

Outline of the Evaluation Methodology for the Three Year SPIL

- Assign a committee to be responsible for evaluating each of the SPIL objectives.
- Review each of the performance targets and identify how they are currently measured.
- SPIL Evaluator meets with committee chairs to review process and seek “value-added” input and impacts on identified targets.
- Review the data that exists for each target and determine if that is sufficient to evaluate the achievement of the target.
 - If not, identify/research additional ways to collect needed data.
 - Determine if a data collection instrument or process needs to be developed.
- Determine how the data will be collected; who will be responsible for collecting it and when?
- Evaluation:
 - Once the data has been collected, Council staff will summarize and email it to the committee members responsible for the evaluation and review.
 - The committee will review and analyze the data and compile the results in a short report.
 - The committee will verify that all the data for measurable indicators is included in the report. If there is any missing or unclear data, the committee will request additional data from NYSILC staff.
 - When the evaluation is complete, the results will be emailed to the SPIL Committee, NYSILC office, and SPIL Evaluator.
 - The SPIL Committee will then meet to review all the committee reports and compile the findings into a final report with any additional comments the SPIL committee would like to add.
 - This is sent to the SPIL Evaluator who will use it to produce a summary report for the year.