

SPIIL Instrument - 2013 Extension
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State: NEW YORK

STATE PLAN FOR INDEPENDENT LIVING (SPIIL)

Chapter 1, Title VII of the Rehabilitation Act of 1973, as Amended

STATE INDEPENDENT LIVING SERVICES (SILS) PROGRAM
PART B

CENTERS FOR INDEPENDENT LIVING (CIL) PROGRAM
PART C

FISCAL YEARS 2014 to 2016

Effective Date: October 1, 2013

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PART I: Assurances

State of: New York

Section 1: Legal Basis and Certifications

- 1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs is New York State Education Department (NYSED)/Adult Career and Continuing Education Services – Vocational Rehabilitation (ACCES – VR). 34 CFR 76.104(a)(1) and (2); 34 CFR 364.22(a) ✓
- 1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind is New York State Office of Children and Family Services (NYSOCFS)/Commission for the Blind and Visually Handicapped (CBVH). Indicate N/A if not applicable. 34 CFR 76.104(a)(1) and (2); 34 CFR 364.20(d) and 364.22(c) ✓
- 1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is New York State Independent Living Council, Inc. (NYSILC). 34 CFR 364.21(a) ✓
- 1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. 34 CFR 76.104(a)(7); 34 CFR 364.20(c) and (d) ✓
- 1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. 34 CFR 76.104; 34 CFR 80.11(c) ✓
- 1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. 34 CFR 76.104(a)(4) and (8) ✓
- 1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Kevin G. Smith, Deputy Commissioner, NYSED/ACCES-VR

and Brian S. Daniels, Associate Commissioner, NYS OCFS/CBVH. *34 CFR 76.104(a)(5) and (6)* ✓

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living; and
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities. *34 CFR 364.20(f)* ✓

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. *34 CFR 364.20(g)(1)* ✓

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings (that is, at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC);
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication. *34 CFR 364.20(g)(2)* ✓

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond

what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. *34 CFR 364.20(h)* ✓

- 2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. *34 CFR 364.28* ✓
- 2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. *34 CFR 364.20(e)* ✓

Section 3: Independent Living Services

- 3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. *34 CFR 364.43(b)* ✓
- 3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. *34 CFR 364.43(c)* ✓
- 3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
- the availability of the CAP authorized by section 112 of the Act;
 - the purposes of the services provided under the CAP; and
 - how to contact the CAP. *34 CFR 364.30* ✓
- 3.4 Participating service providers meet all applicable State licensure or certification requirements. *34 CFR 365.31(c)* ✓

Section 4: Eligibility

- 4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. *34 CFR 364.40(a), (b) and (c)* ✓

- 4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. *34 CFR 364.41(a)* ✓
- 4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. *34 CFR 364.41(b)* ✓

Section 5: Staffing Requirements

- 5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. *34 CFR 364.23(a)* ✓
- 5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:
- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
 - in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act. *34 CFR 364.23(b)* ✓
- 5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. *34 CFR 364.24* ✓
- 5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. *34 CFR 364.31* ✓

Section 6: Fiscal Control and Fund Accounting

- 6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. *34 CFR 364.34* ✓

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit. *34 CFR 364.35(a) and (b)* _____ ✓

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. *34 CFR 364.36* _____ ✓

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. *34 CFR 364.37* _____ ✓

Section 8: Protection, Use, and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). *34 CFR 364.56(a)* _____ ✓

Section 9: Signatures

After having carefully reviewed all of the assurances in sections 1 - 8 of this SPIL, the undersigned hereby affirm that the State of New York is in compliance and will remain in compliance with the aforementioned assurances during 2014 through 2016.

The effective date of this SPIL is October 1, 2013.

SIGNATURE OF SILC CHAIRPERSON

DATE

Denise A. Figueroa, NYSILC Chair

NAME OF SILC CHAIRPERSON

SIGNATURE OF DSU DIRECTOR

DATE

Kevin G. Smith, Deputy Commissioner

NAME AND TITLE OF DSU DIRECTOR

SIGNATURE OF DIRECTOR OF THE SEPARATE
STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

DATE

Brian S. Daniels, Associate Commissioner

NAME AND TITLE OF THE DIRECTOR OF THE
SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

Additional Assurance:

As a condition for Rehabilitation Services Administration (RSA) approval of the New York FY 2014-2016 State Plan for Independent Living, the New York State Education Department /Adult Career and Continuing Education Services-Vocational Rehabilitation, the Office of Children and Family Services/Commission for the Blind and Visually Handicapped and the Statewide Independent Living Council (SILC) jointly assure RSA that, by January 15, 2015, they will submit documentation demonstrating that the SILC has been brought into compliance with all federal requirements regarding SILC appointment, composition and terms outlined in 34 CFR 364.21(b) - (f), including the requirements that:

- A majority of voting members must be individuals with disabilities not employed by a center for independent living or state agency; and
- A majority of all members, voting and ex-officio, be individuals with disabilities not employed by a center for independent living or state agency.

Part II: Narrative

Impact Statement Related to the Federal Budget Sequestration of 2013

The State Plan Partners have decided to seek approval of the SPIL 2014-2016 draft endorsed by the SILC on March 15, 2013, which was reviewed by all parties with a technical edits version agreed to on April 10, 2013.

The State Plan Partners acknowledge the May 1, 2013 correspondence from RSA that communicates a 5.3% estimated reduction to the Title VII, Part B funds due to the sequester. This correspondence was shared with the statewide network.

Rather than make immediate edits to the plan, the State Plan Partners believe the best approach is to work from the approved version of the 2014-2016 SPIL. Any resource adjustments that must be made should be based on actual amounts, on a year-to-year basis, with the collaboration of the partners. Subsequently, any actual reduction to the Title VII, Part B funds will result in adjustments being made to RFP and contract amounts.

The State Agency partners will determine the availability of other funds to restore all or a portion of the estimated sequester reduction. If necessary, the budget and resource plan will be examined on an annual basis.

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission – 34 CFR 364.42(b)(1)

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

The mission of the SPIL is for:

“New Yorkers with disabilities live independently and participate fully in their community.”

The three goals required to realize this mission are:

Goal #1: NYSILC is an effective coordinating, monitoring, and evaluating entity for the SPIL,

Goal # 2: People with disabilities are actively involved in promoting

disability rights in New York State, and

Goal # 3: The IL Network is an effective provider of services empowering New Yorkers with disabilities to become independent and control their own lives.

The subsequent objectives in section 1.2A will detail how related activities and measurable results will have impact on New Yorkers with disabilities.

The SPIL mission, goals, and objectives are consistent with the goals of the IL network by virtue of the vigorous State Plan public input process that yielded significant feedback with the plan being based on the priorities. They are also consistent with the mission statements of the State Plan partners as indicated below:

1) The New York State Independent Living Council, Inc. (NYSILC) is an independent federally mandated state council that advances Independent Living philosophy through the network of CIL's and statewide partnerships by engaging in or supporting research, education, employment, community organization, advocacy, and systems reform.

2) The mission of the New York State Education Department (NYSED)/Adult Career and Continuing Education Services - Vocational Rehabilitation (ACCES-VR) is to promote educational equity and excellence for students with disabilities while ensuring that they receive the rights and protections to which they are entitled; assure appropriate continuity between the child and adult services systems; and provide the highest quality vocational rehabilitation and independent living services to all eligible persons as quickly as those services are required to enable them to work and to live independent, self-directed lives. ACCES-VR is the Designated State Unit (DSU) for vocational rehabilitation in New York State.

3) The mission of the Office of Children and Family Services' Commission for the Blind and Visually Handicapped (CBVH) is to enhance employability, maximize independence, and assist in the development of the capacities and strengths of people who are legally blind. CBVH is the DSU responsible for the administration of vocational rehabilitation and other related services to legally blind residents of New York State. CBVH's goal with respect to the IL Services Program is to enable individuals who are legally blind and not eligible for other CBVH programs to gain skills needed to function more independently.

In conclusion, the State Plan Partners believe that the SPILs mission, goals, and objectives support many of the basic principles of the purpose of Title VII, chapter 1 of the Rehabilitation Act of 1973, as amended (the Act), which includes:

1) Promoting Independent Living philosophy, consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy;

2) Maximizing the leadership, empowerment, independence and

productivity of individuals with significant disabilities; and

3) Promoting the integration and full inclusion of individuals with significant disabilities into the mainstream of American society.

The mission, goals, and objectives for the SPIL 2014-2016 are succinctly summarized in the logic model flow chart below:

SPIL Mission

New Yorkers with disabilities live independently and participate fully in their community

GOAL # 1

NYSILC is an effective coordinating, monitoring, and evaluating entity for promoting disability rights the SPIL

GOAL # 2

People with disabilities are actively involved in New York State

GOAL # 3

The IL Network is an effective provider of services New Yorkers with disabilities to become independent and control their own lives

Objective 1: NYSILC Operations

Objective 2: SSAN Sites and Coordination

Objective 4: CBVH IL FFS

Objective 3: Statewide IL Conference

Objective 5: Capacity Building Projects

Objectives carried over from the previously amended SPIL 2011-2013 with unspent Title VII, Part B funds

GOAL # 4

People with disabilities are empowered through participation and choices

GOAL # 5

Centers provide effective services to allow people with disabilities to control their lives

Objective 6: DVRN

Objective 7: CIL Coaching

Objective 8: Capacity Building Projects

Objective 9: Database

Objective 10: Deaf-Blind SSP

1.2 Objectives – 34 CFR 364.42(a) (1) and (d); 34 CFR 364.32; 34 CFR 364.33

1.2A Specify the objectives to be achieved and the time frame for achieving them.

Each objective relates to one of the specified goals. It will be supported by additional narrative. Other SPIL Support Criteria will follow and include: a resource amount, funding source, timeframe for achievement, measureable indicators, action steps, eligible applicants, deliverables, reporting requirements, lead organization, and key partners. Specific evaluation criteria related to each objective will correlate to the measureable indicators and will detail performance targets on an annual basis in the SPIL Evaluation Plan – cross referenced in Section 7: Evaluation and the plan provided in Attachment III.

GOAL # 1: NYSILC is an effective coordinating, monitoring, and evaluating entity for the SPIL.

Objective 1: In order to effectively coordinate, monitor, and evaluate the SPIL, NYSILC will strengthen its operations and capability.

Objective 1, NYSILC resource plan, is delineated in Attachment I (B) and relates to the duties and responsibilities of the council. It also correlates with the amounts in the Financial Plan Tables for the SILC Resource Plan column in Section 1.3A. The DSU's (ACCES-VR and CBVH) will share costs to support NYSILC's resource plan as defined in Attachment I (C). A support narrative is provided in Section 5.1A and B related to aspects of the SILC resource plan. The specific performance targets related to the measureable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount:
 - \$1,096,346 (\$358,310 Year 1, \$365,365 Year 2, \$372,671 Year 3). Section 1.3A, Attachment I (B) & (C).
 - Funding Source:
 - Title VII, Part B.
 - Timeframe for Achievement:
 - Each year through September 30, 2016
 - Measureable Indicators:
 - Number of full council meetings held during the year with a quorum.
 - Number of people actively serving on NYSILC committees (duplicated count).
 - Number of issues addressed by NYSILC committees.
 - Annual financial audit completed “unqualified” and 990 forms

coordinator.

Objective 2, SSAN, will be coordinated by a consumer-controlled, cross-disability, statewide, not-for-profit organization, with proven expertise in the coordination of statewide organizing and advocacy campaigns focused on systems change, and the development of an annual statewide agenda shaped by priorities identified in the statewide needs assessment. The coordinator will also have expertise in providing statewide technical assistance to community-based disability organizations, statewide training and advocacy events, in-depth policy expertise in areas of health, long term care, housing, education, employment, transportation and other areas that impact people with disabilities, and have established relationships with other statewide disability and related organizations and coalitions on systems change efforts. The DSU (ACCES-VR) will offer \$98,000 a year for three years in a grant opportunity for an organization to provide the SSAN coordination through competitive procurement. In this cycle, the SSAN network will look to expand its participation to CILs and SCILs not a part of the SSAN and work with advocates to identify best practice opportunities to develop and share in various formats with the network. In addition, the coordinator needs to collaborate with NYSILC and its Public Policy Committee to shape the agenda in alignment with issues identified in the statewide needs assessment and provide the council with consistent reports and support materials that help to substantiate the activity for evaluation purposes.

The SSAN will focus on strengthening efforts of the CIL and SCIL network in grassroots community organizing, developing local partnerships and coalitions, and engaging in community education about issues impacting people with disabilities, local public education activities, and public testimony activities. The efforts of the SSAN will be directed by an Independent Living statewide agenda shaped by priorities identified in the statewide needs assessment. The impact of the SSAN will result in increased visibility and influence of CILs in local communities and statewide and documented achievement of significant statewide systemic change. During the activity, people with disabilities who are actively involved in the network will be organized to promote disability rights in the State.

The DSU (ACCES-VR) will offer fourteen grant opportunities at \$25,000 per year for three years through competitive procurement. These SSAN contractors must be Centers for Independent Living (CILs) or Service Centers for Independent Living (SCILs) which are consumer-controlled, cross-disability, not-for-profit organizations with proven expertise in systems change directed by Independent Living philosophy. The funding is defined in Section 1.3A, Attachment I (A). The DSU's (ACCES-VR and CBVH) will share costs to support the objective as defined in Attachment I (C). The specific performance targets related to the measurable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount:
 - \$1,344,000 (\$448,000 each year). Section 1.3A, Attachment I (A) & (C).
 - Funding Source:
 - Title VII, Part B.
 - Timeframe for Achievement:
 - Each year through September 30, 2016
 - Measureable Indicators:
 - Number of SSAN significant statewide system changes.
 - Number of local partnerships and coalitions established by the SSAN network.
 - Number of educational alerts disseminated to local volunteers by the SSAN network.
 - Number of local public education activities engaged in by the SSAN network.
 - Number of grassroots organizing activities engaged in by the SSAN network.
 - Number of oral or written public testimonies statements or letters provided, in response to a documented request, by the SSAN network.
 - Number of CILs or SCILs without a SSAN contract voluntarily involved in the participation of the network.
 - Action Steps:
 - The DSU will develop and distribute competitive bid applications regarding the coordination of the SSAN and the fourteen statewide SSAN contracts.
 - The DSU, NYSILC, and the SSAN coordinator will develop a definition to qualify what is an approved statewide systems change. The definitions of all deliverables should be reviewed and acknowledged by systems advocates.
 - Eligible Applicants:
 - SSAN Coordination: A consumer-controlled, cross-disability, not-for-profit organization, with proven expertise in the coordination of statewide organizing and advocacy campaigns focused on systems change, the development of annual statewide agenda shaped by priorities identified in the statewide needs assessment. It will also have expertise in providing statewide technical assistance to community-based disability organizations, coordinating statewide training and advocacy events, in-depth policy expertise in areas of health, long term care, housing, education, employment, transportation and other areas that impact people with disabilities, and have established relationships with other statewide disability and related organizations and coalitions on systems change efforts.

- SSAN Providers: Centers for Independent Living (CILs) and Service Center for Independent Living (SCILs) in the New York State network.
- Deliverables:
 - SSAN Coordination (Annual Basis):
 - The SSAN Coordinator will direct and track the process whereby the collective SSAN network will achieve (2) significant statewide systems changes per contract year consistent with the definition developed by the DSU, NYSILC, and SSAN coordinator.
 - The SSAN Coordinator will look to expand and voluntarily involve the participation of (2) CILs or SCILs without SSAN contracts per year.
 - The SSAN Coordinator will develop a statewide disability agenda shaped by priorities identified in the statewide needs assessment. They will develop and work through the process with the NYSILC Public Policy Committee so that priorities are communicated and efforts collaborated on related to the agenda.
 - The SSAN Coordinator will facilitate statewide organizing and advocacy campaigns focused on systems change.
 - The SSAN Coordinator will provide statewide technical assistance to the SSAN sites and arrange or provide trainings and advocacy events.
 - The SSAN Coordinator will work with advocates to identify best practice opportunities to develop and share in various formats with the network.
 - The SSAN Coordinator will conduct a survey in year two (2015) of the systems advocates active in the network (people with disabilities) to determine the value of systems advocacy and the connection with personal impact questions (i.e., feeling empowered, having control over one's life, etc.).
 - SSAN Providers (Annual Basis):
 - Each of the 14 SSAN providers will establish at least five (5) local partnerships and coalitions per contract year with organizations whose mission is consistent with Independent Living philosophy and which address issues of concern to people with disabilities such as health, aging, poverty, housing, education, employment, and transportation. Such partnerships may be evidenced by the regular exchange of information and/or shared decision-making between CILs and local organizations and coalitions, by attendance of CIL staff at partnership organization meetings and partnership organization staff

at meetings and trainings at CILs, by CIL staff who sit on local planning councils, advisory committees and boards of local organizations with missions consistent with the Independent Living philosophy, and by partner organization staff who are represented on CIL boards and committees.

- Each of the SSAN providers will respond to at least forty-four (44) educational alerts disseminated by the SSAN Coordinator on behalf of the network and distribute them to the local volunteers in their network, keeping track of the what alerts have been responded to and the level of response activity. This could include any significant communication that might be received in the process and forwarding it to the SSAN Coordinator related to the issue.
- Each of the SSAN providers will coordinate or participate in at least twenty (20) public education activities at the local level about Independent Living and issues of concern to people with disabilities per contract year. Such activities would include, for example, facilitating educational and training events at the CIL, presenting information at other organizations' events, and generating media hits in local newspapers, television, radio, newsletters and other local media outlets.
- Each of the SSAN providers will engage in at least six (6) local community organizing activities or events per contract year, with the goal of engaging community members and volunteers in providing education about statewide issues impacting people with disabilities, including issues addressed in the statewide disability policy agenda shaped by priorities identified in the needs assessment.
- Each of the SSAN providers will provide at least six (6) oral or written public testimonies, statements or letters per contract year, in response to a documented request from the state legislature, state agencies, statewide councils, or other statewide public bodies.

○ Reporting Requirements:

▪ SSAN Coordination:

- The coordinator of the SSAN will submit a quarterly report to the DSU (ACCES-VR) which will update information related to the performance targets as well as the deliverables of the contract. The information will be shared at full council meetings. The SSAN coordinator will prepare a yearend report that will summarize the total impact of the network and allow the SPIL objective to be

evaluated by the NYSILC Public Policy Committee. The results will be reported in the Annual 704 Report to RSA by NYSILC.

- The SSAN Coordinator will provide NYSILC with consistent reports, support materials, and any relevant information that helps to promote and substantiate the activity of the SSAN for evaluation purposes.
- SSAN Providers:
 - SSAN providers (sites) will report results according to their contract and outcomes to the SSAN Coordinator. The information will be captured and highlighted in Quarterly reports prepared by the coordinator and will be sent to the DSU (ACCES-VR). The collective results will be summarized by the SSAN coordinator into an annual report.
- Lead Organization:
 - Coordinator of SSAN.
- Key Partners:
 - DSU, NYSILC Public Policy Committee.

Objective 3: Increase the attendance and involvement of attendees from the IL network, including affiliated stakeholders, by providing support for a statewide Independent Living training conference.

Objective 3, support for a statewide Independent Living (IL) training conference designed to provide information and technical assistance about the most critical issues facing the IL community, opportunities to share ideas and best practices, and to promote the Independent Living philosophy among ILC staff, advocates, and board members, as well as a wide variety peers and stakeholders who work with the IL and disability rights communities. The DSU (ACCES-VR) will administer a \$20,000 contract that spans years one and two. This contract will reduce the cost of individuals to attend from the IL network and increase statewide attendance for this important training opportunity. It will also extend out to peers and affiliated stakeholders. The ability to reduce registration costs for 250 attendees will not impose barriers on the event and encourage statewide turnout. It should be mentioned that these costs are not a direct subsidy to individuals but are meant to lower the registration cost for individuals to attend. It is the intent to reduce the registration by about \$80 per person (for 250 attendees) based on a \$300 registration fee.

The lead entity will track the types of individuals attending the conference on the registration form and their involvement or affiliation with the IL network (number of staff, board members, volunteers, advocates, affiliated stakeholders, other). Last, the lead entity for the conference will have attendees complete an evaluation to assess the impact of the conference with at least three outcome questions. The funding for this objective is defined in

Section 1.3A, Attachment I (A). The specific performance targets related to the measurable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount:
 - \$20,000 (\$20,000 between Years 1 and 2). Section 1.3A, Attachment I (A).
 - Funding Source:
 - Title VII, Part B.
 - Timeframe for Achievement:
 - Through September 30, 2015
 - Measureable Indicators:
 - Number of people attending the IL conference with reduced registration.
 - Numbers of people attending the IL conference with reduced registration by IL involvement: staff, board members, volunteers, advocates, affiliated stakeholders, other.
 - Percentage of attendees satisfied with their overall experience at the statewide IL conference.
 - Percentage of attendees who learned something useful at the statewide IL conference.
 - Percentage of attendees who intend to apply what they learned at the statewide IL conference into a project at their local level.
 - Action Steps:
 - The DSU (ACCES-VR) will execute a contract to support the coordination of a statewide IL training conference for the deliverables related to the objective.
 - Eligible Applicants:
 - Entities with extensive experience in coordinating statewide Independent Living network conferences. The lead entity will perform the duties of this objective and carry out the deliverables in a contract with ACCES-VR.
 - Deliverables:
 - The lead entity will hold the conference and provide documentation such as the program, overall conference costs and evidence of applied support to reduce the registration fee for subsidized attendees to ACCES-VR.
 - The lead entity will identify the best way to utilize existing forms (i.e., like registration) to capture necessary data for outcomes.
 - The lead entity will have attendees complete an evaluation to assess the impact of the conference, assessing at least the three impact questions.
 - Reporting Requirements:
 - The lead entity will submit a final report to ACCES-VR and NYSILC that includes the conference program and any relevant support

materials. The report will provide the data required for the measureable indicators for the objective for the purposes of the annual evaluation and 704 Report.

- NYSILC will compile necessary data for yearend performance targets related to the specified measureable indicators before November of each year for the purposes of the annual evaluation and 704 Report.
- Lead Organization:
 - Lead entity for the IL conference.
- Key Partners:
 - DSU, NYSILC SPIL Committee.

GOAL # 3: The IL Network is an effective provider of services empowering New Yorkers with disabilities to become independent and control their own lives.

Objective 4: For eligible individuals who are legally blind, increase improved access at home or in the community and/or independence in their own lives, by supporting CBVH to provide IL Fee-For-Services (FFS) and increase the number of CILs or SCILs in the network providing CBVH FFS.

Objective 4, CBVH FFS, is looking to maximize the funds utilized to serve eligible individuals who are legally blind due to increased need, limited resources, and eligibility restrictions required by other programs. As part of this objective, when an individual's independent living goal is to relocate from a nursing home or institution, CBVH will assist eligible consumers to achieve a more integrated setting through the provision of the CBVH IL fee-based services. CBVH will report these activities annually in the RSA 704 narrative. CBVH will work with the network to encourage CILs and SCILs with qualified staff and capacity to become vendors to provide services on a fee-for-service basis wherever possible. In Year 2, CBVH will continue with its consumer satisfaction survey of service recipients. The results of the survey will be shared with NYSILC and the Consumer Satisfaction Survey Subcommittee to assess the impact of the objective. The funding for this objective is defined in Section 1.3A, Attachment I (A) & (C). The specific performance targets related to the measureable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount:
 - \$327,000 (\$111,000 Year 1, \$105,000 Year 2, \$111,000 Year 3). Section 1.3A, Attachment I (A) & (C).
 - Funding Source:
 - Title VII, Part B.
 - Timeframe for Achievement:
 - Each year through September 30, 2016

- Measureable Indicators:
 - Number of legally blind consumers receiving CBVH Fee-For-Service (FFS).
 - Increase in the number of CILs or SCILs providing CBVH Fee-For-Service (FFS).
 - Number of legally blind consumers who receive services and experience improved access at home or in the community.
 - Number of legally blind consumers who receive services and experience increased independence in their lives.
 - Percentage of satisfied legally blind survey recipients who receive services.
- Action Steps:
 - CBVH will provide Independent Living FSS to consumers and encourage CILs and SCILs with the appropriate qualifications and capacity to become vendors.
 - CBVH will inform the Consumer Satisfaction Survey Subcommittee on the annual evaluation of the objective and obtain feedback on the survey design and results. The SPIL evaluator will include comment and additional input if desired.
- Eligible Applicants:
 - N/A.
- Deliverables:
 - CBVH will develop and conduct a consumer satisfaction survey of legally blind individuals who received these services in year 2. Results will be reported back to NYSILC.
- Reporting Requirements:
 - CBVH will report appropriate updates on measurable target information at NYSILC full council meetings.
 - CBVH will report year end performance targets for the specified measureable indicators before November of each year for the purposes of the annual evaluation and 704 Report.
- Lead Organization:
 - CBVH.
- Key Partners:
 - NYSILC Consumer Satisfaction Survey Subcommittee.

Objective 5: Improve the capacity of the IL network to address priority unserved and underserved populations from the statewide needs assessment by providing eight \$25,000 capacity building self-sustaining grant opportunities that can be evaluated by the council, disseminated and documented for replication and the benefit of the statewide network.

Objective 5 provides eight Independent Living network capacity building grants at \$25,000 each offered by the DSU (ACCES-VR) through a competitive RFP. The aim of these grants will be to promote self-sustaining programs that develop outreach to identified targeted unserved or underserved populations

prioritized in the NYSILC 2012 Statewide Needs Assessment. Section 1.2B summarizes the report and findings for these populations. The following four populations and issues were prioritized and combined in groups for this objective: 1) Minorities with disabilities (Emphasizing Hispanic/Latino & Asian communities), including immigrants with disabilities, 2) Veterans with disabilities (Emphasizing both male & female veterans), including homeless people with disabilities and related housing issues, 3) Young adults with disabilities, and 4) Nutrition & Wellness, including Medical/Health Care and Most-integrated setting issues for people with disabilities.

In addition, these projects will be responsible to develop a “how to” technical assistance guide that can be submitted to NYSILC at the end of the three-year cycle. These models will then be evaluated, documented, and decisions made for which ones will be replicated to disseminate for the benefit of the statewide network. The funding for this objective is defined in Section 1.3A, Attachment I (A). The DSU's (ACCES-VR and CBVH) will share costs as defined in Attachment I (C). The specific performance targets related to the measurable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year. It should be noted that to ensure the timely development of the RFP and announcement of award recipients and issuance of contracts for this objective, the objective will be implemented in years two and three of this SPIL (2015-2016) and year one of the next SPIL (2017). A total commitment of \$600,000 is required for this objective (\$200,000 per year). \$0 funds are required in 2014, \$200,000 in 2015, \$200,000 in 2016, while \$200,000 in unspent Part B funds will be carried over to year one of the next SPIL in 2017 to complete objective # 5 related to capacity building grant opportunities.

- SPIL Support Criteria:
 - Resource Amount:
 - \$600,000 (\$200,000 per year). Section 1.3A, Attachment I (A) & (C).
 - Funding Source:
 - Title VII, Part B.
 - Timeframe for Achievement:
 - Years two (through September 30, 2015) and three (through September 30, 2016). Objective will carry over and end in year one of the next SPIL (2017).
 - Measureable Indicators:
 - RFP issued to CILs and SCILs for capacity building grant opportunity (Year one).
 - Award recipients notified of selection to receive a grant (Year one).
 - Contracts executed for grant recipients (Year one).
 - Number of people served by identified target unserved/underserved population.

- Number of community organizational contacts related to targeted populations that are developed as a result of outreach efforts.
 - Amount of new funding secured toward self-sustaining programs.
 - Number of self-sustaining programs.
 - Number of “how to” technical assistance manuals submitted to NYSILC.
- Action Steps:
- The DSU will develop and distribute the competitive RFP regarding the capacity building grant opportunities.
 - The NYSILC Outreach Subcommittee will communicate the collective results of the capacity building project’s yearend reports in preparation of the objective’s annual evaluation. Based on their recommendations, NYSILC will convene an ad hoc committee (appointed by the Chair), consisting of the NYSILC executive director, council members and CIL directors, to address the following issues related to this objective:
 - Define the components of the “how to” technical assistance guide as a deliverable.
 - Develop the criteria to evaluate the “how to” technical assistance guide models when received.
 - Identify the various formats and ways the “how to” technical assistance guide models can best be documented and disseminated for the benefit of the statewide network.
- Eligible Applicants:
- Eligible Applicants: Centers for Independent Living (CILs) and Service Center for Independent Living (SCILs) in the New York State network.
- Deliverables:
- Each capacity building grant recipient will provide services to at least (60) individuals from their targeted unserved/underserved population per year and track the data for reporting purposes on a quarterly and annual basis.
 - Each capacity building grant recipient will connect with at least (5) community organizational contacts each year and track the data for reporting purposes on a quarterly and annual basis to promote networking efforts. Additional significant outreach efforts shall be noted in narrative reports.
 - Each capacity building grant recipient will identify the amount of funding they have attracted, earned, or realized toward a self-sustaining program on a quarterly and annual basis.
 - By the end of the project, each capacity building grant recipient will acknowledge if they believe their program to be self-sustainable in the final report.
 - By the end of the project, each capacity building grant recipient

will develop and submit a “how to” technical assistance guide to NYSILC that can be evaluated and documented according to the process developed for potential replication for the benefit of the statewide network.

- Reporting Requirements:
 - The grant recipients will submit quarterly reports to the DSU (ACCES-VR) which will update information related to the performance targets on a quarterly and annual basis. The information will be shared with the NYSILC Outreach Subcommittee and at full council meetings for evaluation purposes.
- Lead Organization:
 - Capacity building grant recipients.
- Key Partners:
 - DSU, NYSILC Outreach Subcommittee.

The following objectives were carried over from the previously amended SPIL (2011-2013) and are funded with unspent, Title VII, Part B funds separate from this planning cycle. They are supported with an additional \$325,000 in unspent funds in amounts and timeframes as indicated per objective. The numbers assigned to the objectives have changed to coincide with this plan. All other aspects of the objectives remain the same with the exception of minor modifications, including formatting for consistency.

GOAL # 4: People with disabilities are empowered through participation and choices.

Objective 6: Support a statewide non-partisan Disability Voter Rights Network (heretofore referred to as the Network) for voters with disabilities to promote voter registration, voter education and use of the new accessible voting systems.

Objective 6, Disability Voter Rights Network will be established and supported through a competitive procurement process by the DSU (ACCES-VR). The Network will be coordinated by a not-for-profit organization with proven expertise in the area of voter registration, voting education, accessible voting equipment, and knowledge of disability voter issues. The funding for this objective is defined in Section 1.3A, Attachment I (D). The specific performance targets related to the measureable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount: \$45,000 in year 1. Section 1.3A, Attachment I (D).
 - Funding Source: Unspent Title VII, Part B funds carried over from previously amended SPIL 2011-2013.

- Timeframe for Achievement: Through September 30, 2014.
- Measurable Indicators:
 - Number of network partners within the Network.
 - Number of people with disabilities registered to vote within the Network.
 - Number of voter education issues addressed through the Network.
- Action Steps:
 - The Network Coordinator will develop a non-partisan database and build a statewide disability voting network to educate members about the Network's activities, including general disability access to vote issues, use of the new accessible voting machines and accessibility concerns related to voting, and promoting voting registration.
 - The Network Coordinator will develop partnerships with disability stakeholders or network members to encourage them to join the database thereby increasing the size of the group of registered voters with disabilities in New York State.
- Selection Criteria:
 - Eligible Applicants:
 - Network Coordinator: An organization with proven expertise in disability voter registration, disability voter education accessibility of voting equipment and disability voter issues.
- Deliverables:
 - The Network Coordinator will develop a non-partisan database and build a statewide network of 3,000 (5,000 - 2 year total) registered voters with disabilities to educate members about Get Out The Vote activities, voter education and use of the new accessible voting machines, and promote voter registration.
 - The Network Coordinator will develop partnerships with 20 (35 - 2 year total) disability stakeholders or Network members to encourage them to join the database thereby increasing the size of the group of registered voters with disabilities in New York State.
 - The Network Coordinator will disseminate at least 6 (12 - 2 year total) informational items to the individuals on the voter database and network members related to network activities, voter education issues, non-partisan candidate forums, use of the new accessible voting machines, and voter registration.
- Reporting Requirements:

- The Network Coordinator will submit a quarterly report to the DSU (ACCES-VR) which will update information related to the performance targets. The information will be shared at NYSILC full council meetings and with the Public Policy Committee for evaluation.
- The Network Coordinator will prepare an annual report for ACCES-VR that will summarize total impact to the objective outcomes which will be reviewed during the SPIL evaluation by the NYSILC Public Policy Committee.
- Lead Organization: NYS Disability Voter Rights Network Coordinator.
- Key Partners: DSU, NYSILC Public Policy Committee.

GOAL # 5: Centers provide effective services to allow people with disabilities to control their lives.

Objective 7: Support direct consulting services and coaching to the statewide network of centers.

Objective 7, CIL consulting and coaching services, NYSILC will help to coordinate the need for technical assistance and coaching services through its SPIL Committee which has representatives from the state association and DSU. The program will connect CILs or SCILs seeking consulting and coaching services with the consultant or centers from an established network of national CIL consultants which provide the services using the peer model. NYSILC will assist the process by connecting the coordinator of the service to the national membership organizations providing peer-based IL technical assistance (CIL-Net and APRIL) to relevant center applications. The funding for this objective is defined in Section 1.3A, Attachment I (D). The specific performance targets related to the measureable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount: \$12,500 in years 1 and 2. Section 1.3A, Attachment I (D).
 - Funding Source: Unspent Title VII, Part B funds carried over from previously amended SPIL 2011-2013.
 - Timeframe for Achievement: Through September 30, 2015.
 - Measurable Indicators:
 - Number of CILs or SCILs using consulting/coaching service.
 - Percentage of CILs or SCILs with unqualified financial audits.
 - Percentage of CILs or SCILs with boards engaged in developing or monitoring strategic plans.
 - Percentage of CILs or SCILs with at least 50% non-IL funding.

- Action Steps:
 - The DSU (ACCES-VR) will develop and distribute the competitive RFP for the coordination of the CIL consulting and coaching network.
 - The coordinator of the CIL consulting and coaching services will submit a quarterly report to the DSU (ACCES-VR) which will update information related to the performance targets. The information will be shared at full council meetings and with the SPIL Committee for evaluation.
 - The SPIL Committee will collaborate with the state association(s) to identify the need and referrals for these services. The SPIL Committee will forward requests for technical assistance and coaching to the consultant. They will review quarterly reports to keep up on the quality of the service and technical assistance needs of the network.
 - A program will be established for CILs or SCILs who will network with national consultants like the Association of Programs for Rural Independent Living (APRIL) and CIL-Net to provide the necessary services.
- Selection Criteria:
 - Eligible Applicants:
 - Coordinator of the CIL Consulting and Coaching Service: An organization with proven expertise in providing training and technical assistance to Centers for Independent Living (CILs) or Service Centers for Independent Living (SCILs), their operational issues, including IL philosophy.
- Deliverables:
 - The coordinator of CIL consulting and coaching service will develop materials to solicit confidential services to CILs and SCILs in the statewide network.
 - The coordinator of CIL consulting and coaching service will develop individualized work plans for CILs and SCILs seeking consultation or coaching to address their needs.
 - The coordinator of CIL consulting and coaching service will survey CILs and SCILs utilizing the services to evaluate the satisfaction with and effectiveness of the services.
- Reporting Requirements:
 - The coordinator of CIL consulting and coaching service will submit a quarterly report to the DSU which will update information related to the

performance targets. The information will be shared at full council meetings and with the SPIL Committee for evaluation.

- The coordinator of CIL consulting and coaching service will prepare an annual report that will summarize total impact to the objective outcomes which will be reviewed by the SPIL Committee for the purposes of the annual evaluation and 704 Report.
 - Lead Organization: Coordinator of service.
 - Key Partners: DSU, SPIL Committee.

Objective 8: Objective 8: Provide four \$30,000 capacity building grant opportunities in a competitive Request For Proposal (RFP) to Centers for Independent Living (CILs) and Service Centers for Independent Living (SCILs).

Objective 8, four independent living center capacity building grants will be offered by the DSU (ACCES-VR) through a competitive RFP. The grants will support capacity building programs in the final year of what was its initial three-year cycle. Each of the capacity building grants will total \$30,000. The aim of these grants is to promote self-sustaining programming that leads to long-term program expansion for the following targeted unserved or underserved populations: veterans with disabilities, youth with disabilities, seniors with disabilities, Hispanic and Asian populations with disabilities, healthy lifestyles with disabilities, deaf/blind individuals, or homeless people with disabilities. In the amended SPIL for 2011-2013, CBVH indicated it would contribute \$30,000 a year for from its Part B funds toward this objective. The funding for this objective is defined in Section 1.3A, Attachment I (D). The specific performance targets related to the measureable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount: \$120,000 in year 1. Section 1.3A, Attachment I (D).
 - Funding Source: Unspent Title VII, Part B funds carried over from previously amended SPIL 2011-2013.
 - Timeframe for Achievement: Through September 30, 2014.
 - Measurable Indicators:
 - Number of people served by identified target unserved/underserved population.
 - Number of self-sustaining programs.
 - Action Steps:
 - The grant recipients will consider compiling their collective program information into a best practice presentation and into a “how to” technical assistance guide that NYSILC can evaluate and document according to the process developed

- for potential replication for the benefit of the statewide network.
 - The grant recipients will submit quarterly reports to the DSU (ACCES-VR) which will update information related to the performance targets. The information will be shared at full council meetings and with the NYSILC Outreach Subcommittee for evaluation.
- Selection Criteria:
 - Eligible Applicants: Centers for Independent Living (CILs) and Service Center for Independent Living (SCILs) in the New York State network.
 - Deliverables:
 - The grant recipients will provide services to the targeted unserved/underserved populations and track separate data for reporting purposes, including significant outreach efforts.
 - The grant recipients will demonstrate efforts to make their programs and outreach efforts self-sustaining.
- Reporting Requirements:
 - The grant recipients will submit quarterly reports to the DSU (ACCES-VR) which will update information related to the performance targets. The information will be shared at full council meetings and with the NYSILC Outreach Subcommittee for the purposes of the annual evaluation and 704 Report.
- Lead Organization: Grant recipients.
- Key Partners: DSU, NYSILC Outreach Subcommittee.

Objective 9: Designate funds for the purposes of developing technical specifications and establishing a database to compile, analyze, and interpret data from the statewide network.

Objective 9, over a three-year time period, designation of funds for the purposes of developing technical specifications and establishment of a database to compile, analyze, and interpret data from the statewide network. The new data collection database is intended to synthesize data from a diverse statewide network of thirty-nine Independent Living Centers with various state, federal, or combined reporting requirements compiled with a variety of database programs. ACCES-VR has convened the 21st Century Data Collection and Modeling Workgroup representing a cross-section of CILs and SCILs to discuss data management issues and work through a set of solutions.

The Workgroup has endorsed the development of a database that is a multi-purpose interface. The product will be utilized to transfer the collective data from the CILs and SCILs in the statewide network from their various databases into a universal statewide database. It will require identifying various

fields of demographic data and compatibility with all the identified database programs used by the CILs and SCILs. The universal database will collect non-enabling data, translate and tabulate results allowing for analysis and trends for use by ACCES-VR, NYSILC, CILs/SCILs, SPIL partners, trade associations, and others. In addition to analyzing demographic services such as type of disability, age level, or race/ethnicity, it will have the ability to determine if gaps exist. The system would also link the services offered by CILs/SCILs and reveal patterns such as what services are most utilized by whom.

DSU, CILs/SCILs, and NYSILC representatives will continue to work together guided by the input of the 21st Century Data and Collection Model workgroup to define the parameters of the product and its development. The DSU (ACCES-VR) and SPIL partners will address technical specifications, product scope, training needs, and long-term database management in anticipation of a competitive application process. The 21st Century Data and Collection Model workgroup will provide substantial input regarding the specifications for proposals and the selection of the vendors to develop the technical specifications and the product. Testing of the product will be performed with the most appropriate year statewide CIL/SCIL data. A report will be completed by NYSILC and the DSU (ACCES-VR) on the status of the database design and results generated from the CIL/SCIL data analysis. The funding for this objective is defined in Section 1.3A, Attachment I (D). The specific performance targets related to the measurable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:
 - Resource Amount: \$75,000 over three years. Section 1.3A, Attachment I (D).
 - Funding Source: Unspent Title VII, Part B funds carried over from previously amended SPIL 2011-2013.
 - Timeframe for Achievement: Through September 30, 2016.
 - Measurable indicators:
 - Percentage completion of a multi-purpose, interface database design.
 - Percentage of CILs/SCILs contributing to the multipurpose, interface database design.
 - Percentage of 21st Century Data and Collection Model Workgroup CILs/SCILs that will engage in testing the new database design and framework.
 - Percentage report completed by NYSILC and the DSU (ACCES-VR) based on statewide 2012 CIL/SCIL data.
 - Action Steps:
 - The DSU (ACCES-VR) will develop and distribute the competitive RFP regarding the technical specifications for the database to compile, analyze, and interpret collective data from the statewide

- network.
- NYSILC and the 21st Century Data Collection and Model Workgroup will provide substantial input regarding the specifications for proposals and the selection of the vendor to develop the product.
- NYSILC, the DSU (ACCES-VR) and members of the 21st Century Data Collection and Model Workgroup will ensure that a successful testing of the product is performed utilizing statewide CIL/SCIL data.
- Selection Criteria:
 - TBD - determination of procurement method is unknown at this time.
- Reporting Requirements:
 - NYSILC will share pertinent documentation and report out progress at full council meetings based on vendor input and reports.
 - NYSILC and the DSU (ACCES-VR) will complete a report based on the product testing and the data generated from the CIL/SCIL statewide data.
- Lead Organization: Statewide 21st Century Data Collection and Model Workgroup, vendor of database design.
- Key Partners: DSU, SPIL Committee.
- Deliverables:
 - The grant recipients will provide services to the targeted unserved/underserved populations and track separate data for reporting purposes, including significant outreach efforts.
 - The grant recipients will demonstrate efforts to make their programs and outreach efforts self-sustaining.

Objective 10: Provide one two-year demonstration grant opportunity for deaf-blind Support Service Providers (SSPs) through a Center for Independent Living (CILs) or Service Center for Independent Living (SCILs).

Objective 10, deaf-blind SSP, has a goal to demonstrate a model for CIL or SCIL provision of SSPs to support deaf-blind persons in accessing their communities. The project will assist deaf-blind consumers to connect with other people by reducing communication barriers that otherwise result in social isolation, incapability to live independently, and inability to participate as citizens within mainstream society. The funding for this objective is defined in Section 1.3A, Attachment I (D). The specific performance targets related to the measurable indicators for this objective can be found in the SPIL Evaluation Plan: Section 7, Attachment III, by plan year.

- SPIL Support Criteria:

- Resource Amount: \$30,000 over years 1 and 2. Section 1.3A, Attachment I (D).
- Funding Source: Unspent Title VII, Part B funds carried over from previously amended SPIL 2011-2013.
- Timeframe for Achievement: Through September 30, 2015.
- Measurable indicators:
 - Establish an advisory group of deaf-blind individuals.
 - Develop and document outreach and educational materials.
 - Develop and document process for the screening and assessment of deaf-blind individuals for SSP.
 - Develop and document program manual and policies for providing SSP.
 - Number of SSPs trained.
 - Number of deaf-blind individuals served.
 - Document application to present on the needs of deaf-blind individuals and the SSP program to at least one IL conference.
 - Document demonstrated attempts to make SSP program and outreach efforts self-sustaining.
- Action Steps:
 - The DSU (ACCES-VR) will develop and distribute the competitive procurement application regarding the SSP capacity building demonstration grant opportunity.
- Selection Criteria:
 - Eligible Applicants: Centers for Independent Living (CILs) and Service Center for Independent Living (SCILs) in the New York State network.
 - Preferred applicant experience working with deaf-blind individuals; experience providing long term services and supports; and experience developing grant-funded and/or fee-for-service programs.
- Deliverables:
 - The grant recipient will establish an advisory group of deaf-blind individuals to advise the CIL or SCIL on the project.
 - The grant recipient will develop outreach and educational materials about SSP and actively outreach to deaf-blind individuals who need assistance.
 - The grant recipient will develop a process for the screening and assessment of deaf-blind individuals for SSP and a program manual and policies for providing SSP.
 - The grant recipient will train SSPs in providing assistance to deaf-blind individuals.

- The grant recipient will provide SSP to at least (20) deaf-blind individuals, taking into account their personal preferences and needs.
- The grant recipient will apply to present on the needs of deaf-blind individuals and the SSP program to at least one IL conference.
- The grant recipient will undertake efforts to secure on-going funding for their SSP program and deaf-blind outreach efforts.
- Reporting Requirements:
 - The grant recipient will submit quarterly reports to the DSU (ACCES-VR) which will update information related to the performance targets. The information will be shared at NYSILC full council meetings and with the SPIL Committee for the purposes of the annual evaluation and 704 Report.
- Lead Organization: Grant recipient of deaf-blind SSP demonstration project.
- Key Partners: DSU, SPIL Committee.

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations. This section of the SPIL must:

- Identify the populations to be designated for targeted outreach efforts;
- Identify the geographic areas (i.e., communities) in which the targeted populations reside; and
- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed.

The New York State Independent Living Council, Inc. (NYSILC) Needs Assessment Committee (NAC), facilitated by consultant Alan Krieger of Krieger Solutions, spent six months compiling data and survey information into a needs assessment report to help identify needs important to New Yorkers with disabilities and the statewide Independent Living network. The purpose was to help guide input and need for the formulation of the next three-year Statewide Plan for Independent Living (SPIL) for 2014-2016.

The four key questions on which NYSILC decided to focus the needs assessment were:

- 1) What geographic areas are most in need of IL services?
- 2) What unserved/underserved ethnic, minority and disability communities are most in need of IL services?
- 3) What are the most important unmet service needs for New Yorkers with disabilities who live, or wish to live, independently?

4) What are the most important needs that the SILC should address to strengthen New York's independent living network?

Based on the 2012 NYSILC Needs Assessment the following unserved/underserved target populations and needs/issues were identified:

- Targeted Underserved Populations: Minorities with disabilities (Emphasizing Hispanic/Latino & Asian communities), Veterans with disabilities (Emphasizing both male & female veterans), Rural residents with disabilities, Homeless with disabilities, Young adults with disabilities, Immigrants with disabilities, Institutionalized individuals with disabilities, Individuals with hidden disabilities, and Deaf and deaf/blind.
- Prioritized Needs/Issues: Transportation, Housing, Finance/Paying Bills, Employment/Job Readiness, Poverty, Medical/Health Care, Nutrition & Wellness, Social & Recreation, and Most-integrated setting.

The SILC Committee then evaluated these identified issues to assess them according to various factors that helped to prioritize some items over others. These factors included: the lack of available resources, success and or failure of previous SILC funding to address a population or issue, other known funding and/or resources being used to address the populations or issues, as well as difficulty identifying information about the population or issue. As a result, the following four populations and issues were prioritized and combined into a listing:

- Minorities with disabilities (Emphasizing Hispanic/Latino & Asian communities), including immigrants with disabilities.
- Veterans with disabilities (Emphasizing both male & female veterans), including homeless people with disabilities and related housing issues.
- Young adults with disabilities.
- Nutrition & Wellness, including Medical/Health Care and Most-integrated setting issues for people with disabilities.

The current plan is centered on two objectives: capacity building projects and the Statewide Systems Advocacy Network (SSAN). Capacity building seeks targeted outreach to these unserved and underserved populations while the SSAN will be shaping its annual policy agenda according to needs assessment priorities. For the objectives carried over from the previously amended SPIL with unspent, Title VII, Part B funds, one year is left for the first round of capacity building projects. The four projects were funded for veterans with disabilities (two sites), young adults with disabilities, and healthy lifestyles for individuals with disabilities. The deaf-blind Support Service Provider (SSP) demonstration project in years one and two of this plan addresses a need recognized for that community. In addition, Part C ARRA funds have been applied mostly toward outreach for unserved/underserved targeted populations. The ARRA funds are set to expire around April of 2015.

1.3 Financial Plan – 34 CFR 364.42(a) (2) and (3); 34 CFR 364.29

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

- Insert additional rows for the specific funding sources and amounts expected within the categories of Other Federal Funds and Non-Federal Funds.

Year 1 (2014)

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	358,310	111,000	N/A	462,500
Chapter 1, Part C			4,049,409	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal Funds				
Sec. 101(a)(18) of the Act				

(Innovation and Expansion)				
Other				
ARRA Part C			4,225,563	
Non-Federal Funds				
State Funds		19,000	12,361,000	
Other				

Year 2 (2015)

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	365,365	105,000	N/A	653,500
Chapter 1, Part C			4,049,409	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
ARRA Part C			2,112,712*	
Non-Federal Funds				
State Funds		19,000	12,361,000	
Other				

*ARRA Part C funds due to expire 4/15. Represents estimate of annual funds

for half of year.

Year 3 2016

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities*
Title VII Funds				
Chapter 1, Part B	372,671	111,000	N/A	648,000
Chapter 1, Part C			4,049,409	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
ARRA Part C				
Non-Federal Funds				
State Funds		19,000	12,361,000	
Other				

*\$200,000 in unspent Part B funds will be carried over to year one of the next SPIL in 2017 to complete objective # 5 related to capacity building grant opportunities.

Attachment I

A. Breakdown of Title VII, Part B Funds by SPIL Objectives per Year,

SPIL Objective #: Year 1 (2014), Year 2 (2015), Year 3 (2016) = 3-Year Total
 # 1 NYSILC Resource Plan: \$ 358,310, \$ 365,365, \$ 372,671 = \$ 1,096,346

4 CBVH IL FFS (IL Service): \$111,000, \$105,000, \$111,000 = \$ 327,000
4 CBVH IL FFS (Consumer Satisfaction Survey): \$0, \$6,000, \$0 = \$6,000

Other SPIL Activities:

2 SSAN: (\$350,000 Sites/\$98,000 Coordination) \$448,000, \$448,000, \$448,000 = \$1,344,000
3 IL Conference: \$14,500, \$5,500, \$0 = \$20,000
5 Capacity Building: \$ 0, \$200,000, \$200,000 = \$ 400,000

Other SPIL Activities Subtotal: \$ 462,500, \$653,500, \$ \$648,000 = \$ 1,764,000

TOTAL: \$ 931,810, \$1,129,865, \$1,131,671 = \$ 3,193,346

B. SILC Resource Plan

NYSILC Resource Plan: Year 1 (2014), Year 2 (2015), Year 3 (2016) = 3-Year Total

Salaries: \$148,947, \$151,926, \$155,055 = \$455,928
Fringe: \$40,193, \$40,968, \$41,776 = \$122,937
General Operating: \$116,369, \$118,615, \$120,907 = \$355,891
Equipment: \$0, \$0, \$0 = \$0
Purchased Services: \$52,801, \$53,856, \$54,933 = \$161,590
TOTAL SILC Resource Plan: \$358,310, \$365,365, \$372,671 = \$1,096,346

C. Breakdown of Title VII, Part B by State Agency Source

ACCES-VR Title VII, Part B Funds, Year 1 (2014), Year 2 (2015) Year 3 (2016) = 3-Year Total

1 NYSILC Resource Plan: \$ 328,310, \$335,365, \$342,671 = \$1,006,346
2 SSAN: \$423,000, \$423,000, \$423,000 = \$1,269,000
3 IL Conference: \$14,500, \$5,500, \$0 = \$20,000
5 Capacity Building: \$ 0, \$175,000, \$175,000 = \$ 350,000

ACCES-VR Subtotal: \$ 765,810, \$938,865, \$940,671 = \$ 2,645,346

CBVH Title VII, Part B Funds, Year 1 (2014), Year 2 (2015), Year 3 (2016) = 3-Year Total

4 CBVH IL FFS (IL Service): \$111,000, \$105,000, \$111,000 = \$ 327,000
4 CBVH IL FFS (Consumer Satisfaction Survey): \$0, \$6,000, \$0 = \$6,000
1 NYSILC Resource Plan: \$ 30,000, \$ 30,000, \$ 30,000 = \$ 90,000
2 SSAN (Sites): \$25,000, \$25,000, \$25,000 = \$75,000
5 Capacity Building: \$ 0, \$25,000, \$25,000 = \$ 50,000

CBVH Subtotal: \$ 166,000, \$191,000, \$191,000, \$ 548,000

ACCES-VR & CBVH TOTALS: \$ 931,810, \$1,129,865, \$1,131,671 = \$ 3,193,346

D. Objectives Carried Over/Amended SPIL (2014), Year 2 (2015), Year 3 (2016) = 3-Year Total

(Unspent, Title VII Part B Funds)

6 Disability Voter Rights Network \$45,000, \$0, \$0 = \$45,000

7 CIL Consulting/Coaching: \$12,500, \$12,500, \$0 = \$25,000

8 Capacity Building (4 projects @\$30,000): \$120,000, \$0, \$0 = \$120,000

9 Database (Over three-year SPIL): \$25,000, \$25,000, \$25,000 = \$75,000

10 Deaf-Blind SSP: \$30,000, \$30,000, \$0 = \$60,000

TOTAL Carried Over Objectives: \$ 232,500, \$67,500, 25,000, \$ 325,000

The objectives carried over from the previously amended SPIL will be funded by unspent, Title VII, Part B funds. An initial \$255,000 was identified along with \$75,000 not utilized for the database project to total \$ 325,000. These funds were identified by ACCES-VR.

1.3B Financial Plan Narratives

1.3B (1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Title VII, Part C Funds represent the total annual direct federal funding of \$4,049,409 in support of CIL general operations. Other Federal Funds: Represents annual allocation of \$4,225,563 for the New York State ARRA Part C funds which are due to expire around April of 2015. Under Non-Federal Funds: the IL Service column identifies the CBVH annual State match of \$19,000 and the General CIL Operations column identifies the ACCES-VR annual State match through the funding for Service Centers for Independent Living of \$12,361,000. These items are explained further below.

Regarding the annual State match of \$19,000, CBVH is the DSU responsible for the administration of vocational rehabilitation and other related services to legally blind residents of New York State. CBVH utilizes IL State matching funds to provide individualized services to consumers who are legally blind and not eligible for other CBVH programs. These individualized services focus on assisting consumers to learn skills needed to live independently in the community. Services provided include independent living skills training, orientation and mobility training, purchase of adaptive equipment and social casework. CBVH purchases these services from private not-for-profit agencies serving individuals who are legally blind, independent living centers and private vendors. CBVH counselors work with consumers to develop a mutually agreed upon plan for service provision which includes the services to be provided and the provider of the services. CBVH counselors monitor the consumer's progress

throughout the provision of services to be sure that the consumer has received the full array of services outlined in the IL plan for services.

For the ACCES-VR state match, the Service Centers for Independent Living (SCIL) State funding is listed as \$12,361,000 under the category of General Center for Independent Living (CIL) Operations. \$4,742,242 of this amount goes to thirteen of the sixteen centers in the Federally-funded network listed in the SPIL for the twenty-four Federally-funded CIL grants in the State (see Section 3.1). The centers include: ARISE, AIM, Bronx Independent Living Services, Capital District Center for Independence, Center for the Disabled in New York, Southern Adirondack Independent Living, Harlem Independent Living Center, Resource Center for Independent Living, Regional Center for Independent Living, Independent Living Center (ILC) of the Hudson Valley, Northern Regional Center for Independent Living, Westchester Center for Independent Living, and the Western New York Independent Living Project. It should be noted that Action Toward Independence receives Federal funds, but the State appropriation is administrated through IL, Inc (a SCIL). The remaining \$7,618,758 in State Funds goes to State Service Centers for Independent Living (SCILs) not identified in the Federally-funded network. As a result, these state centers do not have to comply with federal standards.

Overall, no Part B funds will be utilized to support general CIL Operations. No funds under the State Part B match are used for the operation of CILs or SCILs.

In order to allow for the timely development and issuance of the RFP and announcement of award recipients and issuance of contracts for objective # 5 (capacity building grant opportunities), it will be implemented in years two and three of this SPIL (2015-2016) and year one of the next SPIL (2017). A total commitment of \$600,000 is required for this objective (\$200,000 per year). \$0 funds are required in 2014, \$200,000 in 2015, \$200,000 in 2016, while \$200,000 in unspent Part B funds will be carried over to year one of the next SPIL in 2017 to successfully complete this objective. As noted in Attachment I for this objective, for each year, ACCES-VR has a commitment of \$175,000 while CBVH is responsible for \$25,000.

For the SPIL 2014-2016:

- Part B funds will support SPIL objective # 1, NYSILC Resource Plan.
- Part B funds will support SPIL objective # 2, Statewide Systems Advocacy Network (SSAN) for sites and coordination.
- Part B funds will support SPIL objective # 3, support statewide IL conference.
- Part B funds will support SPIL objective # 4, CBVH IL FFS to legally blind individuals.
- Part B funds will support SPIL objective # 5, capacity building grant opportunities.

- No Part B funds will be utilized to support General CIL Operations.
- If new Part C Federal funds become available above a COLA, they will be utilized as defined in Section 3.2 Expansion of Network - 34 CFR 364.25.
- No Chapter 2 (Older Blind) funds are directly identified to further SPIL objectives.

For Objectives Carried Over from the Previously Amended SPIL (Unspent Title VII, Part B Funds):

- Part B funds will support SPIL objective # 6, Disability Voter Rights Network.
- Part B funds will support SPIL objective # 7, CIL consulting and coaching services.
- Part B funds will support SPIL objective # 8, capacity building grant opportunities (4 projects @\$30,000).
- Part B funds will support SPIL objective # 9, designated funds for multi-purpose interface, database development.
- Part B funds will support SPIL objective # 10, Deaf-Blind SSP demonstration project.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

The coordination of Federal and State funding for CIL's and IL services is coordinated by the DSU (ACCES-VR). ACCES-VR currently administers State funds for 39 consumer controlled, community-based, not-for-profit organizations recognized in New York State Education Law as Service Centers for Independent Living (SCIL) to provide independent living services to those areas of the State that are unserved by the Federal network of centers and enrich the capacity to deliver independent living services in areas served by the Federal CIL network. Eight of these SCILs are administrated by an established CIL. ACCES-VR does not provide any Federal funds to the state funded centers which negate SCIL's obligations to meet Section 725 standards in Title VII of the Rehabilitation Act as amended.

The Federally-funded network consists of 16 CIL's that receives the 24 Title VII, Part C grants identified in Section 3.1 Existing Network. Fourteen of the 16 CIL's noted above also receive State IL funds. The Center for Disability Rights in Rochester and Tri-Lakes CIL in Saranac Lake are the only CIL's that receives just Federal IL funding. The other 14 CIL's in the Federal network receive both Federal and State IL funds.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

There are no recognized in-kind resources or obligations known at this time

related to the support of the SILC resource plan, IL services and general CIL operations. However, ACCES-VR provides significant resources from Title I and other sources to competitively bid out and administer SPIL objectives.

1.3B (4) Provide any additional information about the financial plan, as appropriate.

This section defines the process on how to identify, reallocate, and expend unspent Title VII, Part B funds during the SPIL 2014 to 2016. The State Plan Partners need an efficient way to maximize these scarce resources. NYSILC will work with the DSU (ACCES-VR) to identify any unspent Part B amounts on an annual basis. At the beginning of each calendar year, NYSILC will be notified of the amount of unspent Part B money. NYSILC will receive a similar communication by January of 2015 from CBVH about any unspent Part B funds during the previous cycle (2014).

Once the total amount of unspent Part B funds are known, the NYSILC Executive Committee will verify the number of \$25,000 capacity building self-sustaining grant opportunities that will go out to RFP competition to ACCES VR, or selected from the next highest ranked proposal(s) from the existing RFP competitive list of capacity building proposals. Any funds left over will continue to accumulate until more monies allow for another grant, or grants, to be verified and awarded utilizing this process.

The Executive Committee will notify the full council when these actions have occurred and the number and types of new capacity building grants issued or put out for competition.

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans – 34 CFR 364.42(c) and (e)

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

As mentioned earlier, all of the SPIL objectives are consistent with the purpose of Chapter 1, Title VII of the Act in that they provide for promotion of Independent Living philosophy; consumer control; peer driven program models; self help; and enhance the inclusion, integration and independence of people with disabilities. Objective 1 supports the operation of the SILC and its duties as defined in the Act and the effective development, monitoring and evaluation of this SPIL. Objective 2, the SSAN network, promotes systems advocacy and empowerment among people with disabilities to promote disability rights. Objective 3, promotes IL philosophy by sponsoring training at a statewide IL conference for peers in the network. Objective 4 looks to expand IL services to people who are legally blind and cannot access similar services through CBVH IL

Fee-For-Services. Objective 5, capacity building offers a grant opportunity for centers to develop a self-sustaining program to conduct effective outreach to an identified target underserved population.

For the objectives carried over from the previously amended SPIL with unspent Title VII, Part B funds, Objective 6 for the Disability Voting Rights Network encourages voter registration aimed at exercising rights of people with disabilities to vote and achieve equal access in the voting process. Objectives 7 (CIL consulting and coaching), 8 (NFTD waiver training), 9 (capacity building), 10 (database), and 11 (deaf-blind SSP) offer direct technical assistance, training, or grant opportunities to the statewide network of centers to remain strong and viable organizations.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The NYSILC Needs Assessment Committee (NAC) met during 2012 to compile and complete the substantial work on the needs assessment. The group was facilitated by Alan Krieger and based its work on four key questions (influenced by the California SILC Needs Assessment). Questions one and two relied on existing data while questions three and four utilized surveys. The committee broke into work groups related to the questions to help gather the data. Once the information was compiled, draft charts were reviewed, followed by drafts of the report. See the following link for a copy of the final 2012 NYSILC Needs Assessment: http://www.nysilc.org/primary_source/FINAL-2012-NYSILC-Needs-Assessment-Report-10-11-12.doc. The preliminary findings of the needs assessment helped in the re-shaping of the SPIL facilitation outline, which is an important document to obtain feedback related to the development of the State Plan.

NYSILC took the lead regarding the formulation of the next three-year Statewide Plan for Independent Living (SPIL). The council's SPIL Committee included the State Plan partners, current council members, other network partners, and emeritus members who have experience with state plan development.

The SPIL Committee pulled together a facilitation outline that helped to solicit consistent input from the various methods of feedback which included open public comments, public hearings, forums at non-IL conferences, and CIL focus groups. The initial notice was sent out at the end of August 2012 to various list serves, social networks, and posted to the home page of the NYSILC website. It provided the facilitation outline and a direct link for email comments. Public hearings were scheduled for the month of October 2012 and were held at the following CILs to achieve geographic distribution, accessibility, and direct

connection to a consumer base: Bronx Independent Living Services (10/4), Independent Living Center of the Hudson Valley, - Troy (10/9), Northern Regional Center for Independent Living – Watertown (10/11), and Independent Living of Niagara County – Niagara Falls (10/16). Forums were held at mostly non-IL events to obtain feedback from other disability stakeholders. They included: Youth Power Annual Statewide Conference – Albany (8/7), NYSILC Full Council Meeting – Troy (9/7), NYAPRS Annual Conference – Kerhonkson (9/21), CDPAANYS Annual Conference – Troy (10/23), and the Self-Advocacy Association of NYS Annual Conference – Albany (10/26).

The hearings and forums had varied attendance. Summary minutes captured the major feedback related to the facilitation outline questions. CILs were encouraged to hold their own focus groups related to the SPIL based on the facilitation outline and submit the comments. Rochester CDR and AIM Corning sent in CIL focus group comments. Overall, between email and hard copy comments, 585 pages were received by the deadline. A temp worker assisted NYSILC with the summary minutes of the hearings from digital recordings and transferring comments into general topic issues for tabulation and reference into an Excel spreadsheet (summarizing comments per question).

The SPIL Committee reviewed the large amount of public input along with the findings and recommendations of the 2012 NYSILC Needs Assessment to identify the priorities for the upcoming SPIL 2014-2016. The SPIL Committee met several times in the last quarter of the year to work through a final agreement on the plan by the end of December 2012. Key elements of the agreement were sent out to the IL network in early January 2013 for comment. A low volume of comments was seen as a sign that the key elements generally reflected the priorities identified in the fall of 2012. As a result, the draft plan was sent out to the SILC members in mid February 2013 to review in advance of the March 15, 2013 full council meeting. The SPIL Committee and Needs Assessment Committee (NAC) members were engaged during the year and believe the SPIL addresses the priorities identified in the public comments and needs assessment to the best extent possible given the SPIL's limited resources.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities – 34 CFR 364.26

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

- The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The SILC and DSUs have numerous partnerships and opportunities for cooperation and collaboration. NYSILC is represented on both ACCES-VR's and CBVH's State Rehabilitation Councils and share minutes and initiatives. NYSILC's Executive Director, the Chair, along with a current member and former member were recently invited to an Olmstead Round Table discussion based on the new direction Governor Cuomo's Office is taking the issue toward the development, coordination, and implementation of an Olmstead Plan for the State of New York.

The diversity among NYSILC members and connections to advocacy and disability service organizations enhances opportunities for collaboration on a variety of projects of mutual interest. Current members allow partnerships with the following organizations: Able Forces Club of John Jay College of Criminal Justice, ADA Compliance Coordinating Committee to the Metropolitan Transportation Authority, Alzheimer's Association, American Federation of State County and Municipal Employees (AFSCME), American Rehabilitation Counseling Association, American Society for Public Administration, Brain Injury Association, Broome County Transportation Advocacy Group, Buffalo Federation of Neighborhood Center, Buffalo Psychiatric Center, CIDNY Action Network, Committee on Aging Concerns, Consumer Directed Personal Assistance Association of New York State, CUNY Coalition for Students with Disabilities, CUNY LEADS Project, DBTAC Northeast ADA Center, Disabilities Network of NYC, Erie County Department of Mental Health, Erie County Medical Center, Fair Housing Coalition for People with Disabilities, Henry Viscardi School, Independent Living Network of New York, Legal Aid/Legal Services Citywide Housing Taskforce, Little People of America, Living Opportunities of DePaul, Lupus Foundation & Lupus Cooperative Support Group of Long Island University, Medicaid Matters NY, Mental Health Association of New York State, Mental Health Empowerment Project, NAACP, National Black Deaf Advocates – NYC Chapter #4, National Council of State Housing Agencies, National Council on Independent Living, National Youth Leadership Network, New Leaders Council, New York Association of Psychiatric Rehabilitation Services, New York Association on Independent Living, NYAIL Inclusive Education Subcommittee, NYAIL Housing Committee, New York Metropolitan Chapter of American Society for Public Administration, New York State AFL-CIO District Council 37, NYS Office of Mental Health, Office for Aging Advisory Council of Ulster County, Para-transit Advisory Committee to the NYC Transit Authority, Restoration Society, Inc., Section on Women in Public Administration, Social Justice Committee, Society for Disability Studies, Society for Human Resource Management, Southern Tier League of Women Voters, Spectrum Human Services, Spina Bifida Society, Subcommittee for the Community Based Supports a Mental Health Recovery Model, Tioga County Department of Social Services Commissioner's Advisory Council, Transportation Planning Committee of Manhattan Community Board, Ulster County Mental Health Association, Ulster County's Partnership for Healthy Aging Committee, United States Psychiatric Rehabilitation Association, Urban

League Young Professionals, VISIONS Services for the Blind & Visually Impaired, Winthrop University Hospital, and Youth Power!.

ACCES-VR holds an upstate and downstate forum with the statewide network of centers to share priorities and key issues. ACCES-VR continues to represent the needs of centers and independent living services by representation on the New York State: Department of Health's Statewide Long-term Care Advisory Council, Most Integrated Setting Coordinating Council, Interagency Geriatric Mental Health and Chemical Addiction Planning Council, Department of Health's Disability and Health Council, CBVH State Rehabilitation Council, and Medicaid Infrastructure Grant activities. ACCES-VR has also engaged in efforts to broaden independent living center activity in the area of employment and vocational rehabilitation. Finally, ACCES-VR has been significantly involved in broadening the scope of involvement of centers in service delivery and partnerships in fields of mental health, intellectual disability, veterans, and people living with HIV and AIDS, and many other groups.

The state plan partners will continue to develop these and new partnerships during the course of the three-year SPIL.

1.6 Coordination of Services – 34 CFR 364.27

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Currently ACCES-VR coordinates Title VII Part C with State funded "Service Centers for Independent Living" and maintains fiscal, programmatic and service data to avoid duplication of services. In the recent needs assessment, the first question examined the geographic areas most in need of IL services. The NAC utilized the California model that compared CIL/SCIL service data by county to ACS Census data for a sample of the number of civilian people with disabilities by county. Data for the State institutionalized population was created and compared to the CIL/SCIL service data by county. The two need lists were merged and ranked to identify the top ten counties most in need of IL services to reconcile both urban and rural needs without any duplication.

None of the services planned or provided for in the SPIL or network are duplicated by special education services, vocational rehabilitation services, developmental disabilities, or public health as required by 364.27 of the regulations, the State Rehabilitation Councils, the TRAIID Project, and Most-Integrated Setting Coordinating Council, other federal, state, and local programs, in areas such as mental health, housing, transportation, veterans, and the Social Security Act. Specifically, Independent Living Services provided under

this State Plan do not duplicate the unique services provided by the Older Individuals who are Blind Program. CBVH uses Part B funds to provide independent living services to individuals who are blind who are not served by other CBVH programs.

Overall, coordination and collaboration is primarily achieved through representation and participation on the council, as well as input during the SPIL formulation process. It helps to make sure that duplication doesn't occur and that timely information is shared. NYSILC members have numerous affiliations. In transportation, Denise Figueroa is on the board of the Capital District Transportation Authority (CDTA); Ken Stewart serves on the ADA Compliance Committee to the Metropolitan Transportation Authority (MTA), and Sue Ruff on the Broome County Transportation Advisory Group. Council member Maura Kelley belongs to several mental health groups including the Erie County Department of Mental Health, Mental Health Association of New York, Mental Health Empowerment Project, and the New York Association of Psychiatric Rehabilitation (NYAPRS). For housing, NYSILC has different members who are active with the Fair Housing Coalition for People with Disabilities, New York Association on Independent Living (NYAIL) Housing Committee, National Council on Independent Living (NCIL) Housing Committee, and National Council of State Housing Agencies. NYSILC relies on NCIL for feedback on the Social Security Act.

ACCES-VR continues to represent the needs of centers and IL network through participation on the New York State Department of Health's Statewide Long-term Care Advisory Council, Most Integrated Setting Coordinating Council, Interagency Geriatric Mental Health and Chemical Addiction Planning Council, Department of Health's Disability and Health Council, CBVH State Rehabilitation Council, and Medicaid Infrastructure Grant activities. Special education is connected to the leadership structure in SED and ACCES included in discussions and notified of impact. ACCES-VR has also engaged in efforts to broaden independent living center activity in the area of employment and vocational rehabilitation. Finally, ACCES-VR has been significantly involved in broadening the scope of involvement of centers in service delivery and partnerships in fields of mental health, intellectual disability, veterans, and people living with HIV and AIDS.

In addition, NYSILC has kept liaisons active with the DSU (ACCES-VR) State Rehabilitation Council. The SILC liaison is Wendy Strobel-Gower. SILC member Brett Eisenberg is also a member of the ACCES-VR SRC, as is newly appointed SILC member Nicole David who is the 121 Project Representative. Ken Stewart is the liaison to the DSU (CBVH) State Rehabilitation Council and was recently reappointed.

1.7 Independent Living Services for Individuals who are Older Blind – 34 CFR 364.28

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Title VII, Chapter 2 allocation is used to fund the Adaptive Living Program, a goal-focused service delivery system for New York State residents who are age 55 or older, legally blind, and desire to remain living as independently as possible in their homes or apartments and for whom gainful employment would be extremely difficult to attain because of their blindness but for whom independent living goals are feasible.

CBVH contracts with 16 not-for profit agencies that have developed innovative outreach methods to provide Older Blind Independent Living services. These include the use of satellite offices and the development of clinics in rural areas. Both approaches have resulted in an increase in referrals for services. Community awareness initiatives in a variety of settings, partnering with county Offices for the Aging and programs funded by the Offices for the Aging, along with close contact with eye care professionals all serve to educate older individuals who are blind about available services as well as blindness prevention, vision loss and vision rehabilitation services. CBVH will keep NYSILC apprised of ongoing and new developments in the Older Blind program through the CBVH designated NYSILC representative and will provide information about the ILOB program to new NYSILC members and current members as needed.

Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent – 34 CFR 364.42(b) (2) (3); 34 CFR 364.43(b); 34 CFR 364.59(b)

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Core Independent Living Services, as follows:		✓	✓

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
<ul style="list-style-type: none"> - Information and referral - IL skills training - Peer counseling - Individual and systems advocacy 		✓	✓
		✓	✓
Counseling services, including psychological, psychotherapeutic, and related services	✓	✓	✓
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)		✓	✓
Rehabilitation technology		✓	✓
Mobility training	✓	✓	✓
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	✓	✓	✓
Personal assistance services, including attendant care and the training of personnel providing such services		✓	✓
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services		✓	✓
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act		✓	✓
Education and training necessary for living in the community and participating in community activities		✓	✓
Supported living		✓	✓

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Transportation, including referral and assistance for such transportation	✓	✓	✓
Physical rehabilitation			
Therapeutic treatment			
Provision of needed prostheses and other appliances and devices			
Individual and group social and recreational services		✓	✓
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options		✓	✓
Services for children with significant disabilities		✓	✓
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities		✓	✓
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future		✓	✓
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities		✓	✓
Other necessary services not inconsistent with the Act	✓*	✓**	✓**

* CBVH provides rehabilitation teaching, orientation and mobility, low vision examinations and devices, assistive equipment, social casework services, transportation to other IL services and interpreter services.

** See Attachment II below for a listing of CIL services and service

definitions in New York as defined by the DSU (ACCES-VR).

Attachment II

Other Necessary Services Not Inconsistent with the Act

The following services should be considered as “other services not inconsistent with the provisions of this Act.” It has been provided by the DSU (VESID) for CILs/SCILs. Some of the items in the list below overlap the services grouped together in “Table 2.1A: Independent Living Services.” Descriptions have been provided to clarify the scope and extent of these services, as delivered in New York State.

1. Advocacy/legal services - individual advocacy and legal assistance and/or representation in accessing benefits, services and programs to which a consumer may be entitled. This section may include any aspect of direct individual advocacy provided by a staff member of a center on behalf of a consumer.
2. Architectural barrier services - advice, information or assistance regarding removal of architectural barriers from any publicly or privately owned residence or other building or constructed facility, whether already built or in the planning stage, including preparation of detailed plans.
3. Assistive devices/equipment - provision of specialized devices and equipment such as TTYs, wheelchairs and lifts, or provision of assistance to obtain these devices and equipment from other sources. This service equates with equipment repair and loan.
4. Children's services - IL services not specified elsewhere in this list, provided to a child under age 6.
5. Communication services - services directed to enable individuals with disabilities to better communicate such as: interpreter services, including tactile interpreter services for deaf- blind individuals; Braille transcription; and reading services.
6. Counseling services - this service equates with personal counseling services.
7. Family services - services not specified elsewhere in this list, provided to the family members of individuals with disabilities when necessary for improving the individual's ability to live and function more independently, or his or her ability to engage or continue in employment. Such services may include integrated nonresidential

respite care.

8. Housing or shelter services - information, advice, and assistance related to securing and/or retaining housing or shelter, including existing accessible housing. Includes assistance with reviewing and evaluating newspaper ads, advice on communication with landlords, provision of lists of available accessible housing and housing support application information and assistance. A CIL shall not provide housing or shelter as an IL service on either a temporary or long-term basis.
9. Information and referral services (I&R) - individual I&R provided to a consumer. (It is not necessary to neither record I & R in a CSR nor establish a CSR for an individual receiving only I & R services). Most individuals receive I & R services through single face-to-face contact or one or two telephone calls, with information provided verbally, through printed material and/or through referral to another source for services or further information. Some service providers record I & R as strokes on an answering pad--others as phone minutes; some CILs record only name and disability of such service recipients in order to provide an unduplicated count of individuals served.
10. Independent Living Skills development and Life Skills Services - IL skills development is instruction to develop independent living skills in areas such as personal care, coping skills, use of assistive technology, financial management, social skills, and household management, including education and training necessary for living in the community and participating in community activities.
11. Mobility training - variety of services involved in assisting individuals with cognitive and sensory impairments to get around their homes and communities.
12. Peer Counseling (including cross-disability peer counseling) - counseling, teaching, information sharing, and similar kinds of contact provided by other individuals with disabilities. This may include the provision of education and awareness by one person with a disability to another regarding disability laws, civil rights and other available protections, strategies and resources to support personal empowerment.
13. Personal assistance services - including provision of attendant care to consumers and/or training consumers to supervise their own attendants.
14. Recreational services - provision or identification of opportunities for

the involvement of individuals with disabilities in integrated leisure time activities; participation in community affairs and/or other integrated recreation activities that may be competitive, active or quiet.

15. Transportation services - provision of, or arrangements for provision of transportation.
16. Youth Services - services not specified elsewhere in this list, provided to youth with disabilities (ages 6 - 17 or students in transition ages 15-22). May include services provided as part of a formal school-to-work transition program.
17. Vocational services - training in job-seeking skills such as interviewing and resume writing, and/or provision of individual supported employment and/or integrated job placement services.
18. Plan for the Achievement of Self Support (PASS) Development - Assistance with the design of an approved PASS.
19. Business/Industry/Agency Services - services not specified elsewhere in this list provided to businesses, industries and agencies, i.e. assistance to four individuals at ABC business that receive support in resolving a dispute over a specific discriminatory practice. The number of individuals at the business is counted here and the business served is counted in the total number of business/agencies section.
20. Benefits Advisement - assistance provided during the application process to obtain economic benefits. This service does not include the representation of individuals at hearings or appeals (see (A) for appropriate service category).
21. Voter Registration - assistance provided to register individuals to vote. Count the number of individuals registered.

CILs/SCILs are required to pursue systems advocacy that results in systemic change. They are a core service and identified within the purpose of Title VII, Chapter 1 of the Act as amended. A description has been provided to clarify the scope and extent of these services, as delivered in New York State. Systems change has been defined as “the permanent change to policies, practices, decisions and environments in the public and/or private sector that control resources necessary to enhance integration inclusion and independence of people with disabilities as a group.”

1. Systems Advocacy Activities Leading to Community and Systems

Change: may encompass but are not limited to: issue oriented education, coalition building, coordinated legal action, public events, rallies and activities, targeted public relations campaign, coordination of group testimony and opinion, and promulgation of regulations and legislative action.

2. Outcomes of Systems Change: may encompass, but are not limited to: adoption of a new policy or procedure, adoption of legislation, guidelines, regulations, a new service or program in the community, removal of architectural, programmatic or communication barriers to environments and/or services and programs, change in the distribution of funding or resource allocation, increase in empowerment, authority and control by people with disabilities, increase in group social, economic, political or spiritual autonomy, and elimination of segregated, unequal or stigmatizing policies, programs or services.
 - a. Educational Advocacy: includes efforts to influence positive change to systems that control resources necessary to increase training and learning experiences across the life span for people with disabilities as a group. These systems include but are not limited to: preschool, nursery school and day care programs, elementary, middle, and secondary and continuing education programs, college, universities, technical schools and trade programs, and adult education, technology and business training
 - b. Employment Advocacy: includes efforts to influence positive change to systems that control resources necessary to increase competitive and integrated employment opportunities for people with disabilities as a group. These systems include but are not limited to: employment and job placement agencies, labor offices, unions, business councils, private and public human resource offices, rehabilitation and vocational programs, and economic development programs.
 - c. Health Care Advocacy: includes efforts to influence positive change to systems that control resources necessary to promote health and wellness of people with disabilities as a group. These systems include but are not limited to: medical and paramedical associations, health care institutions such as hospitals, clinics, nursing homes, doctors offices, health care management organizations and health insurance providers, disability prevention and health promotion programs, employee assistance programs, substance abuse programs, domestic violence programs, nutrition, dietary, food pantry, and shelters,

therapeutic recreation and rehabilitation medicine programs.

- d. Commerce Advocacy: includes efforts to influence positive change to systems that control the resources necessary to engage in economic and marketplace activities by people with disabilities as a group. These systems include, but are not limited to: housing such as real estate dealers, private and public housing stock, adult retirement communities, private development and management corporations, transportation such as trains, airplanes, buses, taxis, car services, automobile rental services, tour bus lines, private and public business entities such as restaurants, banks, libraries, hotels, catering halls, cinemas, and retail shops.
- e. Social Advocacy: includes efforts to influence positive change to systems that control the resources necessary to engage in social, recreational and leisure pursuits by people with disabilities as a group. These systems include, but are not limited to: parks, camping facilities, fitness trails, sports arenas, health spas, concert halls, amusement parks, sports clubs, social clubs, camps, theater groups, beaches, and swimming facilities.
- f. Citizenship Advocacy: includes efforts to influence positive change to systems that control the resources necessary to participate fully in the conduct of civic responsibilities and opportunities for people with disabilities as a group. These systems include, but are not limited to: voting and polling sites, public meeting locations, public committees, work groups, boards and task forces, and forums.
- g. Other Community and Systems Change Issues: includes work on other specific laws, issues and activities which have an impact on the community but which may not be covered by one of the preceding categories. These laws include but are not limited to: Rehabilitation Act, Americans with Disabilities Act (ADA), Individuals with Disabilities Education Act (IDEA), Assistive Technology Act (ATA), Workforce Investment Act (WIA), Ticket to Work and Work Incentives Improvement Act (TWWIIA), National Voter Registration Act (NVRA), Help America Vote Act (HAVA), Voting Accessibility for the Elderly and Handicapped Act, New York State Human Rights Law, New York State Civil Rights Law, New York State Election Law, New York State Education Law, and New York State Building and Fire Codes. The issues include but are not limited to: federal and state funding for CILs, Medicaid Buy-In, Olmstead

implementation (most integrated setting), Medicaid waiver for people with physical disabilities, constitutionality of the ADA, transition services for students with disabilities, Medicaid Community Attendant Services and Support Act (MiCASSA), Consumer Directed Personal Assistance (CDPA) services, Kendra's Law, Ticket to Work, supportive employment, civil rights for people with disabilities, election reform, housing, and transportation.

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

As identified in Section 1.2B, the combined prioritized listing of unserved/underserved target populations and issues for the SPIL 2014-2016 includes: 1) Minorities with disabilities (Emphasizing Hispanic/Latino & Asian communities), including immigrants with disabilities, 2) Veterans with disabilities (Emphasizing both male & female veterans), including homeless people with disabilities and related housing issues, 3) Young adults with disabilities, and 4) Nutrition & Wellness, including Medical/Health Care and Most-integrated setting issues for people with disabilities. Eight capacity building grant opportunities were identified in the SPIL to address these needs. In the objectives carried over from the previously amended SPIL 2011-2013 using unspent Title VII, Part B funds, four existing capacity building projects have their final year during the first year of the plan (2014). Two of the projects address outreach to veterans with disabilities, one for young adults with disabilities, and one for healthy lifestyles for individuals with disabilities. In addition, Part C ARRA funds have been applied mostly toward outreach since the SPIL 2011-2013 for unserved/underserved targeted populations. The ARRA funds are set to expire around April of 2015 for the Federally-funded network.

In the 2012 statewide needs assessment, the first question examined the geographic areas most in need of IL services. The NAC compared CIL service data by county to ACS Census data of the number of civilian people with disabilities by county. This ratio gave a percentage – a penetration rate (Lower percentages indicated need). The NAC then had to mostly FOIA State agencies to obtain institutionalized data and created a chart for this population by county. This information was compared to the CIL service data by county. This ratio generated an inundation index or number (Higher numbers indicated need). This analysis of penetration and inundation figures, and their relative rankings, was utilized to identify the top ten counties with the greatest need for Independent Living (IL) services. The State Plan Partners felt that this analysis reconciled both urban and rural needs. The counties identified were:

- Livingston
- Bronx
- Queens

- New York
- Suffolk
- Wyoming
- Kings
- Yates
- Orleans
- Ontario.

When Title VII, Part C funds become available in the State to establish new CILs through a competitive RFP process, as defined in the Section 3.2 Expansion for the Network related to Funding Priorities and Decision-Making Criteria, they will be prioritized as articulated in that section.

For specific reference to the 2012 NYSILC Needs Assessment, including the table related to question 1 and how the top ten counties in need of additional IL services were identified, visit the following link:
http://www.nysilc.org/primary_source/FINAL-2012-NYSILC-Needs-Assessment-Report-10-11-12.doc.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

N/A. No fees are charged for any independent living services.

2.2 Arrangements for State-Provided Services – 34 CFR 364.43(d) and (e)

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSU (ACCES-VR) will develop and execute a competitive procurement process leading to several awards for four RFP's related to SPIL objectives. ACCES-VR will include the SPIL criteria noted for each RFP, as fully described in Section 1.2A, including details in the Support Narrative and Support Criteria. This includes how the awardees will report the information out to the DSU and NYSILC and how it will be evaluated. The DSU will work with the State Plan

Partners for additional feedback regarding the RFPs before they are formally developed. For reference, these competitive RFP's are identified below by SPIL objective:

- Objective 2: SSAN Sites (14 sites@\$25,000/year for three years).
- Objective 2: SSAN Coordination (\$98,000/year for three years).
- Objective 5: Capacity Building (8 grant opportunities @ \$25,000/year for three years).

For the objectives carried over from the previously amended SPIL amended SPIL 2011-2013 with unspent Title VII Part B funds, the following RFP will need to be developed and executed by the DSU (ACCES-VR):

- Objective 9: Establish a multi-purpose interface database (\$75,000 over three years).

No funds under the State Part B match are used for the operation of CILs or SCILs.

It has been noted at the council and center level that the State's Minority Women Business Enterprise (MWBE) mandatory 20% requirement has been both difficult to comply with in most areas of the State and has presented itself as a barrier to certain SPIL related RFP opportunities. On two occasions during the current cycle, RFPs were issued and not a single vendor applied. Feedback indicates that the combination of the limited amount of resources provided (approximately \$25,000 to \$30,000) offset by the mandatory 20% MWBE requirement acts as a disincentive to some and discourages others from even applying. It is challenging to redirect \$5,000 for ancillary or support purposes when funding is already limited. The IL network has been supportive of diversity in many different ways, but has a difficult time comprehending how this "opportunity" contributes to progress when it is creating hardship for a network comprised of and serving people with disabilities. Individuals with disabilities constitute the largest minority in the country and face some of the most compelling barriers and gaps as evidenced by our recent needs assessment. A remedy that considers the limited size of the SPIL related RFPs along with the need of the network should be considered to provide an exemption in order to maximize the full extent of these RFP opportunities.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

N/A. New York State does not use Title VII Part B funds for the operation of CILs.

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network – 34 CFR 364.25

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

There are twenty-four CILs in New York State's federally-funded network. Sixteen different New York CILs direct these twenty-four awards. Eight of these federally funded CILs are sponsored by CILs with preexisting Title VII, Part C funds. They share the same governing boards as their host CILs. They have been noted with an asterisk. In this listing, the CILs have been identified by name and the location of their primary operation. Additional notations have been provided only when necessary to connect a location to an affiliated CIL. For clarity, the federally funded CILs and satellites in the New York State network include:

1. Capital District Center for Independence (Albany)
2. Capital District Center for Independence (Schenectady)*
3. Bronx Independent Living Services (Bronx)
4. Western New York Independent Living (Buffalo)
5. OAHIO/Native American Independent Living Services (WNYIL/Buffalo/Native American Outreach)*
6. Access to Independence and Mobility (Corning)
7. Southern Adirondack Independent Living (Queensbury and Ballston Spa)
8. Harlem Independent Living Center (Harlem)
9. Center for Independence of the Disabled in New York (Manhattan)
10. Center for Independence of the Disabled in New York (Queens)*
11. Action Toward Independence (Monticello)
12. Tri-Lakes Center for Independent Living (Saranac Lake)
13. Regional Center for Independent Living (Rochester)
14. Center for Disability Rights (Rochester)
15. ARISE Children and Family Services (Syracuse)
16. ARISE Children and Family Services (Oswego)*
17. ARISE Children and Family Services (Oneida)*
18. Independent Living Center of the Hudson Valley (Troy and Hudson)
19. Resource Center for Independent Living (Utica)
20. Resource Center for Independent Living (Herkimer)*
21. Northern Regional Center for Independent Living (Watertown)
22. Westchester Independent Living Center (White Plains)
23. Westchester Independent Living Center (White Plains/Minority Outreach)*
24. Westchester Independent Living Center (Carmel)*

The DSU (ACCES-VR) has established eighteen additional IL service providers to augment the State network through the delivery of complementary IL services. These IL service providers meet written State standards established

in compliance with 34CFR365.31, but not necessarily the standards and assurances in Section 725 (b) and (c). These Service Centers for Independent Living (SCILs) are listed below by name and location of their primary operation and comply with State IL standards (Regulations of the Commissioner of Education, Part 248)(Service Centers for Independent Living, NYS Education Law, § 1123-1124. Listed next to each service center is the present amount of their State IL Funding, along with possible Part B Funds: Statewide Systems Advocacy Network (SSAN) (Y/N) Amount, Capacity Building Independent Living Center Opportunity (CBILCO) (Y/N) Amount, Disability Voting Rights Network (DVRN) (Y/N) Amount, and Deaf-Blind Support Service Provider (SSP) (Y/N) Amount.

1. Options for Independence (Auburn). State IL Funding (Y) \$271,590, Part B Funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
2. Southern Tier Independence Center (Binghamton). State IL Funding (Y) \$394,455, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
3. Brooklyn Center for Independence of the Disabled (Brooklyn). State IL Funding (Y) \$520,210, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
4. Access to Independence of Cortland County (Cortland). State IL Funding (Y) \$271,590, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
5. Finger Lakes Independence Center (Ithaca). State IL Funding (Y) \$271,590, Part B Funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
6. Southwestern Independent Living Center (Jamestown). State IL Funding (Y) \$312,798, Part B Funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
7. Resource Center for Accessible Living (Kingston). State IL Funding (Y) \$344,653, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
8. Long Island Center for Independent Living (Long Island). State IL Funding (Y) \$334,842, Part B Funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
9. Massena Independent Living Center (Massena). State IL Funding (Y) \$271,590, Part B Funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
10. Independent Living, Inc. (Newburgh). State IL Funding (Y) \$271,590, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
11. Directions in Independent Living (Olean). State IL Funding (Y) \$271,590, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
12. Catskill Center for Independence (Oneonta). State IL Funding (Y) \$271,590,

Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

13. North Country Center for Independence (Plattsburgh). State IL Funding (Y) \$271,590, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (Y) \$30,000, Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

14. Taconic Resources for Independence (Poughkeepsie). State IL Funding (Y) \$296,224, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

15. Rockland Independent Living Center (Rockland). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

16. Staten Island Center for Independent Living (Staten Island). State IL Funding (Y) \$354,662, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

17. Self Initiated Living Options (Suffolk). State IL Funding (Y) \$447,757, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

18. Westchester Disabled on the Move (Yonkers). State IL Funding (Y) \$349,102, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

In addition, five more Service Centers for Independent Living are directed by established Centers for Independent Living to assist them in a transitional phase of operation. These State Service Centers are identified as follows. If the CIL that directs them isn't identified in the center name, then it will be noted in parentheses:

1. Independent Living, Inc. (Middletown). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

2. Independent Living, Inc. (Monticello). State IL Funding (Y) \$254,122, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

3. Independent Living of Genesee Region (WNYIL/Batavia). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

4. Independent Living of Niagara County (WNYIL/Niagara Falls). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N). Middletown). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

5. Resource Center for Independent Living (Amsterdam). State IL Funding (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

The contact information for the statewide network of centers, including

CILs and SCILS, can be found on the NYSILC website at, <http://www.nysilc.org/directory.htm>. They are listed in alphabetical order.

The chart below provides data per each federally funded CIL, identifying the CIL Service Area under the Part C application, areas covered under Non-Part C funding, and whether or not each site receives federal and/or state IL funding by identified sources. Any variance that occurs between what is listed and what RSA, the State Plan Partners, or a CIL has (backed by documentation) to clarify an IL catchment area should be brought to the attention of the SILC. The new information will be incorporated in the SPIL at the next possible opportunity.

The two CILs identified by the asterisk (*) below, Southern Adirondack Independent Living and Independent Living Center of the Hudson Valley, are being recognized for the variance that exists between the State Plan listing for their Part C service areas and what RSA has on record. RSA will review any additional documentation that the two CILs may wish to provide regarding the original documentation to establish these CIL service areas to determine if there is a need to revise the service areas in Section 3.1. It may require a revision to the SPIL at a later date, or prior to the next SPIL cycle.

The following information will be identified for the Federal network: CIL Part C Service Area, Non-Part C Service Area, Federal Part C Funds (Y/N) Amount, Federal Part C ARRA Funds (Y/N) Amount, State IL Funds (Y/N) Amount, Part B funds/SSAN (Y/N) Amount, Part B Funds/CBILCO (Y/N) Amount, Part B Funds/DVRN (Y/N) Amount, and Part B Funds/Deaf-Blind SSP (Y/N) Amount.

1. Capital District Center for Independence, Part C Service Area/Albany County, Non-Part C Service Area/Albany County, Federal Part C Funds (Y) \$214,547, Federal Part C Funds/ARRA (Y) \$207,985, State IL Funds (Y) \$316,416, Part B funds/SSAN (N), Part B Funds/CBILCO (Y) \$30,000, Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
2. Capital District Center for Independence, Part C Service Area/Schenectady County, Non-Part C Service Area/Schenectady County, Federal Part C Funds (N), Federal Part C Funds/ARRA (Y) \$100,000, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
3. Bronx Independent Living Services, Part C Service Area/Bronx County and deaf of South Bronx, Non-Part C Service Area/Bronx County, Federal Part C Funds (Y) \$157,345, Federal Part C Funds/ARRA (Y) \$152,533, State IL Funds (Y) \$348,453, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).
4. Western New York Independent Living, Part C Service Area/Erie County, Non-Part C Service Area/Erie Count, Federal Part C Funds (Y) \$221,131, Federal Part C Funds/ARRA (Y) \$214,368, State IL Funds (Y) \$310,987, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B

Funds/Deaf-Blind SSP (N).

5. OAHIO/Native American Independent Living Services, Part C Service Area/Reservations in Cattaraugus, Erie, and Niagara Counties/WNY Iroquois Territories, Federal Part C Funds (Y) \$179,212, Federal Part C Funds/ARRA (Y) \$173,731, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

6. Access to Independence and Mobility, Part C Service Area/Chemung County, Non-Part C Service Area/Steuben County, Federal Part C Funds (Y) \$179,211, Federal Part C Funds/ARRA (Y) \$173,731, State IL Funds (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

7. Southern Adirondack Independent Living, Part C Service Area/Saratoga, Warren, and Washington Counties, Non-Part C Service Area/Warren County, Federal Part C Funds (Y) \$178,885, Federal Part C Funds/ARRA (Y) \$173,414, State IL Funds (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).*

8. Harlem Independent Living Center, Part C Service Area/Central Harlem/North of 96th Street, Non-Part C Service Area/New York County, Federal Part C Funds (Y) \$328,162, Federal Part C Funds/ARRA (Y) \$318,126, State IL Funds (Y) \$180,877, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

9. Center for Independence of the Disabled in New York, Part C Service Area/New York City/County, Non-Part C Service Area/New York County, Federal Part C Funds (Y) \$213,104, Federal Part C Funds/ARRA (Y) \$206,587, State IL Funds (Y) \$417,039, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (Y) \$30,000, Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

10. Center for Independence of the Disabled in New York, Part C Service Area/Queens County, Non-Part C Service Area/Queens County, Federal Part C Funds (N), Federal Part C Funds/ARRA (Y) \$100,000, State IL Funds (Y) \$479,263, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

11. Action Toward Independence, Part C Service Area/Orange and Sullivan Counties, Non-Part C Service Area/NA, Federal Part C Funds (Y) \$169,510, Federal Part C Funds/ARRA (Y) \$164,326, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

12. Tri-Lakes Center for Independent Living, Part C Service Area/Essex and Franklin Counties, Federal Part C Funds (Y) \$217,458, Federal Part C Funds/ARRA (Y) \$210,808, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

13. Regional Center for Independent Living, Part C Service Area/Monroe, Livingston, Ontario, Wayne, and Yates Counties, Non-Part C Service Area/Monroe County, Federal Part C Funds (Y) \$207,317, Federal Part C Funds/ARRA (Y) \$200,977, State IL Funds (Y) \$420,727, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-

Blind SSP (N).

14. Center for Disability Rights, Part C Service Area/Rochester Inner City, Federal Part C Funds (Y) \$137,807, Federal Part C Funds/ARRA (Y) \$133,591, State IL Funds (N), Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (Y) \$45,000, and Part B Funds/Deaf-Blind SSP (Y) \$30,000.

15. ARISE Children and Family Services, Part C Service Area/Onondaga County, Non-Part C Service Area/Onondaga County, Federal Part C Funds (Y) \$209,015, Federal Part C Funds/ARRA (Y) \$202,622, State IL Funds (Y) \$398,123, Part B funds/SSAN (N), Part B Funds/CBILCO (Y) \$30,000, Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

16. ARISE Children and Family Services, Part C Service Area/Oswego County and migrant farm camp workers, Federal Part C Funds (Y) \$185,889, Federal Part C Funds/ARRA (Y) \$180,204, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

17. ARISE Children and Family Services, Part C Service Area/Madison County, Federal Part C Funds (N), Federal Part C Funds/ARRA (Y) \$100,000, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

18. Independent Living Center of the Hudson Valley Part C Service Area/Columbia and Rensselaer Counties, Non-Part C Service Area/Rensselaer County, Federal Part C Funds (Y) \$179,212, Federal Part C Funds/ARRA (Y) \$173,731, State IL Funds (Y) \$271,590, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).*

19. Resource Center for Independent Living, Part C Service Area/Fulton, Hamilton, Herkimer, Lewis, Montgomery, and Oneida Counties, Non-Part C Service Area/Oneida County, Federal Part C Funds (Y) \$98,662, Federal Part C Funds/ARRA (Y) \$95,644, State IL Funds (Y) \$458,792, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

20. Resource Center for Independent Living, Part C Service Area/Herkimer County, Non-Part C Service Area/Herkimer County, Federal Part C Funds (Y) \$172,765, Federal Part C Funds/ARRA (Y) \$167,481, State IL Funds (Y) \$254,122, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

21. Northern Regional Center for Independent Living, Part C Service Area/Jefferson and Lewis Counties, Non-Part C Service Area/Jefferson County, Federal Part C Funds (Y) \$185,890, Federal Part C Funds/ARRA (Y) \$180,205, State IL Funds (Y) \$271,590, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

22. Westchester Independent Living Center, Part C Service Area/Westchester and Rockland Counties, Non-Part C Service Area/Westchester County, Federal Part C Funds \$214,602, Federal Part C Funds/ARRA (Y) \$208,038, State IL Funds (Y) \$296,224, Part B funds/SSAN (Y) \$25,000, Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

23. Westchester Independent Living Center, Part C Service Area/Minority towns and cities of Westchester County including Port Chester, Mount Vernon, and New Rochelle, Federal Part C Funds (Y) \$182,227, Federal Part C Funds/ARRA (Y) \$176,653, State IL Funds (N), Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

24. Westchester Independent Living Center, Part C Service Area/Putnam County, Non-Part C Service Area/Putnam County, Federal Part C Funds (Y) \$217,458, Federal Part C Funds/ARRA (Y) \$210,808, State IL Funds (Y) \$254,122, Part B funds/SSAN (N), Part B Funds/CBILCO (N), Part B Funds/DVRN (N), and Part B Funds/Deaf-Blind SSP (N).

3.2 Expansion of Network – 34 CFR 364.25

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order-of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

The previously amended SPIL 2011-2013 identified eleven unserved upstate counties in regards to having a physical presence of a CIL: Allegany, Chenango, Fulton, Greene, Livingston, Ontario, Otsego, Tioga, Washington, Wayne, and Wyoming with populations above 48,000. It should be noted that the list has been expanded to include the following upstate counties with populations less than 48,000: Essex, Hamilton, Lewis, Orleans, Schoharie, Schuyler, Seneca, and Yates. Also recognized from the previously amended SPIL 2011-2013 were four underserved downstate counties: Kings, Nassau, Richmond, and Suffolk.

Since this amended plan, NYSILC was able to conduct a statewide needs assessment and established some general considerations. Consumers are being service in all sixty-two counties eventhough there may not be a major CIL presence. While there isn't necessarily an "unserved" county, the data reveals that some counties are terribly underserved. This could be due to a variety of factors. Counties that reflect very low levels of service to consumers (as low as 10 people a year) might be due to the lack of outreach and proximity to the center and public and other transportation options. Even if a consumer is in a contiguous county, they may be initially referred, but not refused, if they chose to receive services at a particular center. Services will be provided in such instances despite the fact that the individual might be outside of the center's official area – especially in the counties without a physical presence of a CIL. In these cases, telephone (or relay) assistance may end up being the primary mode of service delivery.

There is also an issue with Olmstead implementation and community integration. The State is finally taking this seriously. NYSILC assessed the State institutionalized population at 220,277. As this population re-enters the community, it will have an impact on service need for the center network. Last, approximately half of New York State's population lives in upstate counties and

the other half reside in metropolitan New York City (including Long Island). This creates a population density issue. So the New York City Counties or Boroughs are also underserved because there is no way that one CIL per county can possibly service the need. In fact, it is poor planning and a disservice to half the State's population to impose such a limitation.

As a result, NYSILC went into this State Plan seeking a needs assessment process that would help it to assess its needs given such nuances. Section 2.1B presented the summary analysis of the penetration and inundation figures, and their relative rankings, from the 2012 NYSILC Statewide Needs Assessment report which identified the top ten counties with the greatest need for Independent Living (IL) services. This was seen as an objective and data-based process that ultimately reconciled both urban and rural need. The counties recognized with the greatest need and recommended for potential expansion of the network during this cycle were:

- Livingston
- Bronx
- Queens
- New York
- Suffolk
- Wyoming
- Kings
- Yates
- Orleans
- Ontario.

It should be noted that these counties are underserved and should be considered the new priority areas based on the findings. However, an expansion of the Federally-funded network would only take place under the following set of circumstances:

- Based on public feedback, the SPIL Committee identified the amount for a CIL to self-sustain at \$300,000 in Title VII, Part C funds for a new Center for Independent Living (CIL).
- A competition for a new CIL will only take place if the DSU (ACCES-VR) and NYSILC were notified by RSA that it was to receive additional Title VII, Part C funds above the amount of the COLA for the Federally-funded network in an amount to sustain the capacity of one or more new CILs in the amount identified. The state plan partners will not agree to support a new CIL competition for underfunded amounts.
- Any CIL competitions that take place in a given year will be awarded to the highest ranked proposal(s).
- It is possible that if no substantial increases are realized above the COLA to the Title VII, Part C program during the three-year period, then no realistic expansion would happen to either unserved or underserved areas of the State utilizing these Federal funds.

Additional Items

- On or about April of 2015, at the conclusion of the Part C American Recovery and Reinvestment Act of 2009 (ARRA) funds, an adjustment will be made to the existing Title VII, Part C contract (award) amounts in the statewide network due to a projected “funding cliff” to accommodate the continuation of the three newest CILs added in 2010. These new CILs were located in Queens (CIDNY), Schenectady County (CDCI), and Madison County (ARISE) and were funded at \$100,000 each. A proportionate reduction will be calculated by RSA for the existing contracts. The proportionate reduction will be based on 2015 award amounts as identified by Congress for the IL program for Part C and New York State’s share factoring in the population formula, to accommodate the three new CILs. RSA will communicate the adjusted contract (award) amounts for each CIL as soon as possible so that they have time to react to the impact.
- Due to the negative impact of the “funding cliff” on the network, if any short-term IL Part C funds, such as the stimulus funds under the American Recovery and Reinvestment Act of 2009, is distributed in the future, it should not be used to create new CILs in the network. Instead, such funds should be distributed proportionally among the existing Federally-funded network sites in the state.

Funding Priorities and Decision Making Criteria

The following decision-making criteria will be utilized to address annual changes to the level of Title VII, Part C funding for New York:

- **Funding Decrease:** If RSA informs the state plan partners of a funding decrease to the Title VII Part C funds, the amount of the decrease will be calculated in proportion to the CIL current funding levels (based on a fixed percentage). Since the funding varies, it was pointed out that dividing a decrease in equal shares is not fair to the CILs with lower funding levels.
- **Level Funding:** If RSA informs the state plan partners that the Title VII, Part C funding will receive level funding (no change), and then each CIL will continue to get the same amount from the previous year.
- **COLA:** If RSA informs the state plan partners that the Title VII, Part C CILs will receive a Cost Of Living Adjustment (COLA), then RSA will verify the COLA amount and the percentage (usually determined by the Consumer Price Index). This percentage will then be multiplied by the funding level for each CIL (award) from the previous year to calculate their new funding levels.
- **Additional Funds Above the COLA (Less than \$300,000):** If RSA informs the state plan partners that the Title VII, Part C CILs will receive additional funds above the COLA, in an amount less than what is needed to sustain a center, those funds will be divided proportionally based on current Part C funding amongst the existing Federally-funded network (See Section 3.1). In addition, where appropriate, the State Plan partners will encourage CIL’s to

utilize these funds to enhance outreach capacity in existing Part C service areas to address the SPIL priorities of Livingston, Bronx, Queens, New York, Yates, or Ontario Counties within their current RSA approved service areas.

- **Additional Funds Above the COLA (\$300,000 or More):** If RSA informs the state plan partners that the Title VII, Part C CILs will receive additional funds above the COLA in an amount that would permit it to fund a new center with \$300,000 to self-sustain annually, then that funding will be used for the expansion of a new CIL through a competitive RFP process. Expansion beyond more than one new CIL would require proportionate increases of \$300,000 in a given year. New CIL competitions will be conducted in the following order: Suffolk, Wyoming, Kings, and Orleans Counties. .
- **Additional Funds Above the COLA (Any funds less than \$300,000 remaining after establishment of a new center(s):** If RSA informs the state plan partners that the Title VII, Part C CILs will receive additional funds above the COLA, in an amount that would permit it to fund a new center with \$300,000 to self-sustain annually, any funds remaining after a new center is established will be divided proportionally based on current Part C funding amongst the existing Federally-funded network (See Section 3.1).
- **Relinquishing Authority:** When a current Part C funded CIL relinquishes authority, then the first priority will be for RSA to announce a new CIL competition for the area where the center provided services. It is important to maintain continuity for the established consumer base with the presence of a new CIL.

3.3 Section 723 States Only – 34 CFR 364.39

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A.

Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services – 34 CFR 364.4; 34 CFR 364.22(b)

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C)

program.

- Refer to the SPIL Instructions for additional information about administrative support services.

The DSU (ACCES-VR) administers a contract to operate the New York State Independent Living Council, Inc. (NYSILC) and through this arrangement it assists as a State Plan partner in the evaluation of the SPIL objectives. ACCES-VR also develops awards, allocates, and monitors the contracts related to the SPIL objectives identified in Section 2.2A. This includes how the awardees will report the information out to the DSU and NYSILC and how it will be evaluated.

ACCES-VR partners with NYSILC for the completion of a statewide CIL consumer satisfaction survey. ACCES-VR will utilize the results to assess the required performance measure in contracts for state independent living operation funds. NYSILC will update the survey instrument, redesign the methodology, coordinate instruction regarding CIL survey sampling, collect and tabulate individual CIL survey results, compile them into statewide results, and issue a final report. Individual center results will be discussed between the CIL and ACCES-VR. Centers scoring below the established benchmark will have to take steps to improve their consumer satisfaction.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A.

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan – 34 CFR 364.21(i)

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a) (18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

NYSILC is an established not-for-profit corporation with the following mission: an independent federally mandated state council that advances Independent Living philosophy through the network of CILs and statewide partnerships by engaging in or supporting research, education, employment, community organization, advocacy, and systems reform.

To achieve this end, NYSILC needs to maintain a staffing structure and office necessary to carry out the work of the council. NYSILC's Finance Committee helped to perform its due diligence in reviewing what was essential for operation given the limited Part B funds available. Competing priorities resulted in tough decisions regarding staff and consulting relationships. It resulted in a 6% total reduction of the contract over the three-year period. This included the advanced notice by ACCES-VR that the NYSILC contract would have to incorporate the Minority Woman-Owned Business Enterprise (MWBE) requirement, identifying 20% of the expenditures with certified MWBE businesses. This necessitated a plan and meant that existing relationships would undergo further change.

In the proposed SILC resource plan, NYSILC will look to support a full-time Executive Director and Administrative Assistant. A new part-time Technical Writer position will be added to replace the former full-time Office Manager given all the different writing assignments that are needed related to various reporting, meeting, committee, and project related activities. In addition, NYSILC will outsource specialized office duties, required on a consistent but limited basis, to conduct vital services related to bookkeeping, audit, payroll, webmaster/social media, media relations, technology consulting, and SPIL evaluation services. They are addressed in the Purchased Services line item of the NYSILC operations budget.

In terms of shifts from the last SPIL cycle, the downstate liaison contact was eliminated which is unfortunate because the individual represented NYSILC on issues and events in New York City. In the MWBE plan to be implemented, the financial vendors and SPIL evaluator will be maintained given the critical roles they have with the council. The other vendors will have to be new MWBE businesses. NYSILC has or will establish relationships with MWBE vendors related to hard lines such as insurance, printing, and supplies.

NYSILC transitioned the SPIL evaluator, technology consultant (former technology coordinator), and young adult sponsorships to established lines in the operating budget. The council greatly benefited from a SPIL evaluator – training on evaluation, developing a SPIL evaluation process on an annual basis for the objectives, assisting with a needs assessment, and helping with the language and criteria in this SPIL. The technology consultant provides support for all types of technology (computers, wireless networks, smart phones, training, webinars, etc.). The young adult sponsorships have proven to be a very positive way to outreach to this age group for the purposes of recruiting individuals to join the youth leadership subcommittee and to seek and appoint youth to the council. Previously, the council was not connected to this age group.

NYSILC will have the added challenge of meeting its responsibility to

coordinate the Statewide CIL consumer satisfaction survey in 2014 without any direct resources. Using the support of its consumer satisfaction survey subcommittee, it will update and design the instrument and define the process to involve the CIL network to conduct the survey and compile the collective results into a statewide report.

It should be noted that NYSILC will be active with SPIL objectives as noted in the narratives, action steps, and reporting requirements (Section 1.2A). In addition to NYSILC's monitoring and evaluation responsibilities, the council will be involved in a supporting role for objective # 2 SSAN (connecting the statewide agenda to priority themes from the needs assessment) and # 5 capacity building (evaluating the models for potential replication and dissemination to the statewide network), as well as objective # 7 CIL coaching (assisting the vendor to connect CILs or SCILs with national peer-based consulting opportunities like the CIL-Net and APRIL) and # 10 database (working with ACCES-VR and the 21st Century Data Collection and Modeling Workgroup to make progress on the deliverable) for the objectives carried over from the previously amended SPIL. All of these items require staff time for support and are connected to a NYSILC committee.

Overall, the NYSILC budget is projected on actual expenditure amounts as a base along with a cost of living over three years. This was achieved despite the cut and reorganization and MWBE compliance. NYSILC is limited in its ability to fund raise using Federal funds based on an RSA directive. Therefore, projecting costs and providing for the ability to meet them is extremely important, especially given rising costs such as health care. NYSILC staff has an increased work demand to address as the council assumes responsibility for an improved outcome-based SPIL with an annual SPIL evaluation system. The council has become extremely active over the past two years, with its increased visibility, as it is trying to "do more with less." The council will maintain its office in Albany, New York.

The amounts listed in the SILC Resource Plan 1.3A identify the funding levels for NYSILC by plan year and will be used to support the basic, ongoing operation of the council, as described above. Attachment I, B details the resource plan of the SILC. The DSU's ACCES-VR and CBVH will share costs and resources to support ACCES-VR's operations. See Attachment I, (C) for a Breakdown of Title VII, Part B Funds by State Agency Source for specific amounts. ACCES-VR will contract with NYSILC to provide the council with the resources they need to successfully carry out its duties for the complete contract costs. ACCES-VR journal vouchers CBVH for their amount of the funds. The annual amounts are provided below:

Year one (2014): \$328,310 ACCES-VR + \$30,000 CBVH = \$358,310.
Year two (2015): \$335,365 ACCES-VR + \$30,000 CBVH = \$365,365.
Year three (2016): \$ 342,671 ACCES-VR + \$30,000 CBVH = \$372,671.

It should be noted that these amounts could be increased if additional duties or projects are assigned to this base SILC operating budget in a given year in the contract executed with ACCES-VR, upon negotiation and approval of the State Plan partners.

5.1B Describe how the following SILC resource plan requirements will be addressed:

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.
- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.
- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

NYSILC's resource plan requirements will be met through a series of active policies and procedures. Proper expenditure of funds and use of resources will be addressed through several sources. The NYSILC New Member Orientation Manual identifies the primary responsibilities of members, which includes carrying out fiduciary responsibilities. NYSILC's Conflict of Interest Policy points out the need for disclosure and avoidance of gifts and improper financial interest. NYSILC By-Laws, Article Seven – Fiscal Management of the Corporation, cross references detailed fiscal policies adopted by the council to ensure internal controls. Section 4.9 defines the duties of the Treasurer to help monitor and report the financial fitness of the council. It should be mentioned that NYSILC relies on guidance from the Financial Reference Guide it developed for the centers in New York in 2006.

There is no “non-inclusion of conditions or requirements” in the SILC resource plan or subsequent contract from the DSU (ACCES-VR) that may compromise the independence of the council. The language used in this SPIL provides clarity to avoid any potential misinterpretation of the SILC resource plan.

Maximization of the resources in this SPIL is ensured by the addition of a process and priority of how to acquire and use unspent Title VII, Part B funds (See Section 1.3B(4)).

5.2 Establishment and Placement – 34 CFR 364.21(a)

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies.

- Refer to the SPIL Instructions for more information about completing this section.

NYSILC is a non-profit corporation that operates separately from any New York State agency. NYSILC operates under its own By-Laws. Two opinion letters by the NYS Attorney General's Office (No. 97-FII and No. 2008-F1) determined among other things that council members were Public Officers, confirmed the duties and functions of the council, and acknowledged that the NYS Board of Regents as the appointing authority. The State 2013 fiscal year contract with NYSED/ACCES-VR was approved so that NYSILC can conduct its activities and State business per the last year of the current SPIL (2011-2013). The 2014-2016 fiscal year contract materials have been submitted and are being reviewed for processing and approval by the contracts unit.

5.3 Appointment and Composition – 34 CFR 364.21(b) – (f)

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b).

- Refer to the SPIL Instructions for more information about completing this section.

NYSILC and the DSU (ACCES-VR) have a cooperative recruitment and appointment process for the SILC. A term chart is kept for all members of the council. It identifies the appointment category of the individual, the year they were appointed, the year their term expires, as well as what term they are in (first or second). This chart is utilized each spring to get an accurate idea of what openings and vacancies need to be filled on the council before the start of the next calendar year. The process is directed by the council's Recruitment Subcommittee which contains members of NYSILC and includes a representative of the DSU. They start by distributing a solicitation notice to seek interested candidates. The new applications are put with the existing pool of applications. The Recruitment Subcommittee then meets to confirm the openings that have to be filled, their appointment categories, and any minority demographics that are underrepresented on the council. The most important requirement is to ensure that more than half of the council members represent individuals with diverse disability experiences. This includes the additional requirement that more than half of these same members with disabilities must also not be employed by the State or CILs. The subcommittee then reviews the applications to identify the best individuals to help fulfill these multiple considerations. If needed, telephone interviews are set up with the candidates to verify their interest and qualifications. Time is taken to fully explain the responsibilities and expectations of appointed council members. A list is recommended and reviewed with the NYSILC executive committee. A list of recommended appointees is then submitted to the DSU (ACCES-VR) for their review. A final appointment and reappointment list is then sent to the New York State Education Department for action in the fall by the Regents, who are the appointing authority. New members are notified of their appointment before the

end of the year and become active in January.

The term chart is also useful to identify what members are ready for a possible transition to a leadership position on the executive committee. Every two years, the executive committee develops a slate of candidates to fill the officer positions, including council chair. The slate is announced at the September meeting and acted upon at the November meeting. Nominations are also taken from the floor. The full council has the prerogative of voting for the slate (if uncontested) or by office (with competition). A current listing of council members is available on the NYSILC website to verify composition, www.nysilc.org/council.htm, in addition to officers.

In 2013, NYSILC has three vacancies out of its twenty-four members to fill with individuals with disabilities who are not employed by the State or CILs to maintain its present position. The council intends to improve its percentage in 2014 when several members are due to term off.

5.4 Staffing – 34 CFR 364.21(j)

Describe how the following SILC staffing requirements will be met:

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

Staffing is delineated on NYSILC's organizational chart. The Executive Director is hired by and reports to the council. The Vice Chair with input from Executive Committee members is responsible for the evaluation on the Executive Director. NYSILC utilizes a Personnel Evaluation form as the basis for such an evaluation. The other staff report directly to the Executive Director. The Executive Director is responsible for providing the evaluations for the other staff persons, utilizing the Personnel Evaluation form. The Executive Director reviews NYSILC's personnel policies and procedures with them. It includes additional resources, such as relevant fiscal policies, conflict of interest policy, and IL history and philosophy. The Executive Director holds a staff meeting once a week (or as needed) to encourage communication. Staff training opportunities are based on interest, need, resources, and availability.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office that would create a conflict of interest while assisting the SILC in carrying out its duties.

N/A.

Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing – 34 CFR 364.23; 34 CFR 364.24; 34 CFR 364.31

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.
 - Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.
 - Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.
 - Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.
- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

The DSU (ACCES-VR) maintains an Independent Living Unit that consists of a senior manager who is a person with disabilities who possess decades of experience in disability policy, programming and the administration of service centers for independent living. The ACCES-VR IL Unit is responsible for contract compliance and program administration for the State's network of 39 State-funded service centers pursuant to NYS Education Law (Article 23-A Service Centers for Independent Living - §1121-1124). Under their contractual obligations, service centers are required to conduct their fiscal management consistent with NYS Finance Law, ACCES-VR contract enforcement guidelines (see: http://www.acces.nysed.gov/vr/lsn/ilc/contractenforcement_final.htm) and all applicable state and federal laws and regulations. In addition, Service Centers for Independent Living (SCILs) are required to meet standards, provide performance reports and undertake data collection as articulated in the ACCES-VR Centers for Independent Living Standards, Performance reports and Data Collection guide. The guide is a comprehensive reference for all service centers for independent living (see: <http://www.acces.nysed.gov/vr/lsn/ilc/nysilstandard1002.htm>). Through mid year and end of year reporting, service centers demonstrate their compliance with data collection requirements and program performance measures that include community systems change outcomes in such areas as education, employment, health care, commerce, social, citizenship and other community

and system change issues. Full compliance with State and federal laws and regulations and state performance standards are also monitored by the Independent Living Unit through periodic site visits. Site visits validate data reporting, case service record development, and confidentiality and ensure that services are provided in accessible formats among other service delivery considerations. Reference to a Tool Box webpage is also provided and provides links to a variety of useful information for the IL network, including the IL Brochure (in English & Spanish), blank contract forms, community and system advocacy plans, a sample contract, the Financial Reference Guide developed back in 2006 (also on the NYSILC website), payment and reporting requirements, data reports, a listing of ILC locations in the State, impact data, relevant State regulations and legislation, protocols, standards, and systems change outcome reports. The tool box can be accessed at the following link: <http://www.acces.nysed.gov/vr/lsn/ilc/toolbox.htm>.

The Independent Living Unit will have administrative responsibility for the development and administration of the Request for Proposals (RFPs) and contracts associated with carrying out the Title VII Part B funded initiatives identified in the 2014-16 SPIL. Each of the SPIL RFPs will include a set of rigorously defined staffing and performance criteria that in all cases will require fiscal administration in full compliance with NYS Finance Law, NYS Education Law, and ACCES-VR contract enforcement guidelines. Every SPIL contractor will be required to submit quarterly program reports pursuant to the performance standards defined in the RFPs and the evaluation protocols articulated in the SPIL. ACCES-VR will promptly share all program reporting with NYSILC and participate in NYSILC's evaluation process of the SPIL as a member of the Council.

Overall, ACCES-VR and NYSILC will help to assure that the federal requirements to be monitored by RSA will be further supported and enforced by the state in the following ways for the statewide network of CILs:

- On an annual basis, NYSILC will direct email a copy or link to the "Financial Reference Guide" product developed to assist them with financial governance to the federally funded network. The email will include a link to EDGAR. During the year, NYSILC will forward appropriate training notices from the IL-net on the topic.
- ACCES-VR will review the unqualified financial statements of the federally funded CILs on an annual basis with the exception of the Center for Disability Rights (CDR) and the Tri Lakes Center for Independent Living (TLCIL).
- On an annual basis, NYSILC will email a direct copy and/or link of the federal requirements out to the statewide network.
- If any state plan partners, or RSA, obtain information about a federally funded CIL in the network being "at risk," then they should communicate specific concerns to NYSILC so that the center can be referred to the

coordinator of objective 7 for CIL consulting and coaching to assist them to remedy their situation.

- When appropriate, NYSILC will forward training notices about instructions and completion of the Annual 704 Report. As needed, NYSILC will send out email notices to remind the Federally-funded network of timely completion of their reports along with sending copies of their reports to the DSU (ACCES-VR) and NYSILC.

The service provider requirements in Section 6 for ACCES-VR apply to the CIL network. CBVH's responses for Section 6 refer to their IL Fee-For-Service (FFS) opportunity.

For ACCES-VR, each CIL has the local control to develop its own staffing pattern based on the community needs. However, the staff must be qualified and trained to provide IL services, in particular, the core services. This includes IL specialists.

CBVH staff providing IL services are qualified rehabilitation professionals who are trained in the provision of CBVH IL services.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

ACCES-VR will review CPA-certified independent financial audit statements on an annual basis.

When appropriate, NYSILC will forward training notices on staff development opportunities for carrying out SPIL objectives.

Through ACCES-VRs administration of State funded Service Centers for Independent Living, co-located federally funded CILs are also monitored to assure full compliance with Federal and State laws and regulations governing program access and the provision of services in alternative formats.

Staff has received copies of the Independent Living Services Manual and has access to technical assistance as needed through the CBVH Home Office. CBVH purchases interpreter services as needed to enable a consumer to fully access their independent living services. Print materials are provided to consumers in their preferred format.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

To make sure that every staff person had a consistent understanding of IL and their roles, ACCES-VR and NYSILC worked with the WNYIL (formerly the RRTC in - IL Management in Buffalo) to develop a DVD training product to provide proper background on history and philosophy. ACCES-VR, NYSILC, and WNYIL are in the process of updating and transitioning the basic content of IL Philosophy & History DVD online to the NYSILC website in 2013 to expand its use amongst the network and beyond.

All CBVH staff participates in a program of staff development. Staff participation in training is documented in a database.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

CBVH and ACCES-VR comply with all affirmative action requirements to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.2 Fiscal Control and Fund Accounting – 34 CFR 364.34

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

For all contracted/purchase services under the SPIL, ACCES-VR and CBVH have adopted fiscal control and fund accounting procedures for proper disbursement and accounting for funds made available through Part B of Chapter 1 of Title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

It should be noted that NYSILC and ACCES-VR will conduct two assurances to help support this area: 1) Annual distribution of the "Financial Reference Guide" product along with links to EDGAR and training resources and 2) Review of the certified financial statements of the federally funded CILs on an annual basis with the exception of the Center for Disability Rights (CDR) and the Tri

Lakes Center for Independent Living (TLCIL).

6.3 Recordkeeping, Access and Reporting – 34 CFR 364.35; 34 CFR 364.36; 34 CFR 364.37

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.
 - Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate
 - Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.
- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

ACCES-VR and CBVH maintain records that fully disclose and document the information listed in 34 CFR 364.35. In October 2008, CBVH implemented an electronic case management system. All IL consumer service records are maintained electronically, including eligibility information, service plan information and other required case documentation.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

ACCES-VR and CBVH are active participants in development of the federal independent living 704 report and will submit annual performance and financial reports and any other reports that the Secretary determines to be appropriate. The SILC will initiate the draft report to start the process.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

ACCES-VR and CBVH will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

6.4 Eligibility – 34 CFR 364.40; 34 CFR 364.41

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.
 - Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.
 - Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.
 - Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.
- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

ACCES-VR uses and requires of the CILs the same standards expected by RSA for eligibility of any individual with a significant disability in accordance with federal regulations as defined in 34 CFR 364.4(b) and 34 CFR 364.51. SCILs serve people with and without disabilities of all ages with an array of IL services under the State Plan, consistent with New York's written standards for non-CIL service providers. CBVH staff determines eligibility for IL services. The criterion for eligibility for CBVH Independent Living Services is: Any individual with a significant disability as defined in Federal regulation is eligible to receive independent living services. This criterion is found in the CBVH Independent Living Services Manual.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

This includes IL services under the SILS and CIL programs, the ability of any individual to seek information about IL services, to request referral to other services and programs, determination of an individual's eligibility for IL services under the SILS and CIL programs, application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability, and non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.
- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

6.5 Independent Living Plans – 34 CFR 364.43(c)

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

ACCES-VR and NYSILC as state plan partners rely on the Annual 704 Report and RSA administered Federal site reviews as assurances of compliance with section 364.52.

CBVH IL services are provided in accordance with a mutually agreed upon Independent Living Services Plan (ILSP). The service plan is developed in accordance with Federal regulations. Every consumer receiving IL services develops a plan for service provision with a CBVH counselor. Once the plan is agreed upon, the CBVH counselor is responsible for monitoring the services provided and the consumer's progress towards completing the plan. CBVH counselors communicate with the service provider and the consumer to facilitate the consumer's progress towards completing the plan. Individuals receiving CBVH IL services have the option of waiving the development an ILSP. Guidelines for the development of the ILSP are in the CBVH Independent Living Services Manual. In addition, CBVH will conduct a consumer satisfaction survey in year 2 of this SPIL. For the last SPIL, CBVH contracted with the Center for Essential Management Services (CEMS) to develop a survey instrument to determine if the IL services provided met each consumer's expectations. Once the survey instrument was finalized, CEMS staff contacted a group of CBVH consumers who received IL services. Responses to surveys were analyzed and the results were shared with NYSILC. CBVH expects to use a similar process to conduct the consumer satisfaction survey for this SPIL.

6.6 Client Assistance Program (CAP) Information – 34 CFR 364.30

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

ACCES-VR requires all federally-funded CILs to maintain due process policy and procedures that ensure consumers of services are notified of the availability and functions of the NYS Client Assistance Program. CBVH provides information regarding the Client Assistance Program and contact information for the local CAP to consumers in their preferred format. This information is provided during

the development of the Independent Living Service Plan and at the time of case closure. For ACCES-VR, and the CILs, the information is provided at intake and closure.

6.7 Protection, Use and Release of Personal Information – 34 CFR 364.56(a)

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

ACCES-VR and CBVH confidentiality policies safeguard the confidentiality of all personal information in accordance with all State and Federal law and State/Federal regulations.

ACCES-VR's state CIL standards require that all CILs provide a statement of rights and responsibilities that include a statement of confidentiality.

The CBVH Confidentiality policy located in the CBVH Vocational Rehabilitation Services Manual applies to both the Independent Living Services Program and the Vocational Rehabilitation Program.

Section 7: Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program. 34 CFR 364.38

See **Attachment III below** for the 2014 through 2016 Evaluation Plan which will be used to satisfy the requirements of this section.

Attachment III

SPIL 2014 to 2016 Evaluation Plan

NYSILC, and the State Plan Partners, are responsible for the development, implementation, monitoring, and evaluation of the SPIL. NYSILC will utilize the following chart to monitor and evaluate the SPIL Objectives by their Measurable Indicators/Performance Targets, Source of Information Needed for Each Indicator, Methods to Gather Each Item of Information, Organization Responsible to Gather Information, Organization Responsible to Evaluate, and Timeline for Evaluation in order to satisfy the requirements for Section 7.

A. 2014 SPIL Evaluation Plan

- Objective 1: In order to effectively coordinate, monitor, and evaluate the SPIL, NYSILC will strengthen its operations and capability.

- Measurable Indicators/Performance Targets:
 - Number of full council meetings held during the year with a quorum: 4.
 - Number of people actively serving on NYSILC committees (duplicated count): 35.
 - Number of issues addressed by NYSILC committees: 12.
 - Annual financial audit completed “unqualified” and 990 forms filed fully, accurately, and on time: 100%.
 - Annual 704 Report completed with DSU to RSA fully, accurately, and on time: 100%.
 - CIL statewide consumer satisfaction survey: Percentage of participation (response rate) 30% and issuance of report of results: 30%.
 - Percentage of SPIL objectives that are fully completed on an annual basis: 60%.
 - Percentage of SPIL performance targets that are met on an annual basis: 80%.
 - Number of young adults participating in a training sponsorship: 10.
 - Number of young adults appointed to NYSILC or joining youth leadership subcommittee: 1.
- Source of Information Needed for Each Indicator:
 - NYSILC full council meeting minutes and other relevant committee meeting minutes.
 - NYSILC executive committee or finance committee minutes, along with completed financial audit and 990 Form.
 - Completed annual 704 Report.
 - NYSILC Quarterly Reports to ACCES-VR.
 - NYSILC CIL Statewide Consumer Satisfaction Survey Report.
- Methods to Gather Each Item of Information:
 - Verify number of full council meetings that took place during the year based on the minutes.
 - Verify the number of NYSILC members participating on committees and issues being addressed. Based on committee minutes and reports.
 - Verify completion of the financial audit and submission of the 990 form based on the minutes and existence of the documents.
 - Verify completion of the annual 704 Report based on existence of the document.
 - Verify percentage of consumers responding to the CIL survey based on the statewide report.
 - Verify the SPIL objectives successfully completed and meeting performance targets. Based on SPIL evaluation process.
 - Verify the number of young adults participating in training sponsorships and number appointed to NYSILC or joining the

- NYSILC youth leadership subcommittee.
 - Organization Responsible to Gather Information:
 - NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Executive Committee.
 - Timeline for Evaluation:
 - November 2014.
- Objective 2: New Yorkers with disabilities will be active and will organize to promote disability rights working with priorities communicated by NYSILC to address issues identified by the statewide needs assessment through the support of a Statewide Systems Advocacy Network (SSAN) and statewide coordinator.
 - Measurable Indicators/Performance Targets:
 - Number of SSAN significant statewide system changes: 2.
 - Number of local partnerships and coalitions established by the SSAN network: 70.
 - Number of educational alerts disseminated to local volunteers by the SSAN network: 616.
 - Number of local public education activities engaged in by the SSAN network: 280.
 - Number of grassroots organizing activities engaged in by the SSAN network: 84.
 - Number of oral or written public testimonies statements or letters provided, in response to a documented request, by the SSAN network: 84.
 - Number of CILs or SCILs without a SSAN contract voluntarily involved in the participation of the network: 2.
 - Source of Information Needed for Each Indicator:
 - Annual and interim report summaries will be sent to ACCES-VR by SSAN sites. The collective reports will be forwarded to NYSILC and the Public Policy Committee for SPIL evaluation of the objective.
 - Methods to Gather Each Item of Information:
 - Verify numbers based on information provided in the annual and interim report summaries.
 - Organization Responsible to Gather Information:
 - SSAN Coordinator, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Public Policy Committee.
 - Timeline for Evaluation:
 - November 2014.
 -
- Objective 4: For eligible individuals who are legally blind, increase improved

access at home or in the community and/or independence in their own lives, by supporting CBVH to provide IL Fee-For-Services (FFS) and increase the number of CILs or SCILs in the network providing CBVH FFS.

- Measurable Indicators/Performance Targets:
 - Number of legally blind consumers receiving CBVH Independent Living Fee-For-Service (FFS): 350.
 - Increase in the number of CILs or SCILs providing CBVH Fee-For-Service (FFS): 2.
 - Number of legally blind consumers who receive services and experience improved access at home or in the community: 100.
 - Number of legally blind consumers who receive services and experience increased independence in their lives: 125.
- Source of Information Needed for Each Indicator:
 - Computerized Case Management System (CIS).
 - Central Office/District Office records.
- Methods to Gather Each Item of Information:
 - Reported out by DSU (CBVH) NYSILC representative to NYSILC office, at November full council meeting, and to Consumer Satisfaction Survey Subcommittee.
- Organization Responsible to Gather Information:
 - CBVH, NYSILC office.
- Organization Responsible to Evaluate:
 - NYSILC Consumer Satisfaction Survey Subcommittee.
- Timeline for Evaluation:
 - November 2014.
- Objective 5: Provide eight \$25,000 capacity building self-sustaining grant opportunities to address priorities from the statewide needs assessment supported by models that can be evaluated by the council, disseminated and documented for replicated for the benefit of the statewide network.
 - Measurable Indicators/Performance Targets:
 - RFP issued to CILs and SCILs for capacity building grant opportunity.
 - Award recipients notified of selection to receive a grant.
 - Contracts executed for grant recipients.
 - Source of Information Needed for Each Indicator:
 - DSU will report progress on targets on NYSILC committee and at full council meetings.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided by DSU in progress reports.
 - Organization Responsible to Gather Information:
 - DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Outreach Subcommittee.
 - Timeline for Evaluation:

- November 2014.

The following objectives were carried over from the previously amended SPIL 2011-2013 with Title VII, Part B funds.

- Objective 6: Support a statewide non-partisan Disability Voter Rights Network (heretofore referred to as the Network) for voters with disabilities to promote voter registration, voter education and use of the new accessible voting systems.
 - Measurable Indicators/Performance Targets:
 - Number of network partners within the Network: 20.
 - Number of people with disabilities registered to vote within the Network: 3,000.
 - Number of voter education issues addressed through the Network: 6.
 - Source of Information Needed for Each Indicator:
 - Quarterly and annual report (all indicators) by coordinator of DVR network to DSU (ACCES-VR) shared with NYSILC and its Public Policy Committee. Annual review of collective results reported out at November full council meeting.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Coordinator of DVR network, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Public Policy Committee.
 - Timeline for Evaluation:
 - November 2014.

- Objective 7: Support direct consulting services and coaching to the statewide network of centers.
 - Measurable Indicators/Performance Targets:
 - Number of CILs or SCILs using consulting/coaching service: 5.
 - Percentage of CILs or SCILs with unqualified financial audits: 90%.
 - Percentage of CILs or SCILs with boards engaged in developing or monitoring strategic plans: 70%.
 - Percentage of CILs or SILCs with at least 50% non-IL funding: 40%.
 - Source of Information Needed for Each Indicator:
 - Annual report by grant recipient to DSU.
 - Annual review of financial audits and report conducted by DSU.
 - New survey will have to be conducted to assess strategic planning practices of CILs/SCILs.
 - Annual chart of IL and non-IL funding prepared by DSU of CIL/SCIL network.
 - Methods to Gather Each Item of Information:

- Verify number of CILs/SCILs using service based on annual report received from DSU.
 - Verify percentage of CILs/SCILs with unqualified audits based on DSU report.
 - A survey instrument will have to be developed and distributed to the CIL/SCIL network to solicit the information needed to verify strategic planning.
 - Verify percentage of non-IL funding based on DSU chart.
 - Organization Responsible to Gather Information:
 - Coordinator of service, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2014.
- Objective 8: Provide four \$30,000 capacity building grant opportunities in a competitive Request For Proposal (RFP) to Centers for Independent Living (CILs) and Service Centers for Independent Living (SCILs).
 - Measurable Indicators/Performance Targets:
 - Number of people served by identified target unserved/underserved population: 180.
 - Number of self-sustaining programs: 4.
 - Source of Information Needed for Each Indicator:
 - Capacity building grants submit quarterly reports to ACCES-VR. Reports shared with NYSILC and Outreach Subcommittee. Annual review of collective results reported out at November full council meeting.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Capacity building grants, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Outreach Subcommittee.
 - Timeline for Evaluation:
 - November 2014.
- Objective 9: Designate funds for the purposes of developing technical specifications and establishing a database to compile, analyze, and interpret data from the statewide network.
 - Measurable Indicators/Performance Targets:
 - Percentage completion of a multi-purpose, interface database design: 25%.
 - Percentage of CILs/SCILs contributing to the multipurpose, interface database design: 20%.
 - Percentage of 21st Century Data and Collection Model Workgroup CILs/SCILs that will engage in testing the new database design

- and framework: 0%.
 - Percentage report completed by NYSILC and the DSU (ACCES-VR) based on statewide 2012 CIL/SCIL data: 0%.
 - Source of Information Needed for Each Indicator:
 - Statewide 21st Century Data and Collection Model Workgroup group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Methods to Gather Each Item of Information:
 - Verify data and information from Statewide 21st Century Data and Collection Model Workgroup group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Organization Responsible to Gather Information:
 - Vendor, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2014.
- Objective 10: Provide one two-year demonstration grant opportunity for deaf-blind Support Service Providers (SSPs) through a Center for Independent Living (CIL) or Service Center for Independent Living (SCIL).
 - Measurable Indicators/Performance Targets:
 - Percent to establish an advisory group of deaf-blind individuals: 50%.
 - Percent to develop and document outreach and educational materials: 50%.
 - Percent to develop and document process for the screening and assessment of deaf-blind individuals for SSP: 50%.
 - Percent to develop and document program manual and policies for providing SSP: 0%.
 - Number of SSPs trained: 2.
 - Number of deaf-blind individuals served: 8.
 - Percent document application to present on the needs of deaf-blind individuals and the SSP program to at least one IL conference: 0%.
 - Percent document demonstrated attempts to make SSP program and outreach efforts self-sustaining: 25%.
 - Source of Information Needed for Each Indicator:
 - Grant recipient quarterly reports to the DSU (ACCES-VR) related to the performance targets.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Grant recipient, DSU, NYSILC office.

- Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
- Timeline for Evaluation:
 - November 2014.

B. 2015 SPIL Evaluation Plan

- Objective 1: In order to effectively coordinate, monitor, and evaluate the SPIL, NYSILC will strengthen its operations and capability.
 - Measurable Indicators/Performance Targets:
 - Number of full council meetings held during the year with a quorum: 4.
 - Number of people actively serving on NYSILC committees (duplicated count): 40.
 - Number of issues addressed by NYSILC committees: 12.
 - Annual financial audit completed “unqualified” and 990 forms filed fully, accurately, and on time: 100%.
 - Annual 704 Report completed with DSU to RSA fully, accurately, and on time: 100%.
 - Percentage of SPIL objectives that are fully completed on an annual basis: 80%.
 - Percentage of SPIL performance targets that are met on an annual basis: 90%.
 - Number of young adults participating in a training sponsorship: 11.
 - Number of young adults appointed to NYSILC or joining youth leadership subcommittee: 2.
 - Source of Information Needed for Each Indicator:
 - NYSILC full council meeting minutes and other relevant committee meeting minutes.
 - NYSILC executive committee or finance committee minutes, along with completed financial audit and 990 Form.
 - Completed annual 704 Report.
 - NYSILC Quarterly Reports to ACCES-VR.
 - Methods to Gather Each Item of Information:
 - Verify number of full council meetings that took place during the year based on the minutes.
 - Verify the number of NYSILC members participating on committees and issues being addressed. Based on committee minutes and reports.
 - Verify completion of the financial audit and submission of the 990 form based on the minutes and existence of the documents.
 - Verify completion of the annual 704 Report based on existence of the document.
 - Verify percentage of consumers responding to the CIL survey

- based on the statewide report.
 - Verify the SPIL objectives successfully completed and meeting performance targets. Based on SPIL evaluation process.
 - Verify the number of young adults participating in training sponsorships and number appointed to NYSILC or joining the NYSILC youth leadership subcommittee.
 - Organization Responsible to Gather Information:
 - NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Executive Committee.
 - Timeline for Evaluation:
 - November 2015.
- Objective 2: New Yorkers with disabilities will be active and will organize to promote disability rights working with priorities communicated by NYSILC to address issues identified by the statewide needs assessment through the support of a Statewide Systems Advocacy Network (SSAN) and statewide coordinator.
 - Measurable Indicators/Performance Targets:
 - Number of SSAN significant statewide system changes: 2.
 - Number of local partnerships and coalitions established by the SSAN network: 70.
 - Number of educational alerts disseminated to local volunteers by the SSAN network: 616.
 - Number of local public education activities engaged in by the SSAN network: 280.
 - Number of grassroots organizing activities engaged in by the SSAN network: 84.
 - Number of oral or written public testimonies statements or letters provided, in response to a documented request, by the SSAN network: 84.
 - Number of CILs or SCILs without a SSAN contract voluntarily involved in the participation of the network: 2.
 - Source of Information Needed for Each Indicator:
 - Annual and interim report summaries will be sent to ACCES-VR by SSAN sites. The collective reports will be forwarded to NYSILC and the Public Policy Committee for SPIL evaluation of the objective.
 - Methods to Gather Each Item of Information:
 - Verify numbers based on information provided in the annual and interim report summaries.
 - Organization Responsible to Gather Information:
 - SSAN Coordinator, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Public Policy Committee.
 - Timeline for Evaluation:

- November 2015.
- Objective 3: Increase the attendance and involvement of attendees from the IL network, including affiliated stakeholders, by providing support for a statewide independent living training conference.
 - Measurable Indicators/Performance Targets:
 - Number of people attending the IL conference with reduced registration: 250.
 - Numbers of people attending the IL conference with reduced registration by IL involvement: staff (125), board members (25), volunteers (25), advocates (25), affiliated stakeholders (25), other (25).
 - Percentage of attendees satisfied with their overall experience at the statewide IL conference: 90%.
 - Percentage of attendees who learned something useful at the statewide IL conference: 70%.
 - Percentage of attendees who intend to apply what they learned at the statewide IL conference into a project at their local level: 40%.
 - Source of Information Needed for Each Indicator:
 - Documents, data, and summary of attendee registration and evaluation information sent to DSU by conference coordinator.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided along with survey for conference attendees.
 - Organization Responsible to Gather Information:
 - Conference coordinator, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2015.
- Objective 4: For eligible individuals who are legally blind, increase improved access at home or in the community and/or independence in their own lives, by supporting CBVH to provide IL Fee-For-Services (FFS) and increase the number of CILs or SCILs in the network providing CBVH FFS.
 - Measurable Indicators/Performance Targets:
 - Number of legally blind consumers receiving CBVH Independent Living Fee-For-Service (FFS): 350.
 - Increase in the number of CILs or SCILs providing CBVH Fee-For-Service (FFS): 2.
 - Number of legally blind consumers who receive services and experience improved access at home or in the community: 100.
 - Number of legally blind consumers who receive services and experience increased independence in their lives: 125.
 - Percentage of satisfied legally blind survey recipients who receive

- services: 85%.
 - Source of Information Needed for Each Indicator:
 - Computerized Case Management System (CIS).
 - Central Office/District Office records.
 - Methods to Gather Each Item of Information:
 - Reported out by DSU (CBVH) NYSILC representative to NYSILC office, at November full council meeting, and to Consumer Satisfaction Survey Subcommittee.
 - Organization Responsible to Gather Information:
 - CBVH, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Consumer Satisfaction Survey Subcommittee.
 - Timeline for Evaluation:
 - November 2015.

- Objective 5: Improve the capacity of the IL network to address priority unserved and underserved populations from the statewide needs assessment by providing eight \$25,000 capacity building self-sustaining grant opportunities that can be evaluated by the council, disseminated and documented for replication and the benefit of the statewide network.
 - Measurable Indicators/Performance Targets:
 - Number of people served by identified target unserved/underserved population: 480.
 - Number of community organizational contacts related to targeted populations that are developed as a result of outreach efforts: 40.
 - Amount of new funding secured toward self-sustaining programs: \$66,666.
 - Number of self-sustaining programs: 0.
 - Number of “how to” technical assistance manuals submitted to NYSILC: 0.
 - Source of Information Needed for Each Indicator:
 - Capacity building grants submit quarterly reports to ACCES-VR. Reports shared with NYSILC and Outreach Subcommittee. Annual review of collective results reported out at November full council meeting.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Capacity building grants, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Outreach Subcommittee.
 - Timeline for Evaluation:
 - November 2015.

- Objective 7: Support direct consulting services and coaching to the

statewide network of centers.

- Measurable Indicators/Performance Targets:
 - Number of CILs or SCILs using consulting/coaching service: 5.
 - Percentage of CILs or SCILs with unqualified financial audits: 95%.
 - Percentage of CILs or SCILs with boards engaged in developing or monitoring strategic plans: 75%.
 - Percentage of CILs SCILs with at least 50% non-IL funding: 45%.
- Source of Information Needed for Each Indicator:
 - Annual report by grant recipient to DSU.
 - Annual review of financial audits and report conducted by DSU.
 - New survey will have to be conducted to assess strategic planning practices of CILs/SCILs.
 - Annual chart of IL and non-IL funding prepared by DSU of CIL network.
- Methods to Gather Each Item of Information:
 - Verify number of CILs/SCILs using service based on annual report received from DSU.
 - Verify percentage of CILs/SCILs with unqualified audits based on DSU report.
 - A survey instrument will have to be developed and distributed to the CIL/SCIL network to solicit the information needed to verify strategic planning.
 - Verify percentage of non-IL funding based on DSU chart.
- Organization Responsible to Gather Information:
 - Coordinator of service, DSU, NYSILC office.
- Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
- Timeline for Evaluation:
 - November 2015.
- Objective 9: Designate funds for the purposes of developing technical specifications and establishing a database to compile, analyze, and interpret data from the statewide network.
 - Measurable Indicators/Performance Targets:
 - Percentage completion of a multi-purpose, interface database design: 50%.
 - Percentage of CILs/SCILs contributing to the multipurpose, interface database design: 40%.
 - Percentage of 21st Century Data and Collection Model Workgroup CILs/SCILs that will engage in testing the new database design and framework: 50%.
 - Percentage report completed by NYSILC and the DSU (ACCES-VR) based on statewide 2012 CIL/SCIL data: 50%.
 - Source of Information Needed for Each Indicator:
 - Statewide 21st Century Data and Collection Model Workgroup

- group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Methods to Gather Each Item of Information:
 - Verify data and information from Statewide 21st Century Data and Collection Model Workgroup group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Organization Responsible to Gather Information:
 - Vendor, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2015.
- Objective 10: Provide one two-year demonstration grant opportunity for deaf-blind Support Service Providers (SSPs) through a Center for Independent Living (CIL) or Service Center for Independent Living (SCIL).
 - Measurable Indicators/Performance Targets:
 - Percent to establish an advisory group of deaf-blind individuals: 100%.
 - Percent to develop and document outreach and educational materials: 100%.
 - Percent to develop and document process for the screening and assessment of deaf-blind individuals for SSP: 100%.
 - Percent to develop and document program manual and policies for providing SSP: 100%.
 - Number of SSPs trained: 3.
 - Number of deaf-blind individuals served: 12.
 - Percent document application to present on the needs of deaf-blind individuals and the SSP program to at least one IL conference: 100%.
 - Percent document demonstrated attempts to make SSP program and outreach efforts self-sustaining: 100%.
 - Source of Information Needed for Each Indicator:
 - Grant recipient quarterly reports to the DSU (ACCES-VR) related to the performance targets.
 - Methods to Gather Each Item of Information:
 - Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Grant recipient, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2015.

C. 2016 SPIL Evaluation Plan

- Objective 1: In order to effectively coordinate, monitor, and evaluate the SPIL, NYSILC will strengthen its operations and capability.
 - Measurable Indicators/Performance Targets:
 - Number of full council meetings held during the year with a quorum: 4.
 - Number of people actively serving on NYSILC committees (duplicated count): 45.
 - Number of issues addressed by NYSILC committees: 12.
 - Annual financial audit completed “unqualified” and 990 forms filed fully, accurately, and on time: 100%.
 - Annual 704 Report completed with DSU to RSA fully, accurately, and on time: 100%.
 - Percentage of SPIL objectives that are fully completed on an annual basis: 100%.
 - Percentage of SPIL performance targets that are met on an annual basis: 100%.
 - Number of young adults participating in a training sponsorship: 12.
 - Number of young adults appointed to NYSILC or joining youth leadership subcommittee: 2.
 - Source of Information Needed for Each Indicator:
 - NYSILC full council meeting minutes and other relevant committee meeting minutes.
 - NYSILC executive committee or finance committee minutes, along with completed financial audit and 990 Form.
 - Completed annual 704 Report.
 - NYSILC Quarterly Reports to ACCES-VR.
 - Methods to Gather Each Item of Information:
 - Verify number of full council meetings that took place during the year based on the minutes.
 - Verify the number of NYSILC members participating on committees and issues being addressed. Based on committee minutes and reports.
 - Verify completion of the financial audit and submission of the 990 form based on the minutes and existence of the documents.
 - Verify completion of the annual 704 Report based on existence of the document.
 - Verify percentage of consumers responding to the CIL survey based on the statewide report.
 - Verify the SPIL objectives successfully completed and meeting performance targets. Based on SPIL evaluation process.
 - Verify the number of young adults participating in training sponsorships and number appointed to NYSILC or joining the

- NYSILC youth leadership subcommittee.
 - Organization Responsible to Gather Information:
 - NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Executive Committee.
 - Timeline for Evaluation:
 - November 2016.
- Objective 2: New Yorkers with disabilities will be active and will organize to promote disability rights working with priorities communicated by NYSILC to address issues identified by the statewide needs assessment through the support of a Statewide Systems Advocacy Network (SSAN) and statewide coordinator.
 - Measurable Indicators/Performance Targets:
 - Number of SSAN significant statewide system changes: 2.
 - Number of local partnerships and coalitions established by the SSAN network: 70.
 - Number of educational alerts disseminated to local volunteers by the SSAN network: 616.
 - Number of local public education activities engaged in by the SSAN network: 280.
 - Number of grassroots organizing activities engaged in by the SSAN network: 84.
 - Number of oral or written public testimonies statements or letters provided, in response to a documented request, by the SSAN network: 84.
 - Number of CILs or SCILs without a SSAN contract voluntarily involved in the participation of the network: 2.
 - Source of Information Needed for Each Indicator:
 - Annual and interim report summaries will be sent to ACCES-VR by SSAN sites. The collective reports will be forwarded to NYSILC and the Public Policy Committee for SPIL evaluation of the objective.
 - Methods to Gather Each Item of Information:
 - Verify numbers based on information provided in the annual and interim report summaries.
 - Organization Responsible to Gather Information:
 - SSAN Coordinator, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Public Policy Committee.
 - Timeline for Evaluation:
 - November 2016.
- Objective 4: For eligible individuals who are legally blind, increase improved access at home or in the community and/or independence in their own lives, by supporting CBVH to provide IL Fee-For-Services (FFS) and increase the

number of CILs or SCILs in the network providing CBVH FFS.

- Measurable Indicators/Performance Targets:
 - Number of legally blind consumers receiving CBVH Independent Living Fee-For-Service (FFS): 350.
 - Increase in the number of CILs or SCILs providing CBVH Fee-For-Service (FFS): 2.
 - Number of legally blind consumers who receive services and experience improved access at home or in the community: 100.
 - Number of legally blind consumers who receive services and experience increased independence in their lives: 125.
 - Source of Information Needed for Each Indicator:
 - Computerized Case Management System (CIS).
 - Central Office/District Office records.
 - Methods to Gather Each Item of Information:
 - Reported out by DSU (CBVH) NYSILC representative to NYSILC office, at November full council meeting, and to Consumer Satisfaction Survey Subcommittee.
 - Organization Responsible to Gather Information:
 - CBVH, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Consumer Satisfaction Survey Subcommittee.
 - Timeline for Evaluation:
 - November 2016.
- Objective 5: Improve the capacity of the IL network to address priority unserved and underserved populations from the statewide needs assessment by providing eight \$25,000 capacity building self-sustaining grant opportunities that can be evaluated by the council, disseminated and documented for replication and the benefit of the statewide network.
 - Measurable Indicators/Performance Targets:
 - Number of people served by identified target unserved/underserved population: 480.
 - Number of community organizational contacts related to targeted populations that are developed as a result of outreach efforts: 40.
 - Amount of new funding secured toward self-sustaining programs: \$133,332.
 - Number of self-sustaining programs: 4.
 - Number of “how to” technical assistance manuals submitted to NYSILC: 0.
 - Source of Information Needed for Each Indicator:
 - Capacity building grants submit quarterly reports to ACCES-VR. Reports shared with NYSILC and Outreach Subcommittee. Annual review of collective results reported out at November full council meeting.
 - Methods to Gather Each Item of Information:

- Verify data based on the information provided in the reports.
 - Organization Responsible to Gather Information:
 - Capacity building grants, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC Outreach Subcommittee.
 - Timeline for Evaluation:
 - November 2016.
- Objective 9: Designate funds for the purposes of developing technical specifications and establishing a database to compile, analyze, and interpret data from the statewide network.
 - Measurable Indicators/Performance Targets:
 - Percentage completion of a multi-purpose, interface database design: 100%.
 - Percentage of CILs/SCILs contributing to the multipurpose, interface database design: 60%.
 - Percentage of 21st Century Data and Collection Model Workgroup CILs/SCILs that will engage in testing the new database design and framework: 75%.
 - Percentage report completed by NYSILC and the DSU (ACCES-VR) based on statewide 2012 CIL/SCIL data: 100%.
 - Source of Information Needed for Each Indicator:
 - Statewide 21st Century Data and Collection Model Workgroup group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Methods to Gather Each Item of Information:
 - Verify data and information from Statewide 21st Century Data and Collection Model Workgroup group progress meeting summaries shared at full council meetings along with product development knowledge. Include reports from vendor.
 - Organization Responsible to Gather Information:
 - Vendor, DSU, NYSILC office.
 - Organization Responsible to Evaluate:
 - NYSILC SPIL Committee.
 - Timeline for Evaluation:
 - November 2016.

Section 8: State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL. Indicate N/A if not applicable. 34 CFR 364.20(h)

N/A.