SILC board business
    - 4. Voting actions of the SILC board
    - 5. Personnel actions
    - 6. Allowable travel
    - 7. Trainings
  - 7.8 - The DSE shall make timely and prompt payments to Subchapter B funded SILCs and CILs: (1) (2) and (3).

Section 6: Legal Basis & Certifications

6.1 - DESIGNATED STATE ENTITY

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is Department of Education.
Authorized representative of the DSE Ceylane Meyers-Ruff. Title: Deputy Commissioner ACCES-VR.

6.2 - STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is New York Statewide Independent Living Council.

6.3 - CENTERS FOR INDEPENDENT LIVING (CILS)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:
Action Toward Independence
ARISE

Bronx Independent Living Services
Center for Disability Rights
Center for Independence of the Disabled in New York INC
Corning Council for Assistance & Information to the Disabled, Inc.
Glens Falls Independent Living Center
Harlem Independent Living Center
Independent Living Center of the Hudson Valley, Inc.
Living Independently is For Everyone at RCIL, Inc.
Minority Outreach Program
Native American Independent Living Services
Northern Regional Center for Independent Living, Inc.
Putnam Independent Living Services
Regional Center for Independent Living
The Capital District Center for Independence, Inc.
Tri-Lakes Center for Independent Living, Inc.
Westchester ILC 2
Westchester Independent Living Center
Western New York Independent Living, Inc.

6.4.A

The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living.
Yes

6.4.B

The SILC and CILs may legally carryout each provision of the SPIL.
Yes

6.4.C

State/DSE operation and administration of the program is authorized by the SPIL.
Yes

Section 7: DSE Assurances

DSE ASSURANCES

Ceylane Meyers-Ruff acting on behalf of the DSE Department of Education located at:
Street: 89 Washington Ave.
City: Albany
State: NY
Zip Code: 12234

7.1

The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;

7.2

The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;

7.3

The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;

7.4

The DSE assures that the SILC is established as an autonomous entity within the State as required in 45 CFR 1329.14;

7.5

The DSE will not interfere with the business or operations of the SILC that include but are not limited to:

1. Expenditure of federal funds
2. Meeting schedules and agendas
3. SILC board business
4. Voting actions of the SILC board
5. Personnel actions
6. Allowable travel
7. Trainings

7.6

The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).

7.7

The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;

7.8

The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:

1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

DSE SIGNATURE SECTION

Ceylane Meyers-Ruff
Name of DSE Director/Authorized Representative
Deputy Commissioner
Title of DSE Director/Authorized Representative
Ceylane Meyers-Ruff

Electronic Signature
06/28/2024
Date
I understand that this constitutes a legal signature

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

8.1 - SILC ASSURANCES

Yaw Appiadu acting on behalf of the SILC New York Statewide Independent Living Council located at:
Street: 111 Washington Ave, Suite 101
City: Albany
State: NY
Zip Code: 12210
45 CFR 1329.14 assures that:

1. The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
2. The SILC is composed of the requisite members set forth in the Act;
3. The SILC terms of appointment adhere to the Act;
4. The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
5. The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;

- The SILC must inform the DSE if it chooses to utilize DSE staff;
- The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.

6. The SILC shall ensure all program activities are accessible to people with disabilities;
7. The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
8. The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

8.2 - INDICATORS OF MINIMUM COMPLIANCE

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.
(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS -

1. SILC written policies and procedures must include:
   a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
   b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
   c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);

d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
e. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
i. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).

2. The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
3. The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.
4. The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
i. proximity to public transportation,
ii. physical accessibility, and
iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.

5. The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.

6. The SILC State Plan resource plan includes:
a. Sufficient funds received from:
i. Title VII, Part B funds;
ii. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
iii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
iv. Other public and private sources.

b. The funds needed to support:
i. Staff/personnel;
ii. Operating expenses;
iii. Council compensation and expenses;
iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;
v. Resources to attend and/or secure training and conferences for staff and council members and;
vi. Other costs as appropriate.

SILC SIGNATURE SECTION

The signature below indicates the SILC's agreement to comply with the aforementioned assurances and indicators:
Yaw Appiadu
Name of SILC Chair
Yaw Appiadu
Electronic Signature
06/19/2024
Date
I understand that this constitutes a legal signature

Section 9: Signatures

SIGNATURES

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the New York Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services. The effective date of this SPIL is 10/01/2024

SILC SIGNATURE SECTION

Yaw Appiadu Name of SILC Chair Yaw Appiadu Electronic Signature 06/19/2024 Date I understand that this constitutes a legal signature

CIL SIGNATURE SECTION

Center for Disability Rights Name of Center for Independent Living Bruce Darling Name of CIL Director Bruce Darling Electronic Signature 06/26/2024 Date

Tri-Lakes Center for Independent Living, Inc. Name of Center for Independent Living Mary Lamica Name of CIL Director Mary Lamica Electronic Signature 06/25/2024 Date
Bronx Independent Living Services Name of Center for Independent Living Manuel Perez Name of CIL Director Manuel Perez Electronic Signature 06/20/2024 Date
Western New York Independent Living, Inc. Name of Center for Independent Living Douglas Usiak Name of CIL Director Electronic Signature Date
Corning Council for Assistance & Information to the Disabled, Inc. Name of Center for Independent Living Rene Snyder Name of CIL Director Rene L. Snyder Electronic Signature 06/28/2024 Date
Glens Falls Independent Living Center Name of Center for Independent Living Tyler Whitney Name of CIL Director Tyler Whitney Electronic Signature 06/26/2024 Date
Center for Independence of the Disabled in New York INC Name of Center for Independent Living Sharon McLennon-Wier Name of CIL Director Sharon McLennon-Wier Electronic Signature 06/28/2024 Date
Action Toward Independence Name of Center for Independent Living Deborah Worden Name of CIL Director Deborah L. Worden Electronic Signature 06/20/2024 Date

Regional Center for Independent Living Name of Center for Independent Living Bruce Darling Name of CIL Director Bruce Darling Electronic Signature 06/26/2024 Date
ARISE Name of Center for Independent Living Tania Anderson Name of CIL Director Tania S. Anderson Electronic Signature 06/28/2024 Date
Independent Living Center of the Hudson Valley, Inc. Name of Center for Independent Living Denise Figueroa Name of CIL Director Denise Figueroa Electronic Signature 06/24/2024 Date
Northern Regional Center for Independent Living, Inc. Name of Center for Independent Living Aileen Martin Name of CIL Director Aileen Martin Electronic Signature 06/21/2024 Date
Westchester Independent Living Center Name of Center for Independent Living Margaret Nunziato Name of CIL Director Margaret Nunziato Electronic Signature 06/20/2024 Date
Harlem Independent Living Center Name of Center for Independent Living Yaw Appiadu Name of CIL Director Yaw Appiadu Electronic Signature 06/19/2024 Date

The Capital District Center for Independence, Inc. Name of Center for Independent Living Laurel Kelley Name of CIL Director laurel Lei Kelley Electronic Signature 06/28/2024 Date
Living Independently is For Everyone at RCIL, Inc. Name of Center for Independent Living Christa Makuch Name of CIL Director Christa Makuch Electronic Signature 06/25/2024 Date